

6 COLLINS STREET
ASHLAND, N.H. 03217



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Ashland Water and Sewer Dept.

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March 28, 2013

**Ashland Water & Sewer Commission Meeting Minutes
March 28, 2013 Ashland Utilities Office, 6 Collins St. 5:30 P.M.**

5:30 P.M. Chairman, Robert Boyle Opened Meeting, called roll.

MEMBERS PRESENT: Alan Cilley, John Hughes & Robert Boyle

CALL TO ORDER: Bob Boyle called the meeting to order at 5:30 PM

OTHERS PRESENT: Linda Pack, Christine Austin, Paul Branscombe, Peter Goodwin, Eli Badger & Mardean Badger

MINUTES APPROVED: John made a motion to approve the minutes of March 7, 2013 and March 22, 2013 as presented. Alan seconded the motion. Vote was unanimous.

OLD BUSINESS: Paul Branscombe attended the meeting to discuss a letter received from Emery & Garrett dated January 22, 2013 and to advise the board that money for this monitoring has not been budgeted for. As the letter states Mr. James Emery was supposed to contact the Town Administrator to discuss this matter. Mr. Boyle advised Mr. Branscombe the Commissioners have not heard anything from Emery & Garrett regarding this issue. Mr. Boyle contacted Dan Tinkham of Emery & Garrett for more information and Bob will contact Mr. Branscombe with any information he receives.

Mr. Peter Goodwin of Woodard & Curran attended the meeting to answer any questions the Commissioners had for the Septic Receiving Station Project. John stated the only change he was looking for was that he wants the Flume left open. John made a motion to do a Septic Receiving Station according to the second plan option except for the Flume area that will be left open with columns supporting the roof. Bob seconded the motion. During discussion Bob asked Alan to explain his position. Alan felt there would be a vandal concern and the esthetics of the building would be a concern also. Vote: John - yes, Bob - yes & Alan - no.

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NEW BUSINESS: A lengthy discussion took place regarding two projects currently in the planning stages. Leavitt Hill development and Thompson Street paving. Alan wanted to know if Water and Sewer will be involved when the Town does the paving of Thompson Street. Bob wants to look into both projects but John feels they should look at the projects, but does not think we can do anything at this time. Alan feels they should look into possible Grants and meet with Barry Gaw, the Select Board and the Highway Department. A discussion took place with Eli Badger suggesting the Water/Sewer Commissioners look into hiring a person to write grants for the various projects.

The installation of the new pump for Well #2 at a cost of \$7,094.00 was discussed and also the need for a spare pump in case of an emergency.

Bob made a motion to approve the expense of up to \$100.00 for John to complete a bell system & sign for Handicapped access to meetings. John seconded the motion. Vote: John - yes, Bob - yes & Alan - no.

Bob would like a flag and stand for the meeting room for the Pledge of Allegiance before Meetings. John will look into pricing first.

RE-ORGANIZATION: John made a motion to appoint Bob Chairman of the Water/Sewer Department. Bob seconded the motion. Vote: John - yes, Bob - yes and Alan - no.

John made a motion to appoint Alan Vice Chairman of the Water/Sewer Department. Bob seconded the motion. Vote: Bob - yes, John - yes & Alan - abstained.

John made a motion to appoint Kay Mudgett Clerk of the Water/Sewer Department. Alan seconded the motion. Vote: John - yes, Bob - yes & Alan - yes.

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John made a motion to appoint himself to the Personnel Policy Committee. Alan seconded the motion. Vote was unanimous.

John made a motion to change the Water/Sewer Dept. meetings to the first and third Tuesdays of each month at 7:00 P.M.. The second, fourth and fifth Wednesdays of each month for signing Manifests at 9:00 A.M. Alan seconded the motion. Vote was unanimous.

Letter from Alan Cilley presented to Bob Boyle and John Hughes was read.

NON-PUBLIC SESSION:

ADJOURN: Alan made a motion to adjourn the meeting at 7:50 P.M. John seconded the motion. Vote was unanimous. Motion was withdrawn by Alan and seconded by Bob. Vote was unanimous due to signing of the Manifest before adjournment.

Alan made a motion to adjourn the meeting at 7:55 P.M. John seconded the motion. Vote was unanimous.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda A. Pack".

Linda A. Pack
Ashland Water & Sewer Dept.