

**TOWN OF ASHLAND
BOARD OF SELECTMEN
REGULAR MEETING
MONDAY, MARCH 5TH, 2018 at 6:30 PM
ASHLAND ELEMENTARY SCHOOL**

- I. PLEDGE OF ALLEGIANCE**
- II. CALL TO ORDER**
- III. PUBLIC COMMENT (Agenda items only)**
- IV. APPROVAL OF MINUTES**
 - a. BOS meeting(s); February 20th
- V. CONSENT AGENDA**
 - a. Weeks of:
 - i. February 20: Accts. Payable \$179,759 >> Payroll: \$16,776
 - ii. February 26: Payroll: \$18,766
 - b. Veterans Tax Credit
- VI. DEPARTMENT HEAD(S)**
 - a. Town Administrator
 - i. Town Office – “Old Jail Building” mason repairs
 - ii. Treasurer – Refinance debt service
 - iii. Prior ZBA appointment – Sherrie Downing
- VII. OLD BUSINESS**
 - a. 4th of July Committee budget – BOS vote of approval
 - i. Note: the prior amount (\$1,100) for “Unanticipated Expenses” was an error; the expenditure is for Toilets – Septic Solutions.
- VIII. NEW BUSINESS**
 - a. Ashland Conservation Commission Chairman Walter Durack
 - b. Ashland Heritage Commission – Town Hall
- IX. SELECTBOARD ITEMS**
- X. PUBLIC COMMENT (Agenda items only)**
- XI. NON-PUBLIC SESSION**
- XII. ADJOURNMENT**

Posted on 3/2/2018 at the Town Office building and town website

The Ashland Board of Selectmen reserve the right to enter nonpublic session when necessary according to the provisions of RSA 91-A. Any person with a disabling condition who wishes to attend this public meeting and needs to be provided reasonable accommodations to participate, please contact the Ashland Town Office at 603-968-4432 so accommodations can be made. It is asked that such requests be made with prior notice.

1 **ASHLAND BOARD OF SELECTMEN MEETING MINUTES**
2 **WORK SESSION**
3 **TUESDAY, FEBRUARY 20, 2018**
4 **ASHLAND ELEMENTARY SCHOOL LIBRARY**
5 **6:30 PM**

6
7
8 **PLEDGE OF ALLEGIANCE**

9
10 **CALL TO ORDER**

11 Chairman Newton called the meeting to order at 6:30 PM with a roll call. Chairman Frances Newton,
12 Selectmen Leigh Sharps, Casey Barney, and Vice Chairman Harold Lamos, present. Others present:
13 Town Administrator Charles Smith and Administrative Assistant Wendy Smith.

14
15 Chair Newton reflected on the recent school shooting in Parkland, Florida with a moment of silence.

16
17 **PUBLIC HEARING**

18 Chair Newton opened the Public Hearing on Petition Article 25 to rescind RSA 40:13 (SB2) at 6:33
19 PM. Chair Newton opened up comments to the Board. There were none as the Board has already
20 voted on this article. Chair Newton opened up comments to the public. Kathleen DeWolfe felt this
21 article is problematic due to a lack of volunteering interest in the moderator position which is very
22 important in a Town Meeting situation. She also prefers the privacy of a voting booth. Joe Mazzone
23 asked what the difference between the two options are. Chair Newton and Selectman Sharps
24 explained that if SB2 is rescinded there would be a Town Meeting instead of a Deliberative Session.
25 Voting on articles would occur at the Town Meeting instead of by ballot. Voting for officers would
26 still take place by ballot voting. Pat Mazzone brought up that in a non-SB2 town a person wouldn't be
27 able to vote on issues with an absentee ballot. There being no further comments, Chair Newton closed
28 the Public Hearing on Petition Article 25 at 6:37 PM.

29 Chair Newton opened the Public Hearing on Petition Article 26 to adopt RSA 40:14-b, delegation of
30 default budget to Budget Committee at 6:37 PM. Chair Newton opened up comments to the Board
31 and the public. Chair Newton explained the budget review process and how the default budget works.
32 Ginger Grant asked why the default budget shouldn't go to the Budget Committee. Chair Newton
33 said her opinion is that the Board of Selectmen work directly with the Department Heads and
34 therefore have a better handle on the needs of the town. Vice Chair Lamos said that as the
35 Selectboard liaison to the Budget Committee, a problem with this article is the Budget Committee
36 would have to do the default budget for Electric, Water and Sewer, and the School as well as the
37 Town budget. Kathleen DeWolfe added that people are not running for the Budget Committee.
38 Further discussion ensued regarding the budget review process. Mardean Badger brought up that in
39 the past the Budget Committee only did the Town default budget. Chair Newton clarified that if the
40 article passed the Board of Selectmen would have input on the operating budget but not the default
41 budget. Kathleen DeWolfe felt the Budget Committee was positive about giving the responsibility
42 back to the Board of Selectmen when RSA 40:14-b was rescinded in the past. There being no further
43 comments, Chair Newton closed the Public Hearing on Petition Article 26 at 6:45 PM.

44
45 **PUBLIC COMMENTS (Agenda items only)**

46 None

1
2 **APPROVAL OF MINUTES**

3 February 5, 2018-Page 2, line 26 add “Net metering was also discussed” after “needs.”; page 3, line 3
4 strike “working” replace with “discussion” after word “included”; page 3, line 3 strike “in order to
5 donate acreage to the” replace with “for a land donation to the state” after the word “lines”; page 3, line
6 10 add “It was also noted the Board will not read people’s opinions nor give meeting announcements
7 unless they’re the town’s at public Board of Selectmen meetings.” After the word “session”.

8
9 **MOTION:** By Selectman Barney
10 *Approve 2/5/18 minutes as amended.*

11 **SECOND:** By Vice Chair Lamos

12 **VOTE:** 4-0 (All in favor)

13 **MOTION PASSED**

14
15
16 **CONSENT AGENDA**

17 Signed by Selectmen:

- 18 a. Payroll and Account Payables Manifests from 2/5/18.
19 b. Payroll manifest from 2/12/18.

20
21 **DEPARTMENT HEADS**

22 **Fire Department:**

23 Deputy Warden Appointment of Lt. Kendall Hughes: Chief Heath explained that a Deputy Warden
24 has a two year term which is automatically renewed upon following training requirements and has the
25 authority to issue fire permits.

26
27 **MOTION:** By Selectman Sharps
28 *Approve Kendall Hughes as Deputy Warden.*

29 **SECOND:** By Selectman Barney

30 **VOTE:** 4-0 (All in favor)

31 **MOTION PASSED**

32
33 Homeland Security Emergency Management Grant: Chief Heath asked permission to make purchase
34 of ballistic protective equipment and medical supplies for EMS personnel use in an active shooter event.
35 The grant allows for reimbursement of up to \$6,000 for this equipment.

36
37 **MOTION:** By Vice Chair Lamos
38 *Approve purchase of Homeland Security Grant equipment.*

39 **SECOND:** By Selectman Sharps

40 **VOTE:** 4-0 (All in favor)

41 **MOTION PASSED**

42
43
44 **OLD BUSINESS**

45 **Town Administrator Updates:** TA Smith summarized his Town Administrator Update which
46 included reports from the Fire Department, Library, Town Clerk/Tax Collector, Parks and Recreation

1 Department, and the Department of Public Works. TA Smith announced the Town elections will take
2 place on March 13, 2018. The Department of Public Works thanked the Water and Sewer Department
3 for the use of one of their pickup trucks as well as the Town of New Hampton for their offer of the use
4 of their reserve plow truck. The DPW has purchased a loading chute for their snow blower which is
5 estimated to save the town more than \$3,000 per year due to loading snow more quickly.

6
7 **Project List:**

8 NDOT – Transportation Alternatives Program (TAP) Grant (Rt. 3/25 sidewalk project):
9 Surveying for the projects started February 7th.

10 Thompson Street/High Street/Smith Hill Road Reconstruction; Water and Sewer
11 Replacement: TA Smith clarified that though the project cost is 1.7 million, it will
12 potentially be broken up into appropriations of \$17,000 per year.

13 Geographic Information System (GIS) Mapping: No updates.

14 LW Packard Mill Site Brownfields project: Nobis Engineering completed the draft report
15 of the Hazardous Building Materials Assessment and found nothing “surprising or
16 unmanageable given the age and use of the structures.” Once comments/questions from
17 stakeholders are received/answered, Nobis will release the final report. A joint meeting
18 with the Economic Development Committee and the Board of Selectmen needs to be
19 scheduled to discuss this project further.

20 Town Buildings Telecommunications: Certified Computer Systems has completed the switch
21 over to fiber optic cable at the Town Offices and the Police Department. The Town
22 Government building now runs off of fiber optic cable.

23 Town Office Building Maintenance: Walkthroughs to replace the carpet in the Town Office
24 and tile at the Police Department took place. Also had walkthrough with mason to repair “old
25 jail”. A check from Primex has already been received for this project. The mason will be
26 replacing damaged brick work with historic bricks. A meeting with Mango Security has been
27 scheduled regarding installation of security cameras and the next steps with fire alarm system.

28 Town Personnel Policy: Town Administrator, Tax Collector, DPW Director and Police Chief
29 had initial meeting for overview of current policy and suggested changes.

30 Lakes Region Planning Commission (LRPC) Culvert Analysis: No updates.

31
32 **Ashland 4th of July Committee budget:** Chair Newton said it looks like the committee did a
33 thorough job with their budget. The Board would like to have more explanation of the Unanticipated
34 Expenses Town Budget line on page two.

35
36 **NEW BUSINESS**

37 **Department Head Credit Cards:** TA Smith presented Credit Card Policy and explained that
38 Department Heads have been using their own credit cards in order to purchase supplies at lower costs
39 and then getting reimbursed. It would be easier to keep track of purchases by using a credit card as
40 opposed to getting reimbursed. Selectman Sharps brought up that expenditures over \$1,500 need
41 Selectboard permission and the Credit Card Policy states an expenditure limit of \$750. It was suggested
42 to change the expenditure limit on the Credit Card Policy to \$1,500.

1 **MOTION:** By Vice Chair Lamos
2 *To raise the Credit Card Policy expenditure limit from \$750 to \$1,500.*
3 **SECOND:** By Selectman Sharps
4 **VOTE:** 4-0 (All in favor)
5 **MOTION PASSED**

6
7
8 **MOTION:** By Vice Chair Lamos
9 *To approve the Credit Card Policy as amended*
10 **SECOND:** By Selectman Sharps
11 **VOTE:** 4-0 (All in favor)
12 **MOTION PASSED**

13
14
15 **SELECTBOARD ITEMS**

16 None

17
18 **LIAISON REPORTS**

- 19 • Selectman Sharps reported on the Heritage Committee meeting and photo project.
20 Squamstock has been scheduled for June 9th and June 23rd as a backup date. Squamstock
21 is a celebration of when Ashland broke off with Holderness and will involve the Holderness
22 and Ashland schools. There will be a presentation on the Town Hall relating to its
23 preservation and need of updating at St. Marks on March 1st at 7:00 PM. Discussion of
24 crosswalk use and safety on Main Street was discussed. The school superintendent will be
25 attending the School Committee meeting on March 6th at 7:00 PM. to discuss school safety
26 procedures. Police Chief Randall spoke on the need of the Ashland police to having a fob
27 to enter schools instantly as opposed to the current procedure of punching in a code for
28 access. This would save valuable time and be safer in the case of an active shooter situation.
- 29 • Vice Chair Lamos reported on January Conservation Committee meeting. Volunteer
30 projects, a poster display and the need for more Conservation Committee members was
31 reported. Kathleen DeWolfe added that the NHDES is updating the Shoreline Protection
32 regulations.
- 33 • Selectman Barney reported on the Water and Sewer Department meeting in which they
34 met with Nobis Engineering and a solar company. An energy audit was also conducted.
35 There will be an Information Session for warrant articles pertaining to the Water and Sewer
36 Department on February 28 at 6:30 PM at the Fire Department. This meeting will be filmed
37 by PBTv also.
- 38 • Chair Newton announced that there will be an Economic Development Meeting on
39 Tuesday, February 27 at 6:30 PM to discuss next steps of the Brownfields report.
- 40 • Joe Mazzone announced the HEAL Bicycle Recycling Program would be starting again on
41 March 1st. There have been 347 bicycles refurbished and distributed to local residents
42 since the start of the program.
- 43 • TA Smith announced that NHDOT will be paving from Rt. 104 down Rt. 132 to the railway
44 tracks.

1 **PUBLIC COMMENT**

2 None

3

4 There being no other business, Vice Chair Lamos made **Motion to go into Non-Public Pursuant to RSA 91-**
5 **A:3, II (b) at 7:29 PM.** Selectman Sharps seconded. **Roll Call Vote:** Barney, yes, Newton, yes, Lamos, yes;
6 Sharps, yes.

7

8 Board of Selectmen left nonpublic at 7:41 PM. **Reentered Non-Public Pursuant to RSA 91-A:3, II (a) at 7:41**
9 **PM. and reconvened at 7:57 PM. Reentered Non-Public Pursuant to RSA 91-A:3, II (a) at 7:59 PM. and**
10 **reconvened at 8:01 PM.**

11

12

13 Respectfully submitted,

14

15

16 Wendy Smith

17 February 22, 2018

DRAFT



Town of Ashland Board of Selectmen Agenda Report

Date: 2/28/2018

To: Board of Selectmen

From: Town Administrator

Subject: Repairs to Town "Old Jail Building"

Recommended motion:

To approve the proposal from Libby's Custom Masonry in the amount of \$4,350 to repair the damage to the Old Jail Building.

Background:

During the hours after Town Office was open damage occurred to the Old Jail Building causing brick to be moved and damage to the window. The proposal repairs damaged brick, replaces the window, and pointing to brick with new mortar.

Issue:

The damage that occurred to the building was not picked up by security cameras, nor was it reported to the town, causing the town to pay for repairs. A claim was placed with town insurance carrier with most of the claim reimbursed - minus the required \$1,000 deductible.

Fiscal Impact:

Line item: 01-4194-10-611; \$1,000



Proposal For Masonry + Carpentry Repair

2/24/18

For: Town of Ashland

LIBBY'S CUSTOM MASONRY

C/o Charlie Smith

Vince Libby

3 Langdon Street

Job: Repair: Town Hall out-building

Plymouth, NH 03264

603-667-8094

vexx61@gmail.com

Description: After viewing the damage to the small brick building, it was determined that a vehicle had run into the window section of the structure; pushing the old window back in and damaging the brick work on the lower left-hand corner of the window. This also damaged the window and possibly slightly moved the granite sill.

The repair work will consist of the following:

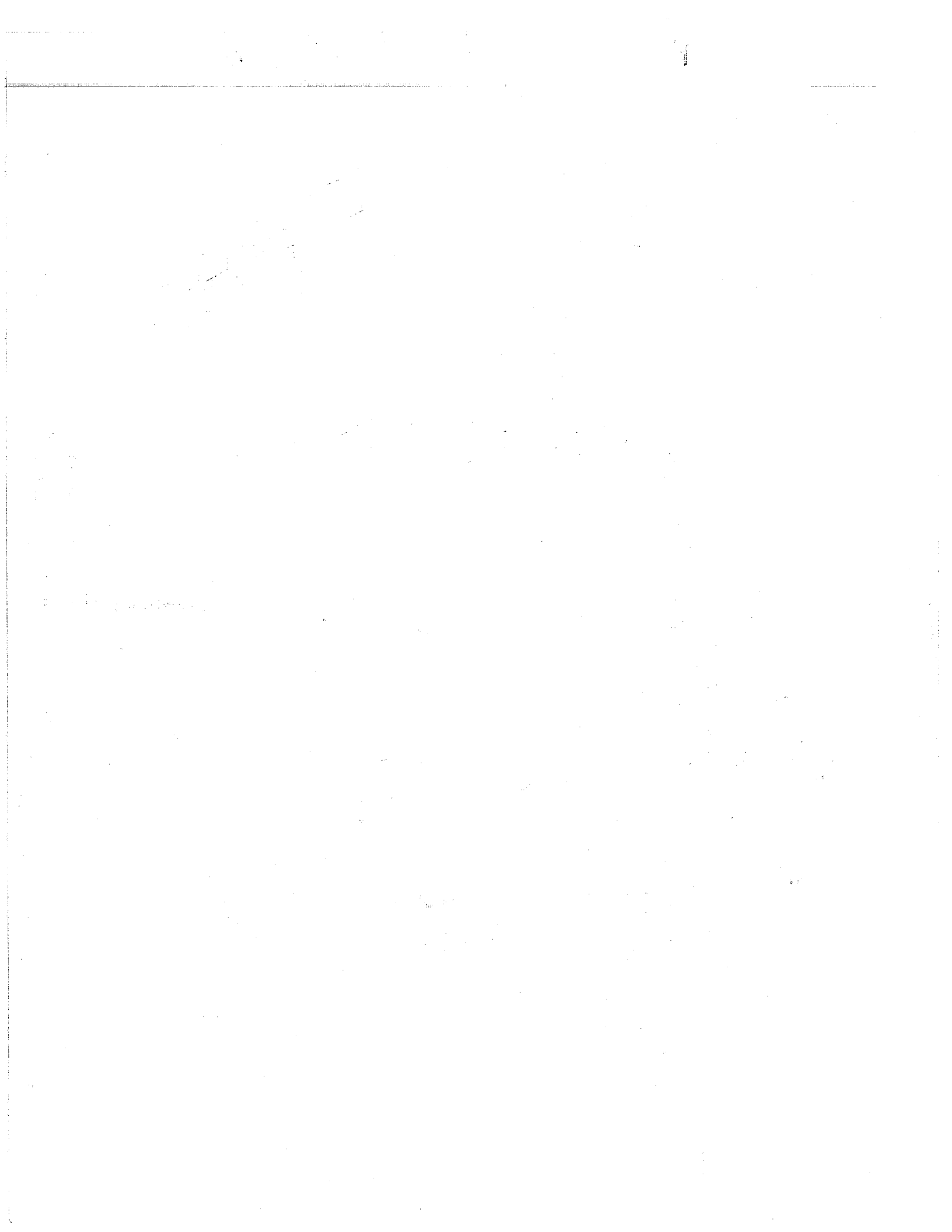
- The existing window will be removed.
- The damaged brick work will be repaired with a brick-type to match as closely as possible to the existing brick work.
- Also, some of the surrounding brick work on the lower level of the building is in need of some pointing work with new mortar.
- The sill will be put back to its original position and reset, if necessary.
- The old window will be replaced with a new one of either wood or vinyl (Pricing will be provided for both).
- Also, some painting work will be required to match the original window.

Total cost of repair work with vinyl widow ----- \$3,850.00

‘ ‘ ‘ ‘ ‘ with wood window ----- \$4,350.00

Thanks,

Vince Libby (L.C.M.)





Invoice For Masonry + Carpentry Repair

2/24/18

For: Town of Ashland

LIBBY'S CUSTOM MASONRY

Job: Repair: Town Hall out-building

Vince Libby
3 Langdon Street
Plymouth, NH 03264
603-667-8094
vexx61@gmail.com

Description: A deposit is required, upon acceptance of proposal, to secure the new window as well as other materials needed to complete the work described in the attached proposal.

Amount due ----- \$1,500.00

Note: This work will be completed in the month of April 2018 unless inclement weather persists, as this is exterior work and no cost was included for heating or tenting.

Please make check payable to: Vince Libby

3 Langdon St.

Plymouth, NH, 03264

Thanks,

Vince Libby

Bow Brook Place
46 Donovan Street
Concord, NH 03301-2624

January 29, 2018

(603) 225-2841
(800) 698-2364

www.nhprimex.org

Via electronic correspondence

Charles Smith
Town of Ashland
PO Box 517
Ashland, NH 03217

RE: Property Damage Claim: Old Jail Building
Claim #: PR2018-2606471
Date of Incident: January 4, 2018

Dear Mr. Smith:

As you are aware, the Town of Ashland is a member of the New Hampshire Public Risk Management Exchange (Primex3) property and liability program. Primex3 is a public entity risk pool established under RSA 5-B.

We received the appraisal for the damage to the claim referenced above referenced above. The report is attached. Based on our appraisal, my evaluation of the loss is as follows:

Repair Cost	\$4,118.18
Deductible	<u>\$1,000.00</u>
Net Loss	\$3,118.18

Please let me know if the Town does identify the person(s) that caused damage to the old jail building as we would pursue subrogation against them.

Feel free to call me at (603) 410-2113 if you would like to discuss this matter further.

Very truly yours,



David Bullock
Claims Consultant

Enclosure

Insurance Adjustment Service

172 Route 101, Unit 25

Bedford, NH 03110

Phone: (603) 606-7901 Fax: (603) 606-7911

FIRST REPORT

INTERIM REPORT

CLOSING REPORT

TO:

Primex Insurance
Attn: David Bullock

D/Assigned: 1/24/18
D/Contacted: 1/24/18
D/Inspected: 1/24/18
D/Report: 1/27/18

D/Loss: 1/4/18

Policy #: PR20182606471
Claim #: PR20182606471

O/File #: 10267

Member: Town of Ashland
20 Highland Street
Ashland, NH 03217

FORMS: Not provided

DEDUCTIBLE: \$1,000

MORTGAGEE: Not provided

COVERAGES: Coverage A-Building: Not provided

RESERVES: Coverage A-Building: \$5,000

ORIGIN OF LOSS:

Vehicle drove into the jail, resulting in damage to the wall.

ADJUSTMENT:

Upon receipt of this assignment, we made immediate contact with the insured and scheduled a date of inspection for January 24th, 2018. The insured was present during the time of inspection.

COVERAGE A-BUILDING:

We inspected the old jail building at the insured's property to find an unknown vehicle had driven into the jail building, causing resulting damage to the brick wall and wood window. We have included for the structure to be jacked and supported in order to carryout repairs to the brick wall. We have also included for the wood window to be removed, replaced, and painted.

Below you will find a copy of our computer generated estimate.

Replacement Cost Value: \$4,118.18

Cost Value:

Depreciation:	<u>-567.11</u>
Actual Cash Value:	\$3,551.07
Deductible:	<u>-1,000.00</u>
Net Claim:	\$2,551.07

Per your company's instructions, we have not forwarded a copy of this estimate to the member.

SUBROGATION:

Unknown. Per conversation with the member, the vehicle that had struck the building was unknown. Subrogation is unlikely unless it can be determined who caused the damage to the jail building.

SALVAGE:

None.

REMARKS:

Should you find the enclosed materials to be in line and in order, we have completed our assignment for the above captioned matter.

Should you have any questions or need further assistance, please do not hesitate to contact the undersigned.

Sincerely,

Adam Brady
Adjuster
Ext. 113

AB/ss

Enclosed:

- Flat Rate Service Bill
- Computer Generated Estimate
- Photographs



Insurance Adjustment Service

172 Rte 101 Unit 25
Bedford, NH 03110

(p) 603-606-7901
(f) 603-606-7911

Insured: Town of Ashland
Property: 20 Highland Street
Ashland, NH 03217

Claim Rep.: Adam Brady
Company: Insurance Adjustment Service

Business: (603) 606-7901 x 113
E-mail: abrady@insadjserv.com

Estimator: Adam Brady
Company: Insurance Adjustment Service

Business: (603) 606-7901 x 113
E-mail: abrady@insadjserv.com

Claim Number: PR20182606471

Policy Number: PR20182606471

Type of Loss: <NONE>

Date Contacted: 1/24/2018

Date of Loss: 1/4/2018

Date Inspected: 1/24/2018

Date Received: 1/24/2018

Date Entered: 1/25/2018 12:39 PM

Price List: NHMA8X_JAN18
Restoration/Service/Remodel

Estimate: 10267

This is an estimate of damage only and not an offer of settlement. This appraisal is subject to the review and approval by the insurance company. This is not an authorization of repair, nor is it a guarantee of payment. Your policy may contain terms or conditions which may impact this appraisal. Pending approval, neither the insurer nor its representatives assumes responsibility for repairs.

This estimate is prepared using generally prevailing prices of building materials and labor in your area. The ultimate choice of a contractor is up to you. If the contractor you choose thinks he or she is unable to complete the specified repairs for the amount allowed in our estimate, please have your contractor contact me immediately. Any request for supplemental funds must be made prior to the work being done, or such request cannot be honored.

Any checks you receive may not cover the entire amount of your claim. In some circumstances, depending on the size of payment, you may initially be paid the actual cash value (ACV) of the loss, which is the total repair cost less depreciation. If you have a replacement cost policy, you will need to file a supplemental claim for the cost actually incurred, up to the full replacement cost value (RCV), when the repairs have been completed. If this process applies to your claim, a statement of repair cost should be enclosed which shows the amount of recoverable depreciation applicable to this loss.

Your mortgage company may be included on any check you receive. If your mortgage company is included you will need to contact them to arrange for their endorsement. Please be sure that all parties named on the check endorse it prior to presenting it for payment.



Insurance Adjustment Service

172 Rte 101 Unit 25
Bedford, NH 03110

(p) 603-606-7901
(f) 603-606-7911

10267

Jail Building

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
4. R&R Brick veneer	150.00 SF	13.24	0.00	1,986.00	(308.88)	1,677.12
6. Carpenter - General Framer - per hour	8.00 HR	51.65	0.00	413.20	(74.38)	338.82
8. Temporary shoring post - Screw jack (per day)	6.00 DA	29.90	0.00	179.40	(32.29)	147.11
this is an allowance to jack and support the building during repairs						
9. R&R Wood window - double hung, 20-28 sf	1.00 EA	761.39	0.00	761.39	(131.10)	630.29
11. Seal & paint wood window (per side)	2.00 EA	56.82	0.00	113.64	(20.46)	93.18
Totals: Jail Building			0.00	3,453.63	567.11	2,886.52

Gn

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
1. Single axle dump truck - per load - including dump fees	1.00 EA	432.15	0.00	432.15	(0.00)	432.15
2. General clean - up	8.00 HR	29.05	0.00	232.40	(0.00)	232.40
Totals: Gn			0.00	664.55	0.00	664.55
Line Item Totals: 10267			0.00	4,118.18	567.11	3,551.07



Insurance Adjustment Service

172 Rte 101 Unit 25
Bedford, NH 03110

(p) 603-606-7901
(f) 603-606-7911

Summary for Dwelling

Line Item Total	4,118.18
Replacement Cost Value	\$4,118.18
Less Depreciation	(567.11)
Actual Cash Value	\$3,551.07
Less Deductible	(1,000.00)
Net Claim	\$2,551.07
Total Recoverable Depreciation	567.11
Net Claim if Depreciation is Recovered	\$3,118.18

Adam Brady

Photo Sheet

Insurance Adjustment Service

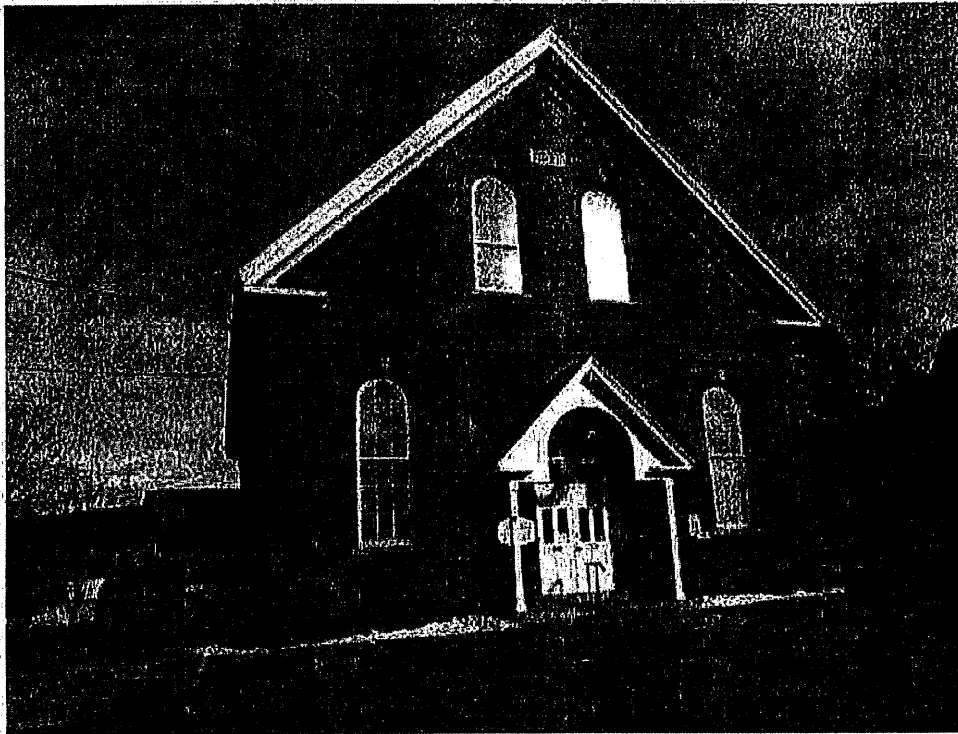
172 Rte 101 Unit 25
Bedford, NH 03110

(p) 603-606-7901
(f) 603-606-7911

Insured: Town of Ashland

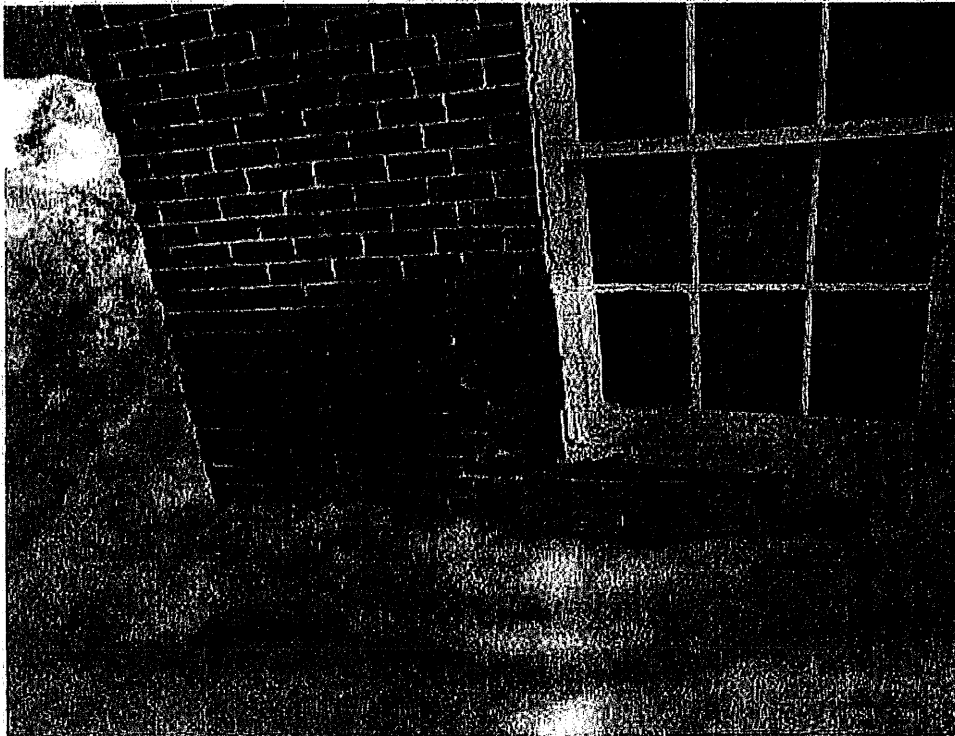
Claim #: PR20182606471

Policy #: PR20182606471



1-a risk

Date Taken: 2/17/2016



2-b damaged brick wall

Date Taken: 2/17/2016

Photo Sheet

Insurance Adjustment Service

172 Rte 101 Unit 25
Bedford, NH 03110

(p) 603-606-7901
(f) 603-606-7911

Insured: Town of Ashland

Claim #: PR20182606471

Policy #: PR20182606471



3-damaged window

Date Taken: 2/17/2016



4-b damaged brick wall

Date Taken: 2/17/2016

Photo Sheet

Insurance Adjustment Service

172 Rte 101 Unit 25
Bedford, NH 03110

(p) 603-606-7901
(f) 603-606-7911

Insured: Town of Ashland

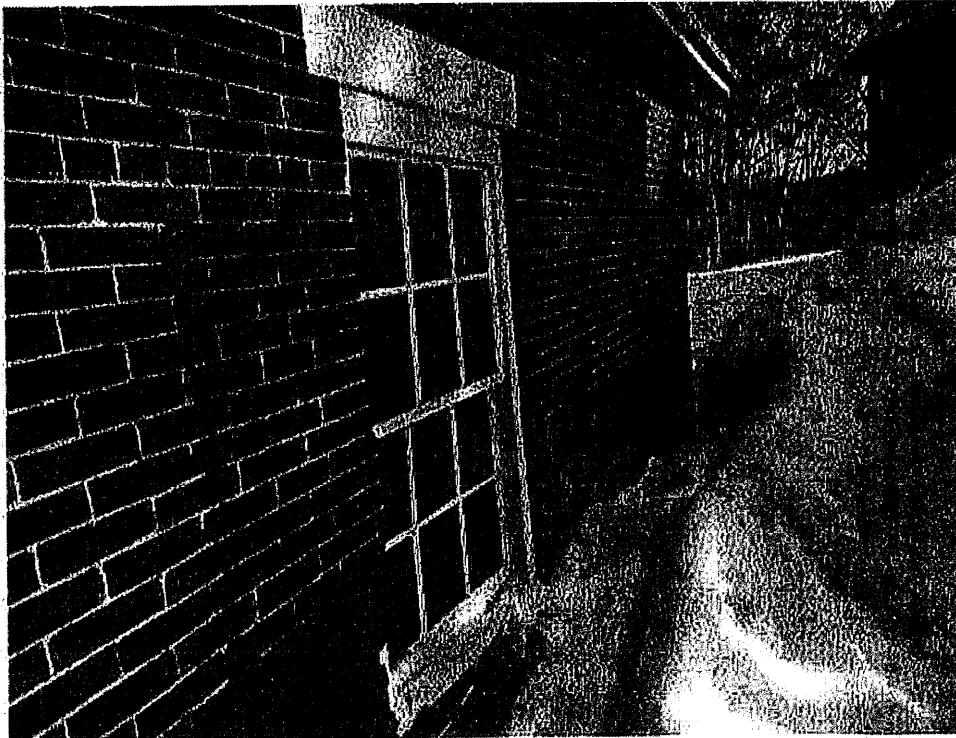
Claim #: PR20182606471

Policy #: PR20182606471



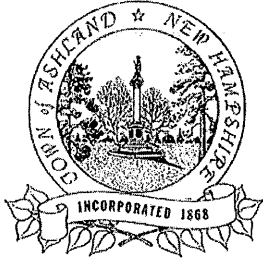
5-b damaged brick wall

Date Taken: 2/17/2016



6-overview

Date Taken: 2/17/2016



Town of Ashland Board of Selectmen Agenda Report

Date: 2/28/2018

To: Board of Selectmen

From: Town Administrator

Subject: Request to refinance town debt

Recommended motion:

To allow the Town Administrator and Town Treasurer seek proposals from Banks to refinance the town's long term debt.

Background:

Town Treasurer has requested formal approval from the Board of Selectmen to request proposals from Bank's as a competitive bid for lower interest rates with remaining long term debt.

Issue:

Since January 2016 the Federal Reserve has continued to increase the fed rate. New Fed Chairman has recently announced that rates are expected to increase in the near future. As such, before the rate increases further now might be the time to take advantage of the lower rates and save the town on interest payments.

Fiscal Impact:

N/A

To **SHERRIE DOWNING** of Ashland in the County of Grafton

Whereas, there is a vacancy in the office of Zoning Board in said town and whereas, we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you the said **SHERRIE DOWNING**, an alternate member of the Zoning Board, and upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the town clerk, you shall have the powers, perform the duties, and be subject to the liabilities of such office, until another person shall be chosen and qualified in your stead. **Expires April 30, 2020.**

Given under our hands this 6th day of November, 2017:

Francis Newton

Harold J. [unclear]

Carl [unclear]

Selectmen of Ashland

I, SHERRIE DOWNING, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as an alternate member of the Zoning Board according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the State of New Hampshire.

SO HELP ME GOD

STATE OF NEW HAMPSHIRE

GRAFTON COUNTY SS.

Personally appeared the above named SHERRIE DOWNING who took and subscribed the foregoing oath. Before me,

Town Clerk or Designee

Date Received and Recorded

	A41C ad hoc volunteers with no parent org, town affiliation or insurance using expired				A41C subcommittee of AARA Ashland Area Recreation Association a NH Not for Profit				A41C reformed as subcommittee of TOA Heritage Commission				A41C new committee	
	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Actual To Budget	2018 Budget				
Beginning Balance	\$ 20,484.37	\$ 19,141.58	\$ 17,621.66	\$ 21,014.66	\$ 22,411.08	\$ 26,081.09	\$ 27,983.94	\$ 27,983.94	\$ 21.79	\$ 28,005.73	\$ 27,970.15	\$ 28,005.73	\$ 21.79	\$ 27,970.15
Interest	\$ 6.07	\$ 1.40	\$ 1.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Balance	\$ 20,490.44	\$ 19,142.98	\$ 17,622.72	\$ 21,014.66	\$ 22,411.08	\$ 26,081.09	\$ 27,983.94	\$ 27,983.94	\$ 21.79	\$ 28,005.73	\$ 27,970.15	\$ 28,005.73	\$ 21.79	\$ 27,970.15
							ADI TOA TB 8/14/2017							
Income														
50/50 Raffle	\$ 1,437.00	\$ 1,734.00	\$ 2,069.00	\$ 2,102.00	\$ 2,463.00	\$ 1,710.50	\$ 1,500.00	\$ 1,821.85	\$ 321.85	\$ 1,800.00	\$ 1,821.85	\$ 321.85	\$ 1,800.00	
AARA Parking	\$ 670.00	\$ 800.00	\$ 800.00	\$ 700.00	\$ 800.00	\$ 800.00	\$ -	\$ -	\$ -	\$ 800.00	\$ -	\$ -	\$ 800.00	
Ad Book	\$ -	\$ -	\$ 4,400.00	\$ 5,150.00	\$ 5,825.00	\$ 5,925.00	\$ 3,100.00	\$ 2,500.00	\$ (600.00)	\$ 4,000.00	\$ 2,500.00	\$ (600.00)	\$ 4,000.00	
Banners	\$ -	\$ -	\$ 1,665.00	\$ 2,500.00	\$ 3,000.00	\$ 3,350.00	\$ 4,500.00	\$ 3,950.00	\$ (550.00)	\$ 5,000.00	\$ 3,950.00	\$ (550.00)	\$ 5,000.00	
BBQ	\$ 1,440.00	\$ 1,782.00	\$ 1,506.00	\$ 1,809.00	\$ 1,715.00	\$ 1,347.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Buttons	\$ 1,283.00	\$ 1,131.00	\$ 1,181.00	\$ 892.00	\$ 769.00	\$ 1,029.40	\$ 1,000.00	\$ 1,186.00	\$ 186.00	\$ 1,000.00	\$ 1,186.00	\$ 186.00	\$ 1,000.00	
Canisters	\$ 1,382.00	\$ 1,155.15	\$ 1,594.00	\$ 1,737.00	\$ 1,934.00	\$ 1,678.00	\$ 1,500.00	\$ 1,242.00	\$ (258.00)	\$ 1,500.00	\$ 1,242.00	\$ (258.00)	\$ 1,500.00	
Donations	\$ 2,335.00	\$ 2,350.00	\$ 1,091.09	\$ 182.74	\$ 152.00	\$ 237.04	\$ -	\$ 650.00	\$ 650.00	\$ 1.00	\$ -	\$ 650.00	\$ 1.00	
In Memory of Mary Ruell	\$ -	\$ -	\$ 245.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Home Days Food Sales	\$ -	\$ -	\$ 18.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fireworks	\$ 1,169.00	\$ 1,438.00	\$ 650.00	\$ 682.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Hot Air Balloon	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Pancake Breakfast	\$ 3,134.00	\$ 3,236.00	\$ 3,682.00	\$ 1,718.00	\$ 2,622.00	\$ 2,422.00	\$ 2,200.00	\$ 2,885.00	\$ 685.00	\$ 2,500.00	\$ 2,885.00	\$ 685.00	\$ 2,500.00	
Postage	\$ -	\$ -	\$ -	\$ 23.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Shirts	\$ 1,305.00	\$ 1,166.00	\$ 1,780.00	\$ 1,052.00	\$ 56.00	\$ 85.00	\$ -	\$ 249.00	\$ 249.00	\$ 2,000.00	\$ -	\$ 249.00	\$ 2,000.00	
Stickers	\$ -	\$ -	\$ -	\$ -	\$ 4.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tote Bags	\$ -	\$ -	\$ 195.00	\$ 151.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Hilbert Enterprises	\$ -	\$ -	\$ 300.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ -	\$ 150.00	\$ 150.00	\$ -	\$ 150.00	
Frank Jones - Unique Entertainment	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chesley - Midway Vendors	\$ 2,650.00	\$ 2,950.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ -	\$ 2,750.00	\$ 2,750.00	\$ -	\$ 2,750.00	
Total Income	\$ 16,805.00	\$ 17,742.15	\$ 24,126.09	\$ 21,849.12	\$ 22,440.00	\$ 21,483.94	\$ 16,700.00	\$ 17,383.85	\$ 683.85	\$ 21,501.00	\$ 17,405.64	\$ 17,383.85	\$ 21,501.00	
							Income + Interest				17,405.64			

	A41C ad hoc volunteers with no parent org, town affiliation or insurance using expired			A41C subcommittee of AARA Ashland Area Recreation Association of a NH Not for Profit			A41C reformed as subcommittee of TOA Heritage Commission			A41C new committee
	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Actual	Actual To Budget	2018 Budget
Expenses	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Actual	To Budget	Budget
Ad Book	\$ -	\$ -	\$ 557.00	\$ 688.00	\$ 835.00	\$ 720.00	\$ -	\$ -	\$ -	\$ 1,000.00
Advertising - Salmon Press	\$ 57.00	\$ 55.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00
Awards - Hasty Awards	\$ 179.86	\$ 146.77	\$ -	\$ 238.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Buttons - Venture Print/True Colors/Stacy Lucas	\$ 650.00	\$ -	\$ 412.50	\$ 453.50	\$ 246.00	\$ 370.00	\$ 370.00	\$ 315.00	\$ (55.00)	\$ 500.00
Bank Checks	\$ -	\$ -	\$ 93.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CHUM - stickers (Kids Games)	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ 500.00
Fireworks - Atlas Pyro Vision	\$ 10,250.00	\$ 10,750.00	\$ 11,250.00	\$ 13,000.00	\$ 13,500.00	\$ 13,500.00	\$ 14,000.00	\$ 14,000.00	\$ -	\$ 14,000.00
Fireworks Credit - Atlas Pyro Vision	\$ -	\$ -	\$ -	\$ -	\$ (2,500.00)	\$ -	\$ -	\$ -	\$ -	\$ -
Fireworks Entertainment	\$ 675.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Star Spangled Banner Singer	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ -	\$ 250.00
Art Harriman	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ -	\$ -
Pardon the Spins	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325.00	\$ -	\$ -	\$ -	\$ -
Annulus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325.00	\$ -	\$ -	\$ -	\$ -
Jimmy Albia	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	\$ -	\$ -	\$ -	\$ -
Larry Walker (Or other entertainment)	\$ -	\$ -	\$ 800.00	\$ 450.00	\$ -	\$ -	\$ 650.00	\$ 500.00	\$ (150.00)	\$ 750.00
Chris White DJ	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -
Jim Gleich	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -
Playground Supervisors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ -
Sound/Lighting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Food Costs - Great American	\$ 1,200.00	\$ 2,198.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -
Home Days	\$ -	\$ 800.00	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Uncle Steves	\$ -	\$ -	\$ 76.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
snow cone & cotton candy supplies	\$ -	\$ -	\$ 137.75	\$ 197.70	\$ 1,901.00	\$ 687.09	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ -	\$ 10.00
Insurance - AARA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mary Ruell Award	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parade	\$ 1,900.00	\$ 400.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ -	\$ 1,500.00
Sanbornton Town Band	\$ -	\$ 550.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ -	\$ -
Baker River Valley Band	\$ -	\$ 475.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Horizons Band	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bekdash Milni Patrol	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
R Young \$1000 Water for Marchers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Patrotic Home/Business Prize	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prize Money	\$ 44.00	\$ 45.00	\$ 96.00	\$ 155.80	\$ 203.00	\$ 60.00	\$ 175.00	\$ 175.00	\$ -	\$ 200.00
Postage - Ashland Postmaster	\$ -	\$ -	\$ -	\$ 225.40	\$ 205.00	\$ -	\$ 60.00	\$ -	\$ -	\$ 60.00
Printing of Advertiser Mailer	\$ -	\$ -	\$ 305.00	\$ 252.00	\$ 90.00	\$ 579.00	\$ 800.00	\$ 145.00	\$ (655.00)	\$ 800.00
Printing & Graphics (JD Designs)	\$ -	\$ -	\$ -	\$ -	\$ 29.99	\$ -	\$ -	\$ 103.63	\$ 103.63	\$ -
Supplies (zip ties)	\$ 1,413.00	\$ 1,208.70	\$ 1,603.00	\$ 927.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
Tee Shirts	\$ -	\$ -	\$ 166.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tote Bags	\$ 1,785.00	\$ 1,785.00	\$ 1,645.00	\$ 1,365.00	\$ 1,300.00	\$ 1,105.00	\$ 1,105.00	\$ 1,105.00	\$ -	\$ 1,100.00
Toilets - Septic Solutions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unanticipated Expenses Town Budget	\$ 18,153.86	\$ 19,263.47	\$ 20,393.03	\$ 20,702.70	\$ 18,769.99	\$ 19,581.09	\$ 18,395.00	\$ 17,578.63	\$ (816.37)	\$ 22,045.00
Total Expenses	\$ 18,153.86	\$ 19,263.47	\$ 20,393.03	\$ 20,702.70	\$ 18,769.99	\$ 19,581.09	\$ 18,395.00	\$ 17,578.63	\$ (816.37)	\$ 22,045.00

