

CIP COMMITTEE  
Draft Minutes  
Wednesday, June 15, 2016  
6:30 pm

Meeting called to order at 6:30 pm in the Fire Station Conference Room

Present: Susan MacLeod, David Toth; Absent with notice: Steve Felton; Ingrid Heidenreich

**Police Department:** Chief Randall got quotes for the purchase of this year's cruiser from MHQ that included a trade-in value and all outfitting except for the radio. Irwin Motors could provide a quote for the vehicle, but it difficult to compare with all variables for type of lights, etc. that would be quoted separately. Ossipee will try to quote with comparable equipment. In the spreadsheet, \$52,000 was allotted for the Crown Vic replacement, and the quote is for \$47,000 (does not need new camera) with about another \$3,000 for radio. With a no vote on a vehicle in 2015, the replacement rotation is off by \$14,000-15,000 on scheduled capital reserves. The Chief thought there is now \$60,500 in reserves, and he will try to make up the shortfall in outfitting and within the department budget. He will request that the Selectmen put the approved \$30,000 into the reserves now to be able to purchase the cruiser, leaving ~\$12,000, and request another \$30,000 on a warrant next year to build towards next vehicle purchase. The Ford Utility will be pushed to 2018 for replacement. The Expedition will be replaced with a pick-up truck that is cheaper and more versatile. With a 5-year rotation, the capital reserves should catch up for outright purchases rather than leasing thereby saving interest charges and reducing municipal debt load. For this year, he thought that it makes sense to go with MHQ in Marlboro, MA which will outfit the vehicle and take the Crown Vic driven down there as a trade-in – one simple exchange at a good price. He recommended checking HMQ's website as they do municipal vehicles and may be a good option for DPW to explore. Chief Randall will check on the exact amount in capital reserves, and by next week he will have all prices on outfitting equipment to send to Dave for updating spreadsheet. It was noted that departments need to keep updated with the technology, i.e. radios and software. It is required for compatibility with other agencies in law enforcement and in emergency response.

**Fire Department:** Chief Heath expressed a deep concern about continuing to push the replacement of Engine 2 into the future. The Apparatus Committee has new members looking at all options of manufacturer and all actual needs vs. wants for equipment and configurations to get the specs down to the bare bone necessities. The trucks were evaluated last week and there are issues that must be either fixed or the equipment will be taken out of service. There is money in the budget, but still at the mid-year point and more expenditures are expected. With having to go through the warrant article process again in 2017, it was recommended that Chief Heath should work with Selectmen to formulate a strategy. The Chief distributed an updated department CIP and the Apparatus Committee (meeting on June 22) will work on new specs to provide costs. Chief Heath will get quotes for lease/purchase options and when Dave gets updates he will plug into spreadsheet to send out. A look at other equipment showed that regular maintenance and replacing parts has extended lifespan, i.e. the breathing apparatus. It was originally purchased with a grant and that may be an option again in the future. The Chief will continue to review all equipment to add as capital needs with replacement years.

**Electric Department:** Did not appear or send information.

**Other:** Some equipment and road information received from DPW for next meeting.

**Next Meeting:** Wednesday, July 13, 2016 6:30 pm at the Fire Station; DPW at 6:30 pm; W&S at 7 pm.

7:51 pm: Motion to adjourn, all in favor.