

**Ashland Planning Board  
Draft Meeting Minutes  
Wednesday, September 4, 2019**

CALL TO ORDER: Mardean, **Chair**, called the meeting to order at 6:32 PM.

MEMBERS PRESENT: Mardean Badger, Susan MacLeod, Kathleen DeWolfe

OTHERS PRESENT: Kaitlyn Morse, Land Use Assistant and Paula Hancock, Recording Secretary

DISPOSITION OF MINUTES

The minutes of the Wednesday, August 28, 2019, Planning Board Meeting were tabled for this meeting. They will be reviewed at the next scheduled Planning Board meeting.

ACCESSORY DWELLING UNIT

The Board reviewed the wording **of the latest draft** of the Accessory Dwelling Unit Zoning Ordinance. Some of the wording was changed for clarification purposes. Some definitions were ~~added~~ **expanded** to clarify/ update language ~~to reflect the present uses of accessory dwelling units~~. The Planning Board will submit ~~these wording changes and language~~ **this draft** to the Town attorney for a legal review. After review by the town attorney, the Board will review his recommendations **prior to scheduling the public hearings**.

BUDGET

The Board reviewed the ~~Planning Board portion of the~~ **proposed Land Use 2020 Budget that includes both the Planning Board and the Zoning Board**. Kathleen DeWolfe made a motion to ~~accept~~ **approve** the ~~Planning Board portion of the~~ budget as presented. Susan MacLeod seconded the motion. The motion passed by a vote of 3-0. **The Zoning Board will also need to review and approve the Land Use budget at their next meeting.**

CASE #2019-10 ASHLAND HISTORICAL SOCIETY CONTINUATION FROM AUGUST 7

Kathleen DeWolfe made the motion: To continue Case #2019-10 Ashland Historical Society to the Wednesday, September 25, 2019, Planning Board Meeting at 6:30 PM at the Water and Sewer Department Conference Room. Mardean seconded the motion. The motion passed by a 3-0 vote.

UPCOMING EVENTS

- Saturday, October 5 Land Use Law Conference in Concord.
- **All future Planning Board meetings will be at the Water and Sewer Conference Room, 6 Collins Street.**

ADJOURNMENT

A motion was made and seconded to adjourn. The motion passed. The meeting adjourned at 7:35 PM. The next Planning Board meeting will be Wednesday, September 25, 2019, at 6:30 PM at the Water and Sewer Department Conference Room at 6 Collins Street.

*Minutes submitted by Paula Hancock*