

**ASHLAND BOARD OF SELECTMEN MEETING
MONDAY, JULY 6, 2015
ELEMENTARY SCHOOL CAFETERIA**

MINUTES

Chairman DeWolfe called the meeting to order at 7:00 PM with a roll call. Steve Felton, Normand DeWolfe, Leigh Sharps, Phil Preston. Fran Newton absent with notice.

Others Present: Town Administrator Paul Branscombe and Pat Crowell.

MINUTES

June 1, 2015 – Preston moved to approve as amended. Felton seconded. All in favor. 4-0

June 15, 2015 – Felton moved to approve as amended. Preston seconded. All in favor. 4-0

SIGNATURE FILE: The Board signed what was in the signature file.

OLD BUSINESS

Town Administrator search: Advertising-Citizen Advisory Committee – The ad for the Town Administrator has recently been put in the Laconia Dailey Sun and the Record Enterprise. It is also on the Town website and the NHMA website. The Board would like prices on advertising in the Citizen, Concord Monitor and the Union Leader. Felton said that maybe a search firm could be looked at. Preston asked about MRI. The Board would like to explore costs. The Chairman read a letter received from Anne Lamson who would like to be on a search committee if one is formed. Felton said that a citizen could be asked what attributes the public would like in their Town Administrator. They decided that they will put this on the town website and hard copies will be available at the Town Office. Branscombe will work up something and email a draft to the Board.

Whitten House listed on the State Register of Historic Places – The Chairman read a letter regarding the listing of Whitten House on the historic register. The plaque will be given to the Historical Society.

Integrating Town Hall parking lot into Town Parking Ordinance – The Chairman explained the ordinance #24-1-9. The Board needs to amend the motion made at the last meeting. Felton moved to amend the previous motion to add the Town Hall parking lot. Sharps seconded. Preston disagreed. All in favor 3-1.

Ashland Transportation Advisory Committee update – Dave Toth discussed Highland Street. The Town maintains it, but the State owns part of it. The Committee would like to resolve the issues so that it can be owned by the Town. Tim Paquette suggested at the last meeting that the state could do the engineering estimate before the Town takes it over. Drainage issues need to be addressed. Toth, Badger, and Sharps will contact Mike Izard and the Lakes Region Planning Commission to set up and appointment.

July 4th Celebration update – Fireworks and Parade - DeWolfe stated that the fireworks were late but all else went well. He thanked the entire committee for all their hard work and Alex Ray for all his help. This year, Felton explained that the delay with the fireworks was because of the company.

DES/EPA Region 1 applications for Brownfields Assistance – The Chairman stated that he was contacted by Rebecca Williams who has been very helpful. She told him that the town should fill out the Brownfields Assessment. She supplied him with two links. Branscombe will fill out the application online and also the EPA Region 1 application.

NEW BUSINESS

Zoning Board procedures – Bob Flanders, the town’s Code Enforcement Officer, recommends changes to conform more to the law. He would like a set meeting schedule. He said that he has received about a half dozen applications that will need to go to the Zoning Board. DeWolfe said that he thought the Town was not required to have a set meeting schedule. Flanders said that he is not aware of any other community that doesn’t have a set schedule. After much discussion, the Board decided that Mr. Flanders will handle any zoning questions and help with the application. Due to legal issues, the Planning Board and Zoning chairmen should not be answering any questions. He will increase his hours. Eli Badger said that the Zoning Board will still meet as needed, but he will try to set a schedule.

Planet Aid - Mr. Branscombe talked with Sara Corrigan of Planet Aid. The Town will start receiving revenue from the box at the Transfer Station. The Board talked about a location for a second box but did not reach a decision. The Board authorized Norm DeWolfe to sign the agreement on their behalf.

Annual Review of Investment Policy – The Board has reviewed the Town’s Investment Policy as stated in the RSA 41:9-7.

DRA form PA-28 – The Board decided last year not to use the form. Branscombe said that it is not used by many communities. The Board decided again this year not to use the form.

Ashland Economic Development Committee grant request – Felton reported that the committee met with Mr. Copleman of the North Country Economic Development Council. Need to better define the grant and next steps would be to talk to consultants.

TOWN ADMINISTRATOR’S REPORT

Mr. Branscombe reported on what transpired last month.

SELECTBOARD ITEMS

Felton asked about issues on the **Current Issue Log**. The “No Parking” signs for the Town Office have not been put up yet. Mr. Branscombe said that they are in process. Felton also asked about the asbestos issue. Mr. Branscombe said that he has no report as yet. The Fire Escape at the town office needs repair. Branscombe said that we need to find someone to do the metal work.

Preston said that the issue of the white rocks on Owl Brook Road at Fred Salvoni’s place is not resolved. He said that he visited Mr. Salvoni who talked about the road being wider on the Holderness side of the white rocks. More discussion is needed with Mr. Salvoni.

Chairman DeWolfe discussed a note from the Scribner Trustees to the Library Trustees referencing a security camera system that the Library would like installed in the building. They denied the request. Mr. DeWolfe would like to attend one of their meetings, but they don’t post a time and day for them. He asked Branscombe to send them a note requesting a meeting schedule.

Felton gave the town a copy of the Water and Sewer Asset Management study.

PUBLIC COMMENTS

Kathleen DeWolfe questioned Moo Corners being a Class V road. Was the road given to the town or did the town take it? She said that she has done some research and can't find a definitive answer. Tim Paquette had asked an attorney at NHMA for an opinion. He said that it is indeed a Class V road. She asked how the question was posed. Tony Randall said to have the town's attorney research it. He said that if the town has maintained something for years, the town needs to continue.

Fran Wendelboe asked about a motion to amend the overnight parking ban at the town hall. She asked about rescinding the ordinance. Felton said that they are still looking for options for public parking. The chairman said that it is an ongoing process. Preston said that reasonable people can come up with a reasonable solution.

There being no other business, Preston moved to adjourn at 8:42 PM. Felton seconded. All in favor.

Respectfully submitted,

Patricia Crowell
7-7-15