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**TOWN OF ASHLAND
BOARD OF SELECTMEN
MEETING MINUTES
MONDAY, MARCH 16, 2020
ASHLAND FIRE STATION
6:30 P.M.**

I. CALL TO ORDER – The Town of Ashland Chairman of the Board Frances Newton and Selectman Eli Badger teleconferenced into the meeting. Both self-quarantined for the health, wellness and safety of others, as the public deals with the spread of the coronavirus. Chairman Newton called the meeting to order at 6:30 p.m. with Vice Chairman Kathleen DeWolfe, Selectman Badger, and new Selectmen Jamie Lyford and Allan Cilley all signified they were present for the meeting.

II. ASHLAND BOARD OF SELECTMEN REORGANIZATION – with two new Selectmen voted in last week the board reorganized at their first meeting following the election. Board members voted on a new Chairman and Vice Chairman of the Board. The Selectmen postponed their appointments to other boards and committees until their meeting next month.

MOTION: Selectman DeWolfe

To appoint Selectman Badger as the new Chairman of the Board.

SECOND: Selectman Cilley

VOTE: 5-0

MOTION PASSED

MOTION: Selectman Badger

To appoint Selectman DeWolfe as the Vice Chairman of the Board.

SECOND: Selectman Newton

VOTE: 5-0

MOTION PASSED

III. NONPUBLIC SESSION

MOTION: Selectman Newton

To enter nonpublic session under RSA 91-A:3, II (b).

SECOND: Chairman Badger

VOTE: 3-2

MOTION PASSED

ENTERED: 6:35 p.m.

REENTERED: 6:54 p.m.

ANNOUNCEMENT: the open Deputy Town Clerk/Tax Collector position to be advertised on the town website and in a newspaper for the period of one week.

1 **NONPUBLIC SESSION**

2 **MOTION:** Vice Chairman DeWolfe

3 *To enter nonpublic session under RSA 91-A:3, II (b).*

4 **SECOND:** Selectman Lyford

5 **VOTE:** 5-0

6 **MOTION PASSED**

7 **ENTERED:** 6:56 p.m.

8 **RENTERED:** 7:08 p.m.

9 **ANNOUNCEMENT:** hiring of a new journeyman linesman at Ashland Electric.

10
11 **IV. APPROVAL OF MINUTES** – the meeting minutes from March 2, 2020 were moved forward
12 without a vote as the board did not have a quorum from the meeting to vote on them. Selectmen
13 Newton was absent for the meeting and the board had two new members since the meeting.
14 *Note: it is not a requirement of the law to vote on Selectmen meeting minutes.*

15
16 **V. PUBLIC ANNOUNCEMENT** – Town Manager Smith read a prepared statement about the
17 temporary closing of the Town Office, Utility Building, and Booster Club due to the spread of
18 the coronavirus (COVID-19). The Town Office and Utility Building will continue to accept
19 payments by appointment, but residents are encouraged to pay via phone, email or online. Town
20 to reassess this situation next month.

21
22 **VI. NEW BUSINESS**

- 23 a. **Ashland 4th of July Committee** – Ashland 4th of July Committee member Kendall
24 Hughes updated the Board of Selectmen about the 4th of July event. Kendall presented
25 a layout of the vendors and entertainment to be stationed at the ballpark.
26 b. **Ashland Transfer Station new scale fees** – Ashland Public Works Director Craig
27 Moore recommended the board implement a new scale fee at the Transfer Station.
28 Director Moore researched neighboring towns with scales and suggested the town
29 implement a similar fee at \$0.08 per pound. Director Moore noted that the employees
30 working at the station will be certified. Director Moore also informed the Board that at
31 this time the scale will only be used for construction debris.

32
33 **MOTION:** Vice Chairman DeWolfe

34 *To have the Transfer Stations new scale fee start at \$0.08 per pound.*

35 **SECOND:** Selectman Cilley

36 **VOTE:** 5-0

37 **MOTION PASSED**

38
39 **VII. SELECTBOARD ITEMS**

- 40 a. **Ashland Water & Sewer Headworks and Septage Receiving station ceremony** –
41 item was tabled until further notice.
42 b. **Board, Committees, and Commission appointments** – the applications for
43 reappointments or new appointments are due in April. Town has open and expiring
44 positions on the Planning Board, Zoning Board of Adjustment, Scribner Memorial
45 Trustees, Conservation Committee, Memorial Park Trustees, Capital Improvement
46 Program, Economic Development, and Heritage Commission.

1 c. **Electronic Selectmen meetings** – in the event the next Board of Selectmen meeting
2 must be conducted electronically (recommendation to mitigate the spread of COVID-
3 19 is groups of people be lower than 10) the Selectmen asked the Town Manager to
4 research into video teleconferencing.

5 d. **Selectmen signature file** – the Board signed intent to cut and yield tax forms.
6

7 **VIII. ADJOURNED** – the Board of Selectmen adjourned at 7:43 p.m. until their next meeting
8 scheduled for Monday, April 6, 2020.
9

10 *On behalf of the Ashland Board of Selectmen Town Manager Charles Smith wrote these meeting*
11 *minutes on March 19, 2020.*