

1 ASHLAND BOARD OF SELECTMEN – PUBLIC HEARINGS
2 FEBRUARY 17, 2015

3 Public Hearing #1 – Article 3 regarding the purchase of a new Fire Engine
4

5 Chairman DeWolfe opened the public hearing at 6:01 PM with roll call of Selectmen present – Newton, Preston,
6 DeWolfe, Felton, Stewart; and read the following explanation of the article and asked for comments –
7

8 **Article 3: Fire Engine**

9 This article requests that the town enter into a 5-year lease/purchase agreement to replace the 20 year-old
10 pumper engine (Engine 2). The new fire engine will cost approximately \$450,000 plus interest. Upon approval of
11 this article, the town will make a down payment of \$75,000 from the Fire Department Capital Reserve Fund
12 reducing the balance to \$375,000 and the payments to \$79,962 per year for 5 years. The total cost minus the
13 down payment will be approximately \$405,000.
14

15 Since the vehicle will take up to a year to build, there will be no lease payment and no tax impact in 2015. The
16 future lease payments will become part of the Fire Department operating budget, and the tax impact of .34 mil
17 (\$34 per \$100,000 of assessed property value) will be reflected in the overall Town budget. The Fire Department
18 Apparatus Committee recommended replacement of Engine 2 based on an independent mechanical and structural
19 evaluation of the equipment.
20

21 Calculations

22
23 \$450,000 - Initial Price
24 -\$75,000 – Down Payment from the Fire Department Capital Reserve
25 \$375,000 – Remaining Cost
26 2.55% – Anticipated Interest Rate
27 \$404,169 – Approximate Cost with Interest
28 \$79,962 – Yearly payment for 5 years
29

30 *Comments – why wasn't this public hearing held before the deliberative session – answer – the public hearing is*
31 *being held according to statute*
32

33 *Public Hearing was declared closed at 6:04 PM.*
34

35 Public Hearing #2 – Article 15 regarding the establishment of a Capital Reserve Fund with funding to come from \$5
36 fee for vehicle registrations
37

38 Chairman DeWolfe opened the public hearing at 6:05 PM with roll call of Selectmen present – Newton, Preston,
39 DeWolfe, Felton, Stewart; and read the following explanation of the article and asked for comments –
40

41 **Article 15: RSA 261:153, VI**

42 Passing this article would establish a Capital Reserve Fund to be used for the purpose of municipal transportation
43 improvements, such as small road and sidewalk projects. Money for the fund would come from a \$5.00 fee on
44 motor vehicle registrations excluding motorcycles, antique vehicles, all-terrain vehicles. Passing this article could
45 raise approximately \$12,000 each year. The funds would not come from Property Taxes but from those who use
46 the roads.
47

48 Comments – would get revenue from all road users who are residents of Ashland
49

50 *Public hearing was closed at 6:09 PM.*
51

1 ASHLAND BOARD OF SELECTMEN
2 MEETING MINUTES
3 JANUARY 19, 2015

4
5 Call to Order

6 Chairman DeWolfe called the Board of Selectmen (Board) meeting to order at 6:12 PM.

7 Roll Call

8 Members present – Jeanette I. Stewart, Fran Newton, Norm DeWolfe, Philip Preston, Steve Felton

9
10 Others Present – TA Paul Branscombe, Clerk Pat Tucker, members of the public

11
12 Chairman DeWolfe led the Pledge of Allegiance.

13
14 Disposition of Minutes

15
16 *Motion to approve minutes of January 5, 2015 with spelling correction (Monday) – Stewart; second Newton; vote 5-0 in favor*

17
18
19 *Motion to approve minutes of January 14, 2015 as written – Felton; second – Stewart; vote 4-0-1 in favor.*

20
21 *Motion to approve minutes of January 19, 2015 as written – Stewart; second – DeWolfe; vote 5-0 in favor.*

22
23 *Motion to approve minutes of January 26, 2015 as written – Newton; second – Felton; vote 5-0 in favor.*

24
25 *Motion to approve minutes of January 29, 2015 with correction (of the board) – Preston; second – Felton; vote 5-0 in favor.*

26
27
28 *Motion to approve minutes of January 31, 2015 as written – Stewart; second – Newton; vote 5-0 in favor.*

29
30 Signature File

31
32 Signed Yield Tax Warrant – Pettitt - \$795.68

33 Signed Mitchell Group invoice

34 Signed Granite State Minerals invoice

35 Signed McDevitt invoice

36 Updated signature sheet for the Emergency Operations Plan

37
38 Old Business

39
40 TAP Grant Letter – Selectman Newton read the letter from NHDOT stating that our grant application ~~did not~~
41 ~~receive an award~~ *was approved but not funded* and it was moved to their reserve list

42
43 Boards and Committee Vacancies – Selectmen DeWolfe noted the following vacancies – Conservation Commission
44 – 1 full member; Planning Board – 2 full members and 2 alternates; Zoning Board – 1 full member and 1
45 alternate; TA Branscombe noted that there is a vacancy on the Pemi River Local Advisory Committee

46
47 Mini Loader Lease – this is 2015 warrant article and the quote that was receive for voting purposes was \$51, 000; if
48 the article passes the process of securing a loader will go out for bid. Selectman Felton spoke about the
49 lease for the existing John Deere Loader as to what happens if the article for the lease payment does not
50 pass – unit will be sent back to company in good condition. **Action – TA to gather information about the**
51 **maintenance addendum.** It was stated that all lease/purchases will go out for bid.
52

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3

4 BOS Specific Objectives for TA - Action – **TA to make table prioritizing the items and adding actions to items.**
5

6 Moo Corners DES Update – TA Branscombe stated that Mr. Graton had spoken to DES and was told that no after
7 the fact application was needed. Ms. DeWolfe (member of Conservation Commission) stated that she had
8 taken it upon herself to call DES and spoke with two staff members and was told that an application
9 should have been done. **Action – TA Branscombe to follow-up with DES and ask Mr. Graton who he had**
10 **spoken with**
11

12 Cost Update of Weatherproofing – change of type of insulation increases price by \$1899 – *Motion to approve*
13 *additional \$1899 – Stewart; second Newton; discussion about R value difference; vote 5-0 in favor*
14

15 Scott M. Heath Property – Fire Chief Heath met with the fire chief in Berlin and gathered information that may be
16 used to help resolve the issue.

17 **Action – TA to complete LRPC Assessment Program application**

18 **Action – TA to set up non-public meeting at fire station – 8AM**
19

20 Review of Current Issue Log – Board asked that the “new format” was good; **Action – ~~make sure archived items~~**
21 **~~are moved~~ make sure all archived items are listed.**
22

23 Morris Campground Trailer – case has been file with the court;

24 **Action – TA to check with Mitchell Group as to status because response deadline was not met**
25

26 GIS System Steering Committee – Selectmen Felton brought up possible need of having a steering committee;
27 discussion; **action to ask department what they would like to see as a layer to be placed on top of the**
28 **base tax map.**
29

30 **New Business**
31

32 John Deere Lease – previously discussed
33

34 Konica Minolta Copier Lease – discussed; **Action – need to contact other companies to get quotes**
35

36 Library Trustee Letter to BOS and Fire Chief – regarding the need for sprinklers; Scribner Trustees have close
37 second floor; according to Fire Chief Heath as long as the second floor is not used there is no violation;
38 **Action – no action for the BOS to take**
39

40 Deputy Health Officer – Selectman Newton asked permission to appoint another deputy; **Motion to appoint**
41 **Normand DeWolfe as deputy; second – Felton; vote 5-0 in favor – state paperwork was signed**
42

43 Discussion of Town Owned Property and Equipment – Selectman Felton inquired as to the insurance coverage of
44 town owned property and equipment – Primex is the carrier and informational list will be placed on the
45 selectmen’s desk; discussed who the insurance coverage for the library building was with, who paid for it
46 and who the beneficiary would be – **Action – TA to request copy of insurance policy from the Scribner**
47 **Trustees.**
48

49 **Town Administrator Report**

- 50 • Public meetings held in January – Financial Forum, Budget Hearing, Deliberative Session
51 • Police Department – incidents, arrests, warrants, traffic citations/warnings – totaled 190; no cost training
52 session were held at PSU sponsored by Primex; reminded public that there is a no parking ban on any
53 street in Ashland from November 1 to May 1 from 1 AM to 5AM.

1 **Ashland Board of Selectmen Meeting Minutes – February 17, 2015 – Page 3**

- 2
3
4 • Fire Department – 36 calls; EMT classes being held through March 20, 2015
5 • Public Works Department – busy plowing and removing snow; filled sand hut for residents; misc other
6 jobs
7 • Park and Recreation – water damage in the building was repaired; vacation camp is Feb 23-27
8 • Manifests – Payroll and payroll taxes - \$16,843.31; Accounts Payable \$88,774.46; Welfare \$0
9 • Treasurer – in bank end of day 1/17/15 - \$1,287,337.84

10
11 **Selectboard Items**

12
13 Town Hall parking lot – discussion about cars and plowing – **Action – TA to check with NHMA legal to see if we can**
14 **require cars to be moved at a certain time in order to plow**

15 Coverage for March 10 elections – times to be determined

16
17 Letter from LRPC regarding Transportation Improvement Plan for 2015 – meeting will be set up with Tim Paquette,
18 Paul Branscombe, Eli Badger and David Toth

19
20 Selectman DeWolfe mentioned that the Board had received a letter of introduction from Geoff Sewake, UNH
21 Cooperative Extension/Economic Development representative

22
23 ~~Selectman Stewart stated that she was not~~ *Selectman Stewart stated that she or Selectman Preston were not*
24 *contacted about public comments being allowed at this meeting even though it was stated that a quorum of the*
25 *board agreed; would like to be informed the Board should be informed if union negotiation meetings have been*
26 *held and of any results; Chairman Dewolfe stated that there are no meetings scheduled.*
27

28
29 **Public Comments**

30
31 Mardean Badger stated that Eli Badger and David Toth should be included in the transportation plan survey
32 meeting.

33
34 Pat Tucker, Town Clerk/Tax Collector stated that credit/debit cards are not being accepted over the counter and on
35 line for motor vehicle and tax payments; there is a 2.95% charge to the consumer for this service.
36

37
38
39 ***Motion to adjourn at 8:04 PM – Newton; second – Felton; vote 5-0***

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46 As corrected at March 2, 2015 meeting
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