

ASHLAND PLANNING BOARD
MEETING MINUTES
AUGUST 7, 2013

Call to Order

Chairman MacLeod called the meeting to order at 7 PM.

Roll Call

Fran Newton, Susan MacLeod, Philip Preston, [Alt] Cheryl Cox, [Alt] Anthony Randall, Elisabeth Cody

Absent with notice – Gordon McCormack Jr.

Disposition of Minutes

Motion to approve minutes of July 10, 2013 with addition of word “restricted” before “affordable housing” – Preston; second – MacLeod; vote 4-0 in favor.

Motion to approve minutes of July 24, 2013 as written – Newton; second – Preston; vote 4-0 in favor

Pre Application Consultation

Owner John Grant; Location 37 Winter Street; Project – Roller Skating Rink – presentation by Janine Page

Presentation of the proposed business to be located on the top floor of the building; items to be addressed are parking, life safety; necessary building modifications

The applicant was given the site plan review application and a checklist of items needed.

Old Business

EHFAR, LLC – reviewed the engineering proposals from [HE Bergeron, Northpoint Engineering LLC and Civil TakeOff] for reviewing of the water and sewer project on Leavitt Hill Road; following discussion; ***motion to hire HE Bergeron to review the existing plans – Cody; second – Newton; vote 4-0***

Action – call Barry Gaw for a full set of plans to be given to Bergeron

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EHFAR, LLC – following discussion regarding the oversight of the project and the need for as built plans – ***motion to contract with Civil Take Off for oversight and signing off on the as built plans – Newton; second – MacLeod; vote 3-1 in favor.***

Other Business

- September 4 meeting will be the public hearing for the Natural Resource Chapter of the Master Plan; board will read and review to discuss at the Aug 28 work session
- Chapter 10 – Implementation Chapter – board needs to review
- Rules of Procedure – work session item; check against by laws and job descriptions.
- Samples of Wind ordinances were given out; Sue and Cheryl will meet with Lee Nichols to work on a draft ordinance for Ashland

Adjournment

Meeting was declared adjourned at 8:40 PM.

Taken by Patricia Tucker