

**Ashland Town Library
Minutes of Library Trustees Meeting
January 9, 2020**

**Trustees Present: Alice Staples, David Ruell, Mardean Badger
Others Present: Sara Weinberg, Library Director**

The meeting was called to order at 6:00 pm.

APPROVAL OF MINUTES

- **A motion was made (Staples) and seconded (Ruell) to approve the minutes of December 19, 2019, December 30, 2019, and January 2, 2020. The motion was approved unanimously, 3-0.**

DIRECTOR'S REPORT

- Proposed NH House Bill 1615 would require a background check for all those who would present programs interacting with children. We discussed the impact on libraries if it passes.
- The chart of vacation time carried over from 2019 to 2020 by library employees was reviewed.
- A recent survey published by Library Journal noted that print books are still the preferred format for all generations, although younger generations are more likely to read in multiple formats.
 - “Reading Through the Ages, Generational Reading Survey” found at <https://www.libraryjournal.com/?detailStory=Reading-Through-the-Ages-Generational-Reading-Survey>
- The new printer is set up and operational. The old printer will be discarded.
- The consensus of the Trustees is to retain a minimum of \$400 in the Copier Fees account, to allow for future copier replacement, as has been our practice.

TREASURER'S REPORT

- We reviewed expenses and income, and approved the current financial report and reconciliation statements.
 - Usual expenses included books, videos, audios, subscriptions, supplies, stamps, water, sewer and electric.
 - Transfers have been made to the Computer Fund (\$1,000) and the Building Fund (\$1,000).
 - Our end-of-year balance in the general fund is \$3,314.74. David is working on the financial report for the end of 2019.
 - We have received the first quarter transfer of \$4,000 from our town appropriation.
- Alice will complete the auditors' questionnaire for the library trustees.

OLD BUSINESS

Preparation for Bond Hearing

- We will be videotaping the bond hearing, with a camera/tripod borrowed from PSU and friend of Alice's doing the taping.
- TCCAP has been emailed about the hearing and invited to attend.
- We will have available the plans for the Historic School and other materials.
- Check recent articles about other libraries' additions and costs.
- Explain the Scribner Trustees' request for annual \$10,000 "occupancy" fee if someone asks. This would be an additional cost if we stay where we are.

NEW BUSINESS

Scribner Trustees

- Alice reviewed the general content of their January 6 meeting.
 - The Scribner Trustees noted the lack of hot water and discussed a new hot water heater.
 - The library has not had any hot water since at least 1998. The lack of hot water was noted in an energy study in 2010, but the water heater was not replaced.
- The recording of the meeting is available online (on Amanda Loud's *YouTube* account).

Publicity for Election

- Voters' Guide: Issues with current library
 - Inadequate space for growth of collection and programs
 - Inadequate space for patrons
 - Poor handicapped access both inside and outside of the library
 - Inadequate parking
- Mailing after Deliberative Session
 - Use the Post Office address listing as before
 - Create new design for the mailing
- Open Houses
- Letters to the Editor

OTHER BUSINESS

- Annual Report for the Town Report is due January 31. Alice and Sara will collaborate on text and statistics.

NEXT MEETING

- February 6, 2020 – Regular Meeting – Ashland Town Library – 6:00 pm.

The meeting was adjourned at 7:27 pm.

Minutes submitted by Mardean Badger