ASHLAND BOARD OF SELECTMEN
WORK SESSION MEETING
WEDNESDAY, NOVEMBER 20, 2019
ASHLAND WATER & SEWER CONFERENCE ROOM – 6 COLLINS ST.
6:30 P.M.

I. CALL TO ORDER – the Town of Ashland Chairman of the Board Frances Newton called this meeting to order at 6:30 p.m. with Vice Chairman Kathleen DeWolfe, Selectman Leigh Sharps, and Selectman Eli Badger all present – Selectman Casey Barney was absent. Town Manager Charles Smith was also present.

II. NEW BUSINESS

a. **Historical Structure Report on Ashland Town Hall** – the Board of Selectmen continued their analysis on the Historical Structure Report for Ashland Town Hall. Report was produced by Christopher Williams Architects as part of the LCHIP grant. The reports in draft format pending any changes by the Board of Selectmen, which was the overall purpose of this meeting. After further review the Selectmen agreed with the report as written and requested the architect proceed with the next steps. Selectmen agreed with the report that some maintenance items with the Town Office need to be addressed and with high priority. Action items from the report which the Board intends on proceeding with; replacing the windows (storm and screens), grants for projects, hazard mitigation, and moving the Ashland Police Department to the Utility Building (recommendation in the report). Town Office to work on construction estimates and grants for these projects.

MOTION: Vice Chairman DeWolfe
To accept the Historical Structure Report for the Ashland Town Office as written.
SECOND: Selectman Badger
VOTE: 4-0
MOTION PASSED

III. ADJOURNED – Board adjourned their meeting at 7:15 p.m.

Town Manager Charles Smith wrote these meeting minutes on November 22, 2019.