



# Town of Ashland

## Housing Standards Board

### Complaint Form

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Are you a resident of the building? \_\_\_\_\_

Have you discussed this matter with the owner? \_\_\_\_\_

Location of Dwelling \_\_\_\_\_

The Ashland Housing Standards Board has jurisdiction to receive and act upon a complaint that a dwelling is "unfit for human habitation" based upon one or more of the following conditions. Please check one or more of the following criteria which you believe most accurately supports your claim that the dwelling is not fit for human habitation:

\_\_\_\_\_ Rodent or insect infestation

\_\_\_\_\_ Holes in floor, walls or ceilings

\_\_\_\_\_ Defective plumbing or fault septic or sewage system

\_\_\_\_\_ Unsound porches, stairs or railings

\_\_\_\_\_ Exposed, improper or defective electrical conditions

\_\_\_\_\_ Accumulation of garbage or refuse

\_\_\_\_\_ Roof or wall leaks

\_\_\_\_\_ Inadequate water supply or hot water

\_\_\_\_\_ Falling plaster from walls or ceilings

\_\_\_\_\_ Gas leaks or defective pilot lights

\_\_\_\_\_ Inadequate heat

Description of conditions constituting claimed violation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of observed conditions: \_\_\_\_\_

If you have discussed this matter with the owner, please describe what happened:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The foregoing information is correct and accurate to the best of my knowledge and belief.

\_\_\_\_\_  
*The Ashland Housing Standards Board will consider the foregoing matter and determine if there are grounds to initiate a formal proceeding. A Petition to Enforce the Ashland Housing Standards, signed by a least 10 residents, can be used to compel inquiry into this matter. Petitions to Enforce may be filed on Ashland Housing Board Form #2.*