

ASHLAND BOARD OF SELECTMEN MINUTES
Thursday, September 8, 2016
ASHLAND FIRE STATION
7:30 AM

Chairman Fran Newton called the meeting to order at 7:30 AM with a roll call. Selectmen Steve Felton, Harold Lamos, Leigh Sharps, and Katie Maher present.

Others present: Town Administrator Charlie Smith

At 7:31 AM Selectman Maher made a motion to go into non-public according to RSA 91-A:3, II (a), seconded by S. Felton. All approved.

The Board resumed the public meeting at 8:23 AM.

The Board agreed that the town should have a policy in place for all town flags with respect to lighting and lowering to half-mast. Clearly National and State guidelines should be followed and we should also look at circumstances that would be locally applied. This topic will be placed on the agenda for the September 19th meeting.

F. Newton announced that Jeff Hayes from LRPC will attend a BOS meeting on October 17 to discuss brownfields funds, paving plans and culvert plans.

The Board discussed the process for dealing with concerned citizen issues. Going forward, we should ensure that all issues/concerns be submitted in writing using the concerned citizen form on the website. The issues should deal with tasks and processes rather than people. We will not deal with rumors unless substantiated with documentation. We ask that those submitting these forms must sign them.

K. Maher made a suggestion that we develop a detailed town calendar to list all meetings, events, deadlines, etc. C. Smith will develop a template using the NHMA calendar to which we will add town details. This calendar will be available on the web.

Steve Heath informed the board that he would be away from September 16 through October 11, back in the office on the 12th. Deputy Bousquet will be acting as Fire chief in his absence. Captains Uhlman and Heath will be responsible for the day to day operations. Co-EMD deputy Lee Nichols will be in charge of emergency operations with Deputy Bousquet serving as his co-EMD. We set a date of October 17 at 5:45 to review the fire department budget with S. Heath and the TA. Chief Heath also informed us that there will be an EOP (Emergency Operations Plan) presentation at the September 19 meeting. The completed EOP (over 200 pages) will be available in hard copy in two locations and on line and elsewhere as appropriate.

L. Sharps suggested that we explore other options for printing the town report. She will do some research with the assistance of H. Lamos.

K. Maher made a motion to adjourn, seconded by H. Lamos. All approved. There being no other business, the Board adjourned at 9:12 AM.

Respectfully Submitted,

Fran Newton
9-8-16