



TOWN OF ASHLAND ELECTRIC DEPARTMENT
6 COLLINS STREET
ASHLAND, NH 03217

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Ashland Electric Dept.

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September 26, 2017

ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Tuesday
September 26, 2017
6 Collins Street
ASHLAND, NH
6:30 P.M.

MEMBERS PRESENT:

Jamie Lyford, Sandra Coleman & Glenn Dion

OTHERS PRESENT:

Lee Nichols, Linda Pack, Steve Foley, Tejasinha Sivalingam, Garrett Coutu, Dale Weeks & Linda Guyotte

CALL TO ORDER:

Sandra Coleman opened the meeting at 6:33 P.M

Pledge of Allegiance

OTHER BUSINESS:

The Town Treasurer, Linda Guyotte, attended to advise the Commissioners that we currently use the debit card to pay our QuickBooks Subscription. However, if the Commission wants to do away with the debit card they suggested we send the payment electronically. This can be set up but may take a little time.

Linda Guyotte stated why she deposited the check from the Trustees into the MVSMB Money Market Account. Linda also spoke about the memo she received to transfer money from the Meredith Village Savings Account to the North Ashland Rd./Emergency Account. Linda stated she will make the deposit but due to the power bill payment she does not have quite enough just yet to make the transfer but she will.

Garrett & Dale asked to see if the Commissioners would change from the new rule to work 8-1/2 hours a day with 1/2 hour off for lunch. They wish to keep working a straight 8 hour day eating while they work and leave at 3 PM. Discussion included what the State and Federal guidelines include as well as the Union Contract. Steve stated that statistics show it is safer to work a straight eight rather than leaving the job site for lunch. However, Jamie and Glenn still want the 1/2 hour off for lunch. Sandra did not agree but they will follow State guidelines and the Union Contract and continue with 8-1/2 hours a day with 1/2 hour off for lunch.



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MINUTES:

Glenn made a motion to approve as presented the Minutes of September 18, 2017. Jamie seconded the motion. Vote was unanimous.

OLD BUSINESS:

Lee has been in contact with Cooper regarding Transformer Losses and will get back to Glenn with figures. Lee also has not heard back from several companies regarding the purchase of poles. He feels they will be working with places impacted by the recent severe Hurricanes.

The Commissioners have not reached any decision yet on the two bids they have received from Top Notch and Hixson.

Lee approached Dan Vaughn and Construx to see if either one would be interested in the job to seal the new garage floor. Neither one can do the job. Glenn recommended that Lee check with Prep in Plymouth for a bid.

JCR Will be here on October 11th to begin work on the Substation and Lee has also contacted Giguere Electric to be here at the same time.

Lee turned in the Emergency Contact List the Commissioners requested.

When the Meters are read next they will put an x at the bottom of the meter book page for those Dial Meters that will need to be changed out. Then they can get started replacing the worst ones starting on North Ashland Road first.

Glenn was able to find 100% Cotton Sweatshirts from Carhart and they are special for Electric Personnel. He will get pricing as soon as possible. Steve would like to see FR Sweatshirts. Lee will also check into the prices from our current Uniform Company Cintas to see what they may have.



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Lee gave the Commissioners a Purchase Order for the Tool Boxes that Jamie wanted for the new pickup truck but they were quite expensive. Glenn told Lee to check with Russ at NAPPA to see what the cost would be from them first. The purchase order for the Tool Boxes has been tabled until the next meeting.

VPPSA Purchase Order in the amount of \$189,536.81 signed by the Commissioners.

Tejasinha presented the Board of Commissioners with a copy of the Memo he sent to the Board of Selectmen regarding items of interest to Electric Commission. These items were brought to his attention at the August 8th meeting and he now has sent them to the Selectmen.

Tony Randall has not reported back to the board regarding the project he proposed at the last meeting.

Craig Moore has been unable to locate someone to look at the job for the Electric Department Building, he will continue to try to get someone. He did ask Glenn if the Electric Department might want to go in with the Town Highway Dept. to purchase a boom for mowing.

NEW BUSINESS:

On call pay was discussed and Sandra does want some to be taken back but the Board told the Linemen they would keep the On Call Pay the same for next year's budget. Training will also be put into next year's budget with the 4 year Apprentice Program plus classes to be held here with Town Departments a possibility to share costs. Being on call every week for the 2 Linemen was discussed with the new Superintendent and that will hopefully change soon to give them a break.

Call back emergency response time was discussed with the new Superintendent giving his input. Glenn Dion made a motion to change the Emergency Call Back time to 45 minutes. Motion seconded by Jamie Lyford. Vote was unanimous.



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Budget figures from Work Session reviewed and discussed. The Budget will be ready for the Budget Committee at the end of October. Tejasinha commended the Commissioners for changing the budget so it is easier to understand.

Lee will contact Rick Alpers of Primex to find out if the Work Comp figure is correct. The Commissioners feel it is too low.

The Commissioners will change the Cell Phone contracts beginning January 1, 2018. From then on the only cell phones the department will own will be two military type drop proof flip phones with minimal data and a camera function only.

Three bids were received for the sale of the Electric Department Chevy Colorado Pickup Truck. Bid #1 \$123.45 Bid #2 \$260.00 and Bid #3 \$400.00 was received. Jamie Lyford made a motion to accept Bid #3 in the amount of \$400.00 from Christopher Clarke. Sandra Coleman seconded the motion. Vote: Jamie - yes, Sandra - yes and Glenn - abstained.

The date for the new Superintendent, Steven M. Foley, to begin at Ashland Electric Dept. will be October 23, 2017.

Payroll signed.

NON-PUBLIC SESSION: None

ADJOURNMENT: Sandra made a motion to adjourn at 8:53 PM. Jamie seconded the motion. Vote was unanimous.

Respectfully submitted

Linda A. Pack
Ashland Electric Department