



Town of Ashland
New Hampshire

Housing Standards Board Complaint Form

OFFICE USE ONLY

Date Received: _____

Date Reviewed: _____

Date of Action: _____

Tenant: _____

Landlord/Owner Representative: _____

Address: _____

Mailing Address: _____

Mailing Address: _____

Telephone (h): _____

Telephone (h): _____

Telephone (c): _____

Telephone (c): _____

E-mail: _____

E-mail: _____

The Ashland Housing Standards Board has jurisdiction to receive and act upon complaints that dwellings are "unfit for human habitation" based on one or more of the following conditions.

Please check all of the following criteria that you believe accurately support your claim that the dwelling is not fit for human habitation.

___ Fire safety (emergency light, carbon monoxide detector)

___ Holes in floors, walls or ceiling

___ Life Safety 101 violation

___ Unsound porches, stairs, railings

___ Rodent or insect infestation

___ Accumulation of garbage or refuse

___ Defective plumbing or faulty septic/sewage system

___ Inadequate water supply or hot water

___ Exposed, improper or defective electrical conditions

___ Gas leaks or defective pilot lights

___ Roof or wall leaks

___ Inadequate heat (less than 65° F)

___ Falling plaster from walls or ceilings

Description of conditions constituting claimed violation(s):

Date(s) of claimed violation(s) _____

If you have discussed the matter with the owner or tenant, please describe what happened:

Date of contact: _____

During the complaint process, tenants must continue to pay rent. Photographs will be taken during the inspection. The foregoing information is correct and accurate to the best of my knowledge and belief. By signing below, I agree to the inspector(s) recording the conditions of the dwelling.

Signature of Complainant _____ **Date** _____

The Ashland Housing Standards Board will consider the foregoing matter and determine if there are grounds to initiate a formal proceeding.

Ashland Town Office • 20 Highland Street • PO Box 517 • Ashland, NH 03217-0517

Phone: (603) 968-4432 • Fax: (603) 968-3776 • Email: townoffice@ashland.nh.gov