ASHLAND BOARD OF SELECTMEN
REGULAR MEETING
TUESDAY, SEPTEMBER 3, 2019
ASHLAND WATER & SEWER CONFERENCE ROOM
6:30 P.M.

I. CALL TO ORDER
The Town of Ashland Chairman of the Board Frances Newton, called this meeting to order at 6:30 p.m. Vice Chairman Kathleen DeWolfe, Selectman Eli Badger, and Selectman Leigh Sharps all were present. Selectman Casey Barney was absent.

II. APPROVAL OF MINUTES

MOTION: Vice Chairman DeWolfe
To approve the meeting minutes from August 19, 2019.
SECOND: Selectman Sharps
DISCUSSION: Selectman Sharps suggested a few grammatical changes on page 2 (line 2) and page 3 (lines 37 and 38).
VOTE: 4-0
MOTION PASSED

MOTION: Vice Chairman DeWolfe
To approve the meeting minutes from August 27, 2019.
SECOND: Chairman Newton
DISCUSSION: N/A
VOTE: 3-0-1 (Selectman Sharps, no vote, absent for meeting)
MOTION PASSED

III. NEW BUSINESS

a. Ashland Welfare Guidelines – Town Welfare Officer Suzanne McCormack submitted revisions to the Ashland Welfare Guidelines. Town Manager Smith had the revisions reviewed by town counsel prior to the Board of Selectmen casting an official vote. Final revisions were reviewed at this meeting with the Board approving the policy changes.

MOTION: Vice Chairman DeWolfe
To approve the revised Ashland Welfare Guidelines.
SECOND: Selectman Sharps
DISCUSSION: N/A
VOTE: 4-0
MOTION PASSED

IV. OLD BUSINESS

a. Ashland Public Works and Ashland Elementary School shared equipment agreement – the Board voted on the agreement submitted at prior Selectmen meeting. The vote was delayed to this meeting for a few changes by legal counsel. Majority of
the Selectmen supported the agreement, which will be sent to Ashland Elementary for finalizing.

**MOTION:** Selectman Sharps
*To enter into an agreement with the Ashland School District for the purpose of using shared equipment.*

**SECOND:** Selectman Badger

**DISCUSSION:** Vice Chairman DeWolfe questioned the terms for use of the equipment and did not support the agreement. Chairman Newton supported the agreement to save taxpayers money and as a step toward working as one town.

**VOTE:** 3-1 (Vice Chairman DeWolfe voted nay)

**MOTION PASSED**

V. **SELECTBOARD ITEMS**

a. **Deliberative Session Location** – the Board took a revote on the deliberative session as the prior vote did not mention the location of the session.

**MOTION:** Selectman Sharps
*To have the Town Meeting – Deliberative Session on Saturday, February 1st, 2020 at 10 a.m. in the Ashland School Gymnasium with a snow date of Saturday, February 8th,* 2020.

**SECOND:** Selectman Badger

**DISCUSSION:** Board members discussed having the meeting at the School Cafeteria instead of the school gymnasium, but this was not accepted for 2020.

**VOTE:** 4-0

**MOTION PASSED**

b. **Ashland 4th of July Committee** – appointment terms and conditions. Town Manager Smith reminded the Board the Selectmen need to establish terms and conditions for this committee. When the committee was established the number of members and appointment terms were not determined. The Selectmen discussed the liability risk for the town having the event and whether the committee should be independent. The Selectmen requested the Town Manager invite members of the committee to an upcoming Selectmen meeting for further discussion.

c. **Ashland resident memo** – Town Manager Smith read a memo from a town resident that acknowledged the great work being done by Public Works and the Police Department.

d. **Lakes Region Planning Commission; Transportation Advisory Committee (TAC)** – the town appointment to TAC had expired. David Toth offered reappointment, if needed, but felt the representation should be done by the Town Manager and DPW Director Moore and the Board agreed.

e. **Selectman Sharps**

i. **Watershed Committee**; Selectman Sharps reported back to the Board about the recent Big and Little Squam Lakes Watershed meeting. The committee has been focusing on development around the lake and the affect this has on water quality. Currently there is no build out around Ashland that could affect
the shore and water quality and estimated there won’t be for 20 years. Watershed committee intends to continue study on the water quality of the lakes. Selectman Sharps told the committee she wants the Squam River in Ashland to be included more in the studies.

1. **Ashland Planning Board** – the Watershed Committee has interests in having Ashland and neighboring towns expand their lot sizes requirements.

ii. **Legal procedures** –

1. **Board of Selectmen meeting agenda; public comment section.** Selectman Sharps felt in March 2020 when a new Board commences the Selectman should revote on how they want to proceed with this agenda item and will bring it up at the September 16th meeting.

2. **Duties of the Chairman** – Selectman Sharps requested a prior vote by the Board about maintaining order at the meetings. Selectman Sharps noted the three duties of the Chairman:
   i. Run the meeting
   ii. Maintain order
   iii. After a vote, sign documents on behalf of the Board
   a. **Rescinded motion; To rescind the vote of 2017 allowing any Selectmen to declare a citizen disruptive and ask that person to leave or ask an officer to remove a citizen. And rather observe the superseding ‘right-to-know’ law giving that power only to the Chair.** Board agreed unanimous this power should only be by the Chairman.
   
   iii. **Railroad Celebration** – Selectman Sharps won’t be available for the railroad celebration and can’t represent the Board at this upcoming event.

   f. **Pemigewasset River Local Advisory Committee (PRLAC)** – Vice Chairman DeWolfe reported back to the Board that the Towns of New Hampton and Plymouth are considering adopting well protection ordinances. Ashland has already enacted this ordinance.

VI. **NONPUBLIC SESSION**

a. **MOTION:** Selectman Sharps
   
   To enter nonpublic session pursuant to RSA 91-A:3, II (b).

   **SECOND:** Vice Chairman DeWolfe

   **VOTE:** 4-0

   **MOTION PASSED**

   **ENTERED:** 7:16 p.m.

   **RECONVENCED:** 7:32 p.m.

   **ANNOUNCEMENT:** Town Manager to offer the Building Inspector/Code Enforcement position to an applicant.

VII. **ADJOURNED** – Board adjourned their meeting at 7:35 p.m.

*Town Manager Charles Smith wrote these meeting minutes on September 5, 2019.*