

ORDINANCE - TOWN OF ASHLAND

ADDRESS NUMBERING SYSTEM 8/20/07

Pursuant to RSA 231:133-a, the Ashland Board of Selectmen hereby establishes the following address numbering system:

Section I. Purpose. The system is intended to:

- a. Identify the locations and names of all streets and roads;
- b. Establish a uniform method of numbering primary buildings on streets and roads;
- c. Promote efficiency in locating primary buildings;
- d. Expedite emergency response;
- e. Provide a consistent system for mailing addresses.

Section II. Properties Affected. All primary buildings within the boundaries of the Town shall hereafter be identified according to the uniform street numbering system established by this regulation.

Section III. Numbering System. The uniform street numbering system for all primary buildings is based upon the following process:

- a. For purposes of establishing street numbers, a street shall be considered any access way, whether public or private, which serves two or more primary buildings or vacant lots.

All existing private streets/roads named under this ordinance will have the first sign supplied by the Town of Ashland. Any new private streets/roads named under this ordinance shall have their signs provided by the landowner or developer. It will be the responsibility of the landowner(s)/developer(s) to replace and/or repair these signs, so that the appropriate street/road can be properly identified at all times. The same type of sign shall be used.

- b. Starting Points:

<u>Road Name</u>	<u>A.K.A.</u>	<u>Direction of Travel</u>
Airport Road	"Ashland Airport"	Country Club Rd to dead-end
Ames Drive		Carr Avenue to dead-end
Amsden Road	"Starts in New Hampton"	Winona Road to dead-end
*Ash Drive	"Whispering Pines Tr Pk"	Loop road off Depot Street
Avery Street		Winona Rd to Harold Avery Road
*Birch Drive	"Whispering Pines Tr Pk	Ash Drive to dead-end
Blue Sky Drive		Off NH Route 175 [May 2, 2011]
*Brunt Avenue		Winona Road to dead-end
*Candle Shores Lane		River Street to River Street
*Carl Way		Loon Lane to dead-end
Carr Avenue		Depot Street to Ames Drive
*Cedar Lane		Main Street to Main Street
Church Street		Depot Street to Mill Street
*Circle Drive	Village at Riverbend	Loop road off Pine Arden Drive
Collins Street		Depot St. to Sewer Treatment Plant
*Comeau Drive		Hillside Drive to dead-end
*Coopers Way		Scenic View Road to dead-end
Cottage Place		Highland Street to Cottage Street
Cottage Street		Riverside Drive to Highland Street
*Country Club Lane	WMCC	Reach Drive to Airport Road
Cross Road		Scenic View Road to dead-end
*Defosses Lane		Depot Street to dead-end

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Depot Street	State Route 132	Main St. south to New Hampton line
*Dixon Hill Road	Mt. View Campground	Depot Street to New Hampton line
*Drew’s Landing		Scenic View Road to a dead-end
*Education Way	Ashland Public Schools	School Street to a dead-end
Elm Street		Depot Street to Mill Street
*Ernest Way		School Street to Highland Street
*Fairway Drive	CSPTA-Ropewalk West	North Ashland Rd to a dead-end
*Field Drive		Owl Brook Road to a dead-end
Firehouse Lane		Main Street to Mill Street
*Fox Meadow Lane		Fairway Drive to a dead-end
Glove Street		Winter Street to Mill Street
Gordon Street		Main Street to School Street
Hicks Hill Road		Owl Brook Rd to Mountain View Dr
High Street		Thompson Street to Thompson Street
Highland Street		Riverside Drive to Owl Brook Road
*Highwoods Trail	Old Squam Estates	Scenic View Rd to Scenic View Rd
Hill Avenue		Winter Street to Mechanic Street
Hillside Avenue		Main Street to a dead-end
Howe Road		Scenic View Road to Holderness line
*Industrial Drive	Freudenberg	Main Street to a dead-end
*Island Drive	Squam Shore Estates	Squam Shore Drive to dead-end
*Jenness Lane		NH Route 175 to dead-end
*Lakeshore Drive		Pease Road to a deadened
*Lakeview Lane		Leavitt Hill Road to a dead-end
Lambert Road	Starts in New Hampton	Winona Road to a dead-end
*LBC Retreat		Leavitt Hill Road to a dead-end
Leavitt Hill Road		River Street to a dead-end
*Ledgewood Lane	Ledgewood Estates Apts	Avery Street to a dead-end
Libby Lane		Hicks Hill to a dead-end
*Loon Lane		Leavitt Hill Road to a dead-end
Main Street	US Route 3	Depot St north to Bridgewater line
*Maple Drive	Whispering Pines Tr Pk	Oak Drive to a dead-end
*McDonald Farm Road		Highland Street to dead-end
Mechanic Street		Main Street to Hill Avenue
*Memory Lane		Scenic View Road to dead-end
*Mill Pond Lane		Winter Street to dead-end
*Mill Stream Drive		River Street to dead-end
Mill Street		Main Street to Winter Street
Moo Corners		Owl Brook Road to dead-end
*Morrell Drive		Riverside Drive to dead-end
*Morton Road		Sanborn Road to dead-end
Mountain View Drive		Hicks Hill Road to dead-end
Murray Street		Mill Street to dead-end
NH Route 175	State Route 175	Holderness townline north to Holderness townline
*Nash Drive	Ashland Meadows	North Ashland Road to dead-end
North Avenue		West Street to dead-end
North Ashland Road	Calley Road	Main Street north to Holderness line
*Oak Drive	Whispering Pines Tr Pk	Collins Street to Depot Street
Owl Brook Road		Scenic View Road to Holderness line
Park Way		Mill Street to dead-end
Partridge Lane		Peppercorn Road to dead-end
*Pease Road		Leavitt Hill Road to dead-end

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Peppercorn Road		Hicks Hill Road to dead-end
*Pine Arden Drive	Village at Riverbend	Loop road off North Ashland Road
*Pine Drive	Whispering Pines Tr Pk	Ash Drive to dead-end
Pleasant Street		Main Street to Hill Avenue
*Pleasant View Drive		Thompson Street to dead-end
*Pond View Lane		Morton Road to dead-end
*Potter Place		High Street to dead-end
Prospect Street		Cottage Street to Summer Street
*Reach Drive	CSPTA – REACH	North Ashland Road to dead-end
Reed Street		Winter Street to dead-end
River Street		Riverside Drive to Scenic View Road
Riverside Drive	US Rte 3	Main Street east to Scenic View Road
*Rocky Top Lane	Old Squam Estates	Highwoods Trail to dead-end
*Ropewalk East Drive	CSPTA-Ropewalk East	North Ashland Road to dead-end
Sanborn Road		Winona Road to dead-end
Scenic View Road	US Rte 3	Riverside Dr. east to Holderness townline
School Street		Main Street to Highland Street
Seven Pines Road		Route 175 to Holderness townline
Short Street		Depot Street to Winona Road
Smith Hill Road		Thompson Street to dead-end
Spring Street		Highland Street to Prospect Street
*Spruce Drive	Whispering Pines Tr. Pk.	Ash Drive to dead-end
*Squam Lane	Squam Shores Estates	Squam Shore Drive to dead-end
Squam Point Lane		River Street to Scenic View Road
*Squam Shore Drive	Squam Shores Estates	River Street to Island Drive
Summer Street		Highland Street to Prospect Street
*Sunset Drive		Pease Road to dead-end
*Sworab Drive		Sanborn Road to dead-end
Thompson Street		Main Street to River Street
Valley Road		Peppercorn Road to dead-end
*Vista Drive	Village at Riverbend	Loop road off North Ashland Road
Wadleigh Road		NH Route 175 to Holderness line
*Walnut Drive	Whispering Pines Tr. Pk.	Ash Drive to a dead-end
Washington Street		Depot Street to Winona Road
West Street		Main Street to a dead-end
*Westview Drive		Pease Road to a dead-end
*White Mountain Court	Highland St Apts	Highland Street to Summer Street
*Wildwood Drive	Squam Shore Estates	Squam Shore Drive to dead-end
Winona Road		Main St. to New Hampton townline
Winter Street		Main Street to Depot Street
*Winterberry Lane	Formerly Hiltzside Dr	Owl Book Road to dead-end
*Woodland Drive		Pease Road to a dead-end

(Note: * indicates Private Road)

- c. All primary buildings on the left side of a street beginning at its starting point will have odd numbers.
- d. All primary buildings on the right side of a street beginning at its starting point will have even numbers.

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- e. One odd and one even number will be assigned to each 50-foot interval of frontage on the street as measured from the starting point of each street.
- f. Numbers will be assigned by determining the point at which the main vehicular access (or the main pedestrian access if no vehicular access is provided) to the primary building coincides with a 50-foot interval on the street as outlined by the formula and the chart in Appendix A. [Ex: If the driveway serving a single family house is on the left side of a road and is the tenth 50-foot segment, the street number would be #19.]
- g. Unused numbers will be held for future use to ensure against the need for numbering.
- h. Condominium complexes, shopping centers, malls, apartment complexes, apartment buildings, and other properties with multiple primary buildings shall be assigned one street number corresponding to the primary entrance location. Units shall be internally numbered according to a logical pattern and manner as approved by the Board of Selectmen. Owners of units that need to be internally numbered shall be responsible to have those units numbered as specified above, and make all tenants aware of their unit number, so it can be used as part of their physical address description.
- i. The Board of Selectmen shall assign street numbers after consultation with other appropriate officials (Police, Fire, **H**ighway, **P**ostal **S**ervice) as needed.

Section IV. Address Display.

- a. All owners, tenants, occupants or persons in possession of primary buildings within the boundaries of the Town shall display the assigned street number(s) for the property in accordance with this section.
- b. All properties with primary buildings shall display the assigned street number so as to be readily visible from the street providing primary access.
 - 1. For a primary building located within 50 feet of the adjoining street, and if the building is readily visible from the street, the street number shall be conspicuously displayed on that side of the building, which faces the street.
 - 2. For a primary building not readily visible from the street or one which is located more than 50 feet from the adjoining street, the assigned street number(s) shall be conspicuously displayed at the main vehicular access (or pedestrian access if no vehicular access exists) to the property, so as to be visible on a year-round basis. The street address number shall be located on the same side of the street as the primary building being identified, and shall be within ten (10) feet either side of the vehicular or pedestrian access.
 - 3. If the lot has frontage on more than one street, the address must be posted only for the street providing primary access.
- c. All displayed street numbers shall be of a contrasting color to the means of support, such as the primary building, mailbox, post.
- d. All displayed street numbers shall be at least 4" in height.

Section V. New Buildings and Subdivisions.

- a. Whenever a primary building is erected or located in the Town, the assigned street number shall be affixed in the appropriate location as provided for by this ordinance. Within 30 days after commencement of construction of a new primary building, the assigned street number shall be posted so as to be clearly visible from the adjoining street. Temporary numbers may be used until permanent numbers are posted as required by Section IV. Temporary numbers shall be replaced as soon as practicable.
- b. Every subdivision or site plan submitted to the Planning Board for approval shall show assigned street number(s) for each primary building or building lot as applicable.
- c. Local postal officials, Police and Fire Departments, and the Building Inspector shall be advised by the E 9 1 1 Committee of newly assigned street numbers.

Section VI. Penalty.

- a. Any property owner who fails to comply with this ordinance shall be guilty of a violation with a penalty of not more than \$100 for each day of violation.

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- b. Any property owner who shall affix to or display upon a structure any number other than that assigned to it pursuant to this ordinance shall be guilty of a violation with a penalty of not more than \$100 for each day of violation. This prohibition shall not apply to the display of "date of origin" numbers for historic buildings provided that they are displayed so as to not be confused with the display of the assigned street numbers.

Section VII. Administration. The Board of Selectmen or its designee shall administer this ordinance.

Section VIII. Appeals. Any property owner aggrieved by the implementation or administration of the provisions of this ordinance may appeal to the Board of Selectmen. All appeals shall be in written form setting forth the basis for the appeal. All appeals shall be acted upon in a timely fashion.

Section IX. Effective Date. This regulation shall take effect upon its adoption by the Board of Selectmen. The requirements to post address numbers shall take effect on June 1, 1995.

Adopted by the Ashland Board of Selectmen on the **17th** day of **November 1997**.

Glenn W. Bricker
Thomas Winn
Glenn Dion
Board of Selectmen
Ashland, New Hampshire

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