

Ashland Town Library Minutes for June 7, 2013 – Special Meeting (Draft)

Those in attendance: Lynn Davis, David Ruell, Alice Staples, Sara Weinberg.

The meeting began at 1:00 pm.

Conference Call with TCCAP

The purpose of this special meeting of the Ashland Town Library Trustees was to conduct a conference call with TCCAP Trustees and realtors for the TCCAP properties. At 1:00 pm David Ruell placed the conference call. Chip Brown and William Norton (realtors), Todd Fahey (Special Trustee for TCCAP), Dick Huot and Peter Higbee (TCCAP employees) were present during the call along with Sara Weinberg, David Ruell, Alice Staples and Lynn Davis. The following points were discussed during the conversation:

- TCCAP explained their situation with the TCCAP property in Ashland. They informed us that this was not a distress sale, but rather a serious look at the old school building as a viable site to continue its current use. At this time, the TCCAP building is being used as collateral for a bond that includes other TCCAP projects.
- Alice Staples then explained that we were in the exploratory stage of considering a new site for the Ashland Town Library or for adding on to the building where we are currently located. She also discussed the library's lack of space, fund raising issues and current tenant/landlord relationship.
- TCCAP indicated that the whole building (three floors) is available which includes around 8,000 sq. ft. of total footage. The building is heated by oil, has central air conditioning and is ADA compliant. When asked about a lease to purchase agreement, their response was that it was something they would consider, however, if selling was the ultimate goal they would rather sell than lease to purchase. They also mentioned that only non-profit organizations could occupy the building.
- The TCCAP Trustees wanted to be clear that in no way were services in jeopardy, such as fuel assistance, because of our conversation about the use of the building.
- Sara asked for information on the following:
 - Amount of monthly payments to lease and/or purchase price
 - Monthly operating costs
 - Copies of the building plans
- TCCAP said that they would provide the above information in about a week or so.
- The Library Trustees indicated that they would contact Tom Samyn to get his opinion about possible structural changes needed to accommodate the weight of the books and if changes could be made to the current floor plans to better accommodate library use.
- The conference call ended around 1:30 pm.

Other Business

We discussed the CIP committee's response to our request for funds. At the CIP meeting, Alice shared the letter from Tom Samyn indicating his fee to draw up a proposal for an addition to the Scribner building.

We discussed the current layout of the TCCAP building and its possible use as a library. Alice will contact Tom Samyn and ask him what changes could be made to the building in order to accommodate a library.

The Library Trustees and Sara signed documents to open an account for lost and damaged books and other library materials. David Ruell made the motion to open a Lost and Damaged Book account at the Meredith Village Savings

Bank. Agents for the account will be Sara Weinberg (Library Director), David Ruell (Treasurer) and Alice Staples (Chair). Alice Staples seconded. Vote was unanimous.

Lynn Davis made the motion to open the Lost and Damaged Book account with an initial deposit of \$463.56 which includes the money collected for lost and damaged library materials from 2008 to present. Alice seconded. Vote was unanimous.

Our next regularly scheduled meeting will be held on Monday, June 17, 2013 at 6:00 pm.

The meeting was adjourned at 1:50 pm.

Respectfully submitted,
Lynn Davis, Secretary