

**Ashland Water and Sewer Commission Minutes**

**May 20, 2014**

**6 Collins Street**

**Ashland, NH**

**7:00 PM**

**CALL TO ORDER:** Eli Badger, Chairman of the Water and Sewer Commission called the meeting to order at 7 PM.

**MEMBERS PRESENT:** Members present were Eli Badger, Alan Cilley and John Hughes.

**OTHERS PRESENT:** Others present were Christine Cilley, Fran Newton, David Troth, Stephen Felton, Normand DeWolf, Rusty Cross and Paula Hancock.

**NEW BUSINESS:** Rusty Cross gave the Commissioners updates on town projects and where each project is in the process. Rusty reported that the flushing of the hydrants in town was going well. One hydrant on River Street needed replacement.

Rusty received an estimate from Dean Marcroft for the installation of a window in the office at the plant. In addition the estimate included the installation of a shower and the rearrangement of the bathroom facilities at the plant. The estimate was \$4,500.

Rusty received a contract from Liquid Engineering, a water tank inspection company to inspect the water tanks. The company will inspect the water tanks inside and out as well as remove any sediment from the tanks. The estimate for the work was \$2,900. Liquid Engineering will also furnish a video report of the project which will be good documentation in case of a future failure. Alan Cilley made a motion to enter into a contract with Liquid Engineering for inspection of the water tanks in the amount of \$3,175 and upon acceptance of the contract the Chair of the Commission can sign for the Commission. John Hughes seconded the motion. With three votes in the affirmative the motion carried.

At a recent Commissioners' Work Session the Commissioners talked about the EJ Prescott water meter contract. After discussion the Commissioners decided to purchase 100 handheld meter reader communication devices outright. The purchase includes:

- AR 5501 Handheld Communication and Charging Stand
- Holux GPS Receiver
- Commandlink
- 150 I Perl Water Meters
- 550 510m meter readers, radio read transceivers

The Commissioners discussed and made a motion concerning the EJ Prescott contract at their meeting on March 18. Alan Cilley made a motion to rescind the motion made at the Commissioners March 18 meeting. John Hughes seconded the motion. There were three votes in the affirmative. The motion to rescind carried.

Eli Badger then asked to accept another motion. Alan Cilley made a motion to enter into a purchase contract with EJ Prescott for 550 meter readers, radio read transceivers, 150 I Perl water meters for an amount not to exceed \$100,000. John Hughes seconded the motion. There were three votes in the affirmative. The motion carried.

The Wescott and Sampson contract has been signed and Wescott and Sampson Have contacted Rusty Cross.

Eli Badger will meet with Mark Branscombe to discuss GIS mapping and possible collaboration with the town.

Eli Badger discussed briefly the Clean Water Revolving Fund. Under this fund state monies are made available to towns for the funding of secondary sources of water projects. There will be a meeting on June 8 concerning the Clean Water Revolving Fund.

Alan Cilley presented a sketch of a floor plan for the Water and Sewer Utility Building. According to the present floor plan there will be an office up front with 2 bathrooms: one for the office and one handicapped accessible. There will be room for a meeting room with a podium and seating for larger meetings. The meeting area on the second floor for the bimonthly Commissioners meetings will remain the same. The meeting room phase of the project will be completed quickly. The rest of the project will be done in phases. The cost analysis for the project excluding electrical and plumbing will be \$2,000. The project needs a building permit and be presented to the Planning Board for approval.

Alan Cilley and Rusty Cross will continue to work on the River Street project after the present flushing of the town hydrants. They will work up some cost figures.

The Commissioners discussed the installation of a water source for the Ashland\ Community Gardens. The planting of the gardens will take place this weekend with 16 beds. The water will be installed this week.

Alan Cilley expressed concern about a dredging project that was being proposed.\

The proposed project would involve dredging the trailrace portion of the river in order to increase the efficiency of a turbine that was installed along the trailrace portion of the river. The dredging project could damage the town sewer line which runs under the bed of the river. The proposal needs to be put before the affected landowners as well as the town for approval.

The Commissioners were questioned about the status of the Thompson Street\\  
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project. The Commissioners are working with Utility Partners and the project will be revisited in 2015.

The Commissioners went into a non-public session at 8:15 PM.

Respectfully submitted,  
Paula Hancock  
For the Ashland Water & Sewer Dept.