

Ashland Water and Sewer Department  
Meeting Notes  
June 21, 2017

The meeting was called to order at 9:00 a.m. Mr. Cilley, Mr. Paquette, and Mr. Toth present.

The commissioners met with Tom Schwartz and Lauren Frank from Woodard & Curran and Jeff Hayes from LRPC to discuss the Septage Receiving Station. Woodard & Curran is planning on completing the Design Basis Document by August. They will be developing the Site Plan for review by the Planning Board and the Select Board in September.

The commissioners decided to extend the current contract with Woodard & Curran to complete the design work. The commissioners also decided to go out with individual contracts for the equipment, building, and construction. Tom Schwartz said that a rough estimate for the project would be around \$1M. Approximately \$250,000 will come from the NBRC grant, \$425,000 from capital reserves, and the remaining amount from operating funds.

The commissioners will order the equipment and building once the site plan is approved and the design is completed. The commissioners anticipate that construction will begin in the Spring of 2018.

The meeting was adjourned at 11:45.