

**Ashland Planning Board
Amended Meeting Minutes
Wednesday, June 3, 2020**

CALL TO ORDER: Mardean Badger, Chair of the Board, called the meeting to order at 6:30 PM. The meeting was conducted via Zoom video and teleconference.

MEMBERS PRESENT: Mardean Badger, Susan MacLeod, Kathleen DeWolfe.

OTHERS PRESENT: Eli Badger, Kaitlyn Morse, Land Use Assistant, Paula Hancock, Recording Secretary and Christine Cherry.

RIGHT TO KNOW LAW: Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

INFORMAL CONSULTATION WITH CHRISTINE CHERRY 25 MAIN STREET (T/M/L 017-007-010)

Ms. Christine Cherry met with the Planning Board for an informal consultation for 25 Main Street (T/M/L 017-007-010). She discussed her plans as follows:

- The business will be a seasonal ice cream shop; mainly takeout; future plans may include offering food items.
- The property is in the Commercial Zone and has a history as a breakfast business.
- The two apartments at the rear of the property will be demolished; the area will be used as outside seating; possible benches will be located in the front between the steps and the building
- Ms. Cherry was advised that any bench must not extend into the sidewalk area any further than the depth of the steps. She was also advised that permission for tables/seating on the sidewalk must be requested from the Board of Selectmen.
- Access to backyard seating will be by side alley entrance through fence door.
- She has met with the fire chief to discuss health/safety issues/inspections.
- Waiver of Site Plan Review form will be filed for the business.

DISPOSITION OF MINUTES

Kathleen DeWolfe made a motion to approve the Wednesday, May 27, 2020 minutes as presented. Susan MacLeod seconded the motion. The motion passed by a 3-0 vote.

MASTER PLAN RECOMMENDATIONS

The Board began a review of the Master Plan Recommendations. For the Implementation chapter, each recommendation was previously assigned a level of priority, people or groups responsible, and whether it was a short, medium or long-range recommendation.

The Board reviewed those criteria for Chapter 1 (Land Use) and listed any relevant actions taken since the Master Plan was approved. At the next meeting, the Board will start with Chapter 2 (Transportation) and continue working through the list. Recent actions and other notes will be added to a master list of the recommendations.

CORRESPONDENCE

- The Planning Board did reply to Justin Bernier (20 Carr Avenue) regarding 14 Carr Avenue.
- The Planning Board did reply to Andrew Saint Godard.

- The Planning Board may create a generic letter to send to new business owners, specifically business that might qualify as home occupations. This letter would come from the Town of Ashland and signed by Charlie Smith, interim Building Inspector.

NEXT MEETING

The next meeting of the Ashland Planning Board will be Wednesday, June 24, 2020 at 6:30 PM.

ADJOURNMENT

Kathleen DeWolfe made a motion to adjourn. Susan MacLeod seconded the motion. The motion passed. The meeting adjourned at 8:19 PM.

Minutes submitted by Paula Hancock