I. CALL TO ORDER – the Chairman of the Board Frances Newton called this meeting to order at 10:00 a.m. with a roll call. Vice Chairman of the Board Kathleen DeWolfe, Selectman Case Barney, and Selectman Eli Badger all signified they were present, and Selectman Leigh Sharps was absent.

II. NEW BUSINESS

a. Ashland Town Office window repairs – Town Manager Smith presented the Board of Selectmen a proposal from “Target New England Historical Restorations” to restore the town office windows for $28,760. Repairs to the windows has been an item of discussion for quite some time. In 2017, Town Administrator Smith requested proposals from vendors and only received one bid for $18,750 that required the town to remove the windows and deliver them to Portsmouth, NH. The proposal from Target New England does not require the town to remove and reinstall the windows. Their scope of work also includes remove and strip window components, strip paint, install new operable aluminum storms with screens, and demo the Plexiglas panels currently installed. The Board of Selectmen agreed to move forward with the Target NE proposal. Funding for the project will be from the unanticipated revenue (NH Municipal Aid) received in November and encumbering $12,305 from the building maintenance/repairs line.

MOTION: Selectman Badger
To approve the proposal from Target New England Historical Restorations for $28,760 to repair the Town Office windows.
SECOND: Selectman Barney
VOTE: 4-0
MOTION PASSED

MOTION: Vice Chairman DeWolfe
To encumber $12,305 from the General Government Building Repair/Replace Upgrades line item and expend $16,455 from the unanticipated revenue, both to pay for the proposal from Target NE to repair the town office windows.
SECOND: Selectman Barney
VOTE: 4-0
MOTION PASSED
b. **Ashland 2020 town warrant** – the board recorded recommendation votes for the
town warrant:

   i. **Ashland Library Building** – Library Trustee Mardean Badger presented the
      Selectmen with a revised warrant article that requests funding for the purchase
      of the former elementary school property.

      **ARTICLE:** To see if the Town will vote to raise and appropriate the sum
      of Five Hundred Twenty Five Thousand Dollars ($525,000) for the
      purchase of the former elementary school property (41 School Street) from
      Tri-County Community Action Program for the use of the Ashland Town
      Library, and to authorize the issuance of not more than Five Hundred
      Twenty Five Thousand Dollars ($525,000) of bonds and notes in
      accordance with the provisions of the Municipal Finance Act (RSA
      Chapter 33) for that purpose; and to authorize the Selectmen to issue and
      negotiate such bonds or notes and to determine the rate of interest there
      on; and to authorize the receipt and expenditure of any Federal, state or
      private funds that may become available for that purpose. Renovation and
      furnishing of the building will be funded by Ninety-Five Thousand Dollars
      ($95,000) already raised in the Ashland Library Building Capital Reserve
      fund, which was established for that purpose, and over Six Thousand
      Dollars ($6,000 plus) already raised in the Ashland Town Library
      Building Fund. 3/5 ballot vote required.

      **MOTION:** Vice Chairman DeWolfe
      *To recommend the Ashland Library building warrant article.*
      **SECOND:** Selectman Barney
      **VOTE:** 3-0-1
      **MOTION PASSED**

   ii. **ARTICLE:** To see if the municipality will vote to raise and appropriate
       the sum of $100,000 to implement energy efficiency measures at the
       Waste Water Treatment Plant and to authorize the issuance of not more
       than $100,000 in bonds or notes in accordance with the provisions of the
       Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen
       to issue and negotiate such bonds or notes and to determine the rate of
       interest thereon. 3/5 ballot vote required.

      **MOTION:** Selectman Badger
      *To recommend the Ashland Sewer warrant article for $100,000 funding at
       Waste Water Treatment Plant.*
      **SECOND:** Selectman Barney
      **DISCUSSION:** Town Manager Smith clarified with the Board how this
      article would be financed through the NH State Revolving Fund (SRF) and
      has 50% principal forgiveness.
      **VOTE:** 4-0
MOTION PASSED

iii. ARTICLE; To see if the municipality will vote to raise and appropriate the sum of $75,000 to evaluate the long-term viability of the Waste Water Treatment Plant and to authorize the issuance of not more than $75,000 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon.

MOTION: Selectman Badger
To recommend the Ashland Sewer warrant article for $75,000 funding at Treatment Plant for the lagoons.
SECOND: Selectman Barney
DISCUSSION: Town Manager Smith clarified with the Board that this article also would be financed through the NH State Revolving Fund (SRF) but would be 100% forgiven if the entire amount was expended.
VOTE: 4-0
MOTION PASSED

iv. ARTICLE; To see if the town will vote to raise and appropriate the sum of One Hundred Seven Thousand Seven Hundred Eight Nine dollars ($107,789) for the third-year payment of the four-year lease purchase agreement for the Fire Department fire engine as authorized by vote on March 14, 2017. This will be the final year of a tax impact, with the last payment, next year, coming from capital reserve.

MOTION: Vice Chairman DeWolfe
To recommend the Ashland Fire Department lease payment warrant article.
SECOND: Selectman Barney
VOTE: 4-0
MOTION PASSED

v. ARTICLE; To see if the town will vote to raise and appropriate the sum of Twenty-Seven Thousand One Hundred Forty-Two dollars ($27,142) for the third payment of the five-year lease purchase for the Public Works loader.

MOTION: Vice Chairman DeWolfe
To recommend the Ashland Public Works lease payment warrant article.
SECOND: Selectman Barney
VOTE: 4-0
MOTION PASSED

vi. ARTICLE; To see if the Town will vote to raise and appropriate the sum of One Hundred Twenty-Five Thousand dollars ($125,000) for the
purpose of purchasing a one-ton dump truck. Of this sum, Fifty Five Thousand dollars ($55,000) will be from the Public Works Capital Reserve Fund, Thirty Thousand dollars ($30,000) will be from the state Highway Block Grant, Forty Thousand dollars ($40,000) to come from the fund balance and overall no amount to be raised from taxation.

**MOTION:** Vice Chairman DeWolfe  
*To recommend the Ashland Public Works one-ton dump truck warrant article.*  
**SECOND:** Selectman Badger  
**DISCUSSION:** Town Manager Smith clarified that no amount for this article shall be raised through taxation.  
**VOTE:** 4-0  
**MOTION PASSED**

vii. **ARTICLE:** To see if the town will vote to raise and appropriate the sum of One Hundred Twenty-Five Thousand Dollars ($125,000) to be added into the Road Improvements Capital Reserve Fund established in 2012 for the purpose of repairing roads.

**MOTION:** Selectman Badger  
*To recommend the Road Improvements capital reserve fund warrant article.*  
**SECOND:** Selectman Barney  
**VOTE:** 4-0  
**MOTION PASSED**

viii. **ARTICLE:** To see if the Town will vote to raise and appropriate the sum of Thirty-Nine Thousand Three Hundred ($39,300) to be added into the Property Tax Map Capital Reserve Fund. This sum to come from the fund balance with no amount to be raised from taxation and the last payment for the project.

**MOTION:** Selectman Badger  
*To recommend the Property Tax Map CRF warrant article.*  
**SECOND:** Selectman Barney  
**DISCUSSION:** Town Manager Smith mentioned how this should be the last requested CRF for GIS as the agreement was for three years.  
**VOTE:** 4-0  
**MOTION PASSED**

ix. **ARTICLE:** To see if the town will vote to raise and appropriate the sum of Thirty Thousand Dollars ($30,000) to be added into the Police Department Capital Reserve Fund established in 2013 for the purpose of repairing or purchasing Police Department vehicles.

**MOTION:** Selectman Badger  
*To recommend the Ashland Police Department CRF warrant article.*
SECOND: Selectman Barney  
VOTE: 4-0  
MOTION PASSED  

x. **ARTICLE:** To see if the town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars ($25,000) to be added into the Department of Public Works Capital Reserve Fund established in 2016 for the purpose of vehicle or equipment purchase, replacement or repairs.

**MOTION:** Vice Chairman DeWolfe  
*To recommend the Ashland Public Works CRF lease payment warrant article.*  
SECOND: Selectman Barney  
VOTE: 4-0  
MOTION PASSED  

xi. **ARTICLE:** To see if the town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars ($25,000) to be added into the Ashland Library Building Capital Reserve Fund, established in 2015 for the purpose of purchasing, building and/or renovating a facility (including furnishing and equipment) for the Ashland Town Library.

**MOTION:** Selectman Badger  
*To recommend the Ashland Town Library CRF warrant article.*  
SECOND: Selectman Barney  
VOTE: 4-0  
MOTION PASSED  

xii. **ARTICLE:** To see if the town will vote to raise and appropriate the sum of Ten Thousand Dollars ($10,000) to be added into the Building Maintenance and Repair Capital Reserve Fund for the purpose of maintaining and repairing all Town Buildings.

**MOTION:** Selectman Badger  
*To recommend the Building Maintenance and Repair CRF warrant article.*  
SECOND: Selectman Barney  
VOTE: 4-0  
MOTION PASSED  

xiii. **ARTICLE:** To see if the town will vote to raise and appropriate the sum of Twenty-Seven Thousand Dollars ($27,000) to resurface the tennis and basketball courts at the Ashland Ballpark. This sum to come from the fund balance and no amount to be raised from taxation.

**MOTION:** Vice Chairman DeWolfe  
*To recommend the warrant article to resurface the tennis and basketball courts.*
SECOND: Selectman Badger

DISCUSSION: Town Manager Smith mentioned that if this article was approved, no taxation would occur as request is for the expenditure from fund balance.

VOTE: 4-0

MOTION PASSED

xiv. ARTICLE; To see if the town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate $25,000 to go into the fund. This sum to come from fund balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. Majority vote required.

MOTION: Vice Chairman DeWolfe
To recommend the contingency fund warrant article.
SECOND: Selectman Barney
VOTE: 4-0

MOTION PASSED

xv. ARTICLE; To see if the town will amend the article passed in 2005, which directed the creation of the Fire Department Apparatus or Equipment Fund, to allow funds in this account to be used for the purpose of paying the billing fees associated with ambulance transports.

MOTION: Selectman Barney
To recommend the Fire Department warrant article to update the apparatus/equipment fund.
SECOND: Vice Chairman DeWolfe
VOTE: 4-0

MOTION PASSED

xvi. ARTICLE; To see if the town will vote to change the purpose of the existing Building Maintenance and Repair Fund to the Building Maintenance and Grounds Repair Capital Reserve Fund; further to name the Board of Selectmen as agents to expend from said fund. 2/3 majority required.

MOTION: Vice Chairman DeWolfe
To recommend the warrant article to update the Building Maintenance and Repair CRF to include grounds repair.
SECOND: Selectman Barney
VOTE: 4-0

MOTION PASSED
xvii. **ARTICLE; PETITIONED.** Pemi-Baker Community Health
To see if the town will vote to raise and appropriate the sum of Nine
Thousand Seven Hundred and Fifty-Six Dollars ($9,756) for Pemi-Baker
Community Health.

**MOTION:** Selectman Badger
To recommend the petition warrant article from Pemi-Baker Community
Health.

**SECOND:** Selectman Barney
**VOTE:** 4-0
**MOTION PASSED**

xviii. **ARTICLE; PETITIONED.** Voices Against Violence
To see if the Town will vote to raise and appropriate the sum of Three
Thousand Dollars ($3,000) for the fiscal year 2018-2020 to support Voices
Against Violence, a non-profit Crisis Center and shelter providing
emergency shelter, court and hospital accompaniment and general support
to women, men and children who are victims of domestic and sexual
violence and stalking.

**MOTION:** Selectman Badger
To recommend the petition warrant article from Voices Against Violence.

**SECOND:** Chairman Newton

**VOTE:** 4-0

**MOTION PASSED**

### III. SELECTBOARD ITEMS

a. **Next Board of Selectmen meeting** – Board members confirmed their next meeting to be Tuesday, January 14th at 6:30 p.m. in the Water/Sewer Conference Room to prepare the town warrant. Petitioned warrant articles are due on the 14th. The Board will vote on the remaining warrant articles at this meeting.

### IV. ADJOURNED

– Board adjourned their meeting at 11:15 a.m.

*Town Manager Charles Smith wrote these meeting minutes on December 30, 2019.*