ASHLAND BOARD OF SELECTMEN
WORK SESSION MEETING
TUESDAY, AUGUST 27, 2019
ASHLAND WATER & SEWER CONFERENCE ROOM
10:00 A.M.

I. CALL TO ORDER

The Town of Ashland Board of Selectmen held a work session meeting at 10:00 a.m. on Tuesday, August 27, 2019 in the Water & Sewer Conference Room, with Chairman of the Board Frances Newton, Vice Chairman Kathleen DeWolfe, and Selectmen Eli Badger present for the meeting. Selectmen Leigh Sharps and Casey Barney were absent. Town Manager Charles Smith was also in attendance.

II. NEW BUSINESS

a. **Town Manager Job Evaluation form** – the Selectmen continued their work on completing the job evaluation form for the Town Manager position by reviewing the wording of annual expectations and making necessary changes. The Board members present prefer having a full Select Board before a final vote on the form.

b. **Employee Tuition Refund** – Town Manager Smith was approached by a Department Head about the town reimbursing tuition for employees taking classes related to their position. Town personnel policy and the Collective Bargaining Agreement (CBA) states tuition refund is eligible up to 66%. This expense has not been budgeted in the past but will be addressed during the next budget cycle.

c. **Scribner Trustee legal questions** – Ashland Scribner Trustee Amanda Loud submitted a list of legal questions to the Board of Selectmen regarding the Scribner Trust and Trustees. Selectmen are going to review the list and determine which questions should be sent to town counsel.

d. **Selectmen Signature File** – Board signed the auto inspection permit form that allows the Town Mechanic inspect town vehicles and issue them state inspection stickers.

III. NONPBULIC SESSION

a. **MOTION:** Vice Chairman DeWolfe
To enter nonpublic session pursuant to RSA 91-A:3, II (a).
SECOND: Selectman Badger
VOTE: 3-0
MOTION PASSED
ENTERED: 11:22 a.m. **RECONVENED**: 11:34 a.m.

IV. ADJOURNED – Board adjourned their meeting at 11:35 a.m.

Town Manager Charles Smith wrote these meeting minutes on August 28, 2019.