

DRAFT

**Ashland Zoning Board of Adjustment Meeting
Minutes
March 9, 2015
Ashland Elementary School Library**

Members Present: Ellison Badger, Elaine Allard, Patricia Tucker, Michelle Fistek (7:05)

Members Absent: Susan MacLeod (excused)

Others Present: Patrick H. Wood (attorney for Dr. Lester), Chris Boldt (attorney for McBournie and Bell), Donald Lester (applicant), Frank McBournie (abutter), Walter Mitchell (attorney for Planning Board), Jeanette Stewart (abutter), Norm DeWolfe, Kathleen DeWolfe, Joe Vittum, Ernest Paquette, Anthony Randall, Anthony Guyotte

The meeting was called to order at 7:00 pm by Chairman Eli Badger, with Elaine Allard and Patricia Tucker also in attendance. Patricia Tucker was appointed, by Chair Badger, as a voting member for the meeting.

Prior to the opening of the *Rehearing of Application for a Special Exception and Variance submitted by Dr. Lester, DVM (TML: 018-002-002)*, Attorney Wood requested a continuance of the hearing, as only 3 Zoning Board members were present at the opening of the meeting. **A motion was made (Tucker) and seconded (Allard) to grant a continuance.**

Chair Badger indicated he would communicate a new hearing date to all parties after consultation with all the ZBA members. Attorney Boldt raised a point of order, that a continuance is to be granted to a date certain. It was clarified by Chair Badger that a continuance to a date certain still requires re-posting of the meeting, but does not require re-notifying the parties.

[ZBA member Michelle Fistek arrived at 7:05 during this discussion.]

Attorney Wood expressed that he still would like a continuance to a time when 5 ZBA members would be present. Possible dates were discussed.

The motion (Tucker) and second (Allard) was restated to grant a continuance of case #2013-03 to April 2, 2015, at 7:00 pm. The vote passed unanimously in the affirmative, 4-0.

OTHER BUSINESS

Chair Badger reported that the Planning Board has revised their application to change the abutter notice fee from \$6.49 to \$10.00 per notice. **A motion was made (Allard) and seconded (Fistek) to increase the abutter notice fee on the ZBA application to \$10.00. The motion passed in the affirmative, 3-1 (Tucker).**

DRAFT

The Rules of Procedure will be discussed at the next meeting. Patsy Tucker will re-send the draft to all ZBA members.

Chair Badger stated that he would like to require applicants to send all files in digital format, in order to make reading of plan details easier and to make sharing of documents with other members more practical. This would be in addition to the paper format needed for the files. The other Board members felt “*prefer*” would be more palatable to applicants than “*require*.” **A motion was made (Tucker) and seconded (Allard) to prefer receiving documents in digital form in addition to the required paper copies. The motion passed in the affirmative, 3-1 (Badger).**

NEXT MEETING

April 2, 2015, at 7:00 pm, in the Ashland Elementary School Library.

Rehearing the Application for a Special Exception and Variance submitted by Dr. Lester, DVM (TML: 018-002-002).

The meeting was adjourned at 7:28 pm.

Minutes submitted by Mardean Badger