



TOWN OF ASHLAND ELECTRIC DEPARTMENT  
6 COLLINS STREET  
ASHLAND, NH 03217

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Ashland Electric Dept.

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August 8, 2017

## ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Tuesday  
August 8, 2017  
6 Collins Street  
ASHLAND, NH  
6:30 P.M.

- MEMBERS PRESENT:** Jamie Lyford, Glenn Dion & Sandra Coleman
- OTHERS PRESENT:** Lee Nichols, Linda Pack, Dave White & Tejasinha Sivalingam
- CALL TO ORDER:** Sandra Coleman called the meeting to order at 6:31 PM
- MINUTES:**
- Sandra made a motion to approve as presented the June 13, 2017 Minutes. Jamie seconded the motion. Vote: Jamie - yes, Sandra - yes and Glenn - abstained.
- Jamie made a motion to approve as presented the June 27, 2017 Minutes. Sandra seconded the motion. Vote: Jamie - yes, Sandra - yes and Glenn - abstained.
- Sandra made a motion to add an amendment to the Minutes of July 11, 2017. Jamie seconded the motion. Discussion followed to add that Lee Nichols quit and stated that the Board would receive his resignation at the next meeting. During discussion Lee stated he did not say he quit only that he would give his resignation at the next meeting. Linda also stated she did hear Lee state that the Board would receive his resignation at the next meeting but she did not hear that he quit. Vote: Sandra - yes, Jamie - yes and Glenn - abstained.
- Sandra made a motion to approve the Minutes of July 11, 2017 as amended. Jamie seconded the motion. Vote: Sandra - yes, Jamie - yes and Glenn - abstained.
- Jamie made a motion to approve the Minutes of July 28, 2017 as presented. Sandra seconded the motion. Vote: Sandra - yes, Jamie - yes and Glenn - yes.
- OTHER BUSINESS:** Dave White, the Representative from Northeast Public Power Association (NEPPA), attended the meeting to give a presentation of



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the Educational Training that membership in NEPPA can provide. He explained what membership can provide specifically to a small Municipal Electric Department such as Ashland's.

**OLD BUSINESS:**

The cost estimate to fix the dent in the White Pickup Truck came in at \$1,212.60 from Finishing Touches and would take approximately 6 days. Lee will check to see what the insurance deductible is. Glenn made a motion to get the White Pickup Truck repair done at Finishing Touches for \$1,212.60. Jamie seconded the motion. Vote: Glenn - yes, Sandra - yes and Jamie - yes.

**NEW BUSINESS:**

Discussion of the Legal Bill given to the Board of Selectmen from The Town Trustees. Tejasinha advised the Commissioners that the Selectmen voted to pay the legal expense for the Town Trustees and he asked if the Commissioners would expect the Board of Selectmen to pay the Electric Department bills. The Board will discuss this but Glenn feels we should not ask the Town to pay the legal expenses for the Electric Dept.

Discussion regarding the Department Disconnect Notices and the wording of the Tariff and the printed bills. It was decided not to change the Tariff wording at this time. The new billing program and bill format will be looked at to see if changes can be made easily.

Purchase order signed to order Three Phase Meters, we have none in stock. We will need to order regular meters shortly as we have four new homes going in soon.

Lee discussed an issue he had regarding the RSA's 35-7, 35-28 and 38-21 and he advised the Commissioners he sent several recommendations and suggestions to Jeb Bradley.

The Electric Commissioners want a letter sent to the Trustees immediately requesting all funds and interest to be given to the Town Treasurer. CC the Treasurer and the Board of Selectmen.

Lee advised the Electric Commissioners that Ray Gouley will present the Safety Program at Ashland Elementary School on August 29th.



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It was decided by the board to cancel the order for a new 45' truck from Altec. Jamie will call Ben Sewall at Altec to see what they might have for a "demo" purchase instead. Jamie will also contact Ossipee Mountain Electronics to install the radio and lights in the new pick up truck.

Sandra stated the transformer area at the Elementary School had not been cleared and Lee said he would check on it and make sure it was taken care of.

The Commissioners want an ad placed in the Record Enterprise to sell the old pick up truck. They are requesting a sealed bid to be opened August 25th and payment in the form of Certified Check, Bank Check or Cash only.

The Commissioners also want ads placed with NH Works, Local Government Center, the IBEW and New Hampshire Municipal Association for the position of Assistant Superintendent. Glenn also requested we talk to Wolfeboro regarding how they go about seeking new employees.

The Electric Commissioners will request Tim Paquette and Craig Moore to be present at the next meeting to discuss the water runoff from the new building.

A request was made by the board to have all supplies in the work bays inventoried as soon as possible. Lee stated he thought Dale & Garrett had already started on that.

Sandra stated a customer came to her at their Association Meeting upset that a transformer had been leaking oil for approximately 3 years and had not been replaced yet. Lee stated he has a Transformer and he will change it out next week.

Jamie asked Lee to pick one road in Ashland and get 3 quotes for tree trimming to present to the board. Glenn suggested Casey Hixson, Tree Solutions and Top Notch.



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Lee stated he was going to contact Nate Linden regarding installing Electric Service in the new building. The Commissioners also asked Lee to get bids on sealing the floor in the new building.

The Certified Letter sent to Paul Rossi was discussed and nothing has been received from the Post Office yet. The consensus was to pay for the Uniforms that were not returned.

Glenn asked Lee to make a weekly report for the Commissioners every Friday regarding projects completed for the week.

**NON-PUBLIC SESSION:** None

**ADJOURNMENT:** Glenn made a motion to adjourn at 9:15 PM. Jamie seconded the motion. Vote: Glenn - yes, Jamie - yes and Sandra - yes.

Respectfully submitted

Linda A. Pack  
Ashland Electric Department