

**Ashland Water and Sewer Commission Minutes**  
**October 17, 2017**  
**6 Collins Street**  
**Ashland, NH**  
**6:30 PM**

**CALL TO ORDER**

The meeting was called the meeting to order at 6:30 PM.

**MEMBERS PRESENT**

Members present: David Toth, Alan Cilley, and Ernie Paquette

**OTHERS PRESENT**

Fran Newton and Casey Barney

**NEW BUSINESS**

Tom Schwartz of Woodard & Curran is going to set up a demonstration of the Huber equipment at the Ashland Septage Receiving Station on Tuesday, October 24, 2017.

The Ashland Planning Board is working to complete their memo to the Select Board regarding the building of the new Septage Receiving Station for the Water and Sewer Department.

The Commission and Woodard & Curran are working closely with NHDES on the Septage Receiving Station. Wood & Curran send a copy of the Design Basis Report to Ray Gordon of NHDES.

In regard to Select Board questions about the department's quarterly reports, David Toth stated that the warrant article requiring the department to submit quarterly reports is advisory only and does not specify the date, format, or content of the reports. The department provides a year-to-date Profit and Loss Statement and Balance Sheet.

The Commissioners continue to work on the 2018 budget. The Budget Committee has not set a date for review.

The Commissioners will attend a meeting with Rural Development on October 25, 2017, and the NHDES Asset Management Meeting on November 2, 2017.

**ADJOURNMENT**

The meeting was adjourned at 7:30 PM.

Respectfully submitted,  
Paula Hancock  
for the Ashland Water and Sewer Commission