

TOWN OF ASHLAND, NEW HAMPSHIRE
PO BOX 517 – 20 HIGHLAND STREET – ASHLAND, NH 03217
603-968-4432 – FAX 603-968-3776

SPR Application#

(For Town Office Use Only)

www.ashland.nh.gov
landusepb@ashland.nh.gov

Application for Site Plan Review

Section 1:

Property Owner (s):

Name (s): _____

Mailing Address: _____

Physical Address of Property to be reviewed: _____

Tax Map & Lot _____

Telephone Number(s): _____

Property Zone: Check One

<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Village Residential
<input type="checkbox"/> Rural Residential	<input type="checkbox"/> Pemi Overlay	<input type="checkbox"/> Squam Overlay

Agent (if any):

Name (s): _____

Address: _____

Please be advised that if you, as the property owner, are having an agent present your application to the Planning Board, the “Letter of Authorization” (See Section 7) must be filled out completely and submitted at the time of the application submission.

Section 2:

This application must include **8 copies of a site plan (one 22x34 and seven 11x17)** complying with the requirements of Section 3.3 of the Site Plan Review Regulations (available at www.ashland.nh.gov). In addition, an **electronic copy of the site plan MUST be submitted** to landusepb@ashland.nh.gov. Prior to final approval of the Planning Board, the applicant shall submit 2 copies of the final site plan conforming to any changes or conditions required by the Board and with Section 4.5 of the Site Plan Review Regulations.

This completed application and all required fees must be filed at the Ashland Town Office, 20 Highland Street, Ashland, NH 03217 **no later than 20 days prior** to the date of the next scheduled Planning Board meeting.

NOTE: The Planning Board meets regularly on the first Wednesday of the month at 6:30 pm and holds a monthly work session on the fourth Wednesday of the month at 6:30 pm. Meetings will be held at the Ashland Elementary School unless other noticed. Meeting dates, times and locations are subject to change with notice. A complete list of scheduled meetings is available at the Town Office on Highland Street or on the town website: <http://www.ashland.nh.gov>. You may also contact the Planning Board at landusepb@ashland.nh.gov.

Section 3:

Description of Your Proposal: _____

Section 4:

For the purpose of proper notification of all parties concerned, this application **must** include the correct names and addresses of all abutters and any professionals consulted in the preparation of this application (for example: engineers, architects, land surveyors and soil scientists). If additional space is required, please feel free to use additional paper.

ABUTTERS

1. Tax Map & Lot: _____ Name (s): _____

Mailing Address: _____

2. Tax Map & Lot: _____ Name (s): _____

Mailing Address: _____

3. Tax Map & Lot: _____ Name (s): _____

Mailing Address: _____

4. Tax Map & Lot: _____ Name(s): _____

Mailing Address: _____

5. Tax Map & Lot: _____ Name(s): _____

Mailing Address: _____

6. Tax Map & Lot: _____ Name(s): _____

Mailing Address: _____

7. Tax Map & Lot: _____ Name(s): _____

Mailing Address: _____

8. Tax Map & Lot: _____ Name(s): _____

Mailing Address: _____

9. Tax Map & Lot: _____ Name(s): _____

Mailing Address: _____

10. Tax Map & Lot: _____ Name(s): _____

Mailing Address: _____

11. Tax Map & Lot: _____ Name(s): _____

Mailing Address: _____

12. Tax Map & Lot: _____ Name(s): _____

Mailing Address: _____

13. Tax Map & Lot: _____ Name(s): _____

Mailing Address: _____

14. Tax Map & Lot: _____ Name(s): _____

Mailing Address: _____

PROFESSIONALS: (If applicable)

1. Name: _____ Business Name _____

Mailing Address: _____

2. Name: _____ Business Name _____

Mailing Address: _____

3. Name: _____ Business Name _____

Mailing Address: _____

4. Name: _____ Business Name _____

Mailing Address: _____

Section 5:

Application Fee: \$100.00

Notices: \$ _____ (Number of required notifications x \$10.00 postage)
(Include property owners, agents, abutters, professionals)

Total \$ _____

(Checks to be payable to the Town of Ashland)

****Notice to Applicant: The Board reserves the right to require payment of additional fees or costs that may be required during consideration of the application.**

Section 6:

The undersigned hereby submits this application for approval of a site plan pursuant to RSA 674:43 and the Ashland Site Plan Review Regulations and acknowledges and certifies as follows:

Initial Below

- _____ A. The person identified in the application as the owner of the property has record title thereto. The applicant certifies that this application is made with proper authorization and consent of all owners of record.
- _____ B. The applicant/property owner will **comply with all ordinances and regulations** of the Town of Ashland, and with all conditions or restrictions, imposed in connection with approval of this application.
- _____ C. The Planning Board, Building Inspector, or other duly authorized representative of the Ashland Planning Board may enter upon the property for the purposes of site inspection in connection with this application, provided that prior notice is given, and this authorization extends to inspection and site visits prior to and after approval, including inspections for the purpose of determining compliance with applicable ordinances and regulations and conditions of approval.
- _____ D. All representations and statements made by the applicant or the applicant’s agent (s) in this application or during the Planning Board’s consideration of this application are made knowing they will be relied upon by the Board.
- _____ E. The applicant certifies that all abutters, and professionals consulted in the preparation of this application, including engineers, architects, land surveyors and soil scientists are listed to receive notice of this application, as described in Section 4.

I/We certify that we have **read and personally reviewed this application** and the materials submitted herewith, and that the information contained herein is true, correct and complete to the best of my/our knowledge and belief.

(Please print your name beside your signature for record keeping purposes. Thank You)

Applicant Signature	Print Name	Date
Co-Applicant Signature	Print Name	Date
Agent Signature	Print Name	Date

Section 7:

LETTER OF AUTHORIZATION

Ashland Planning Board
20 Highland Street
Ashland, NH 03217

Dear Planning Board,

I/We hereby authorize the following individual(s) and/or company to act on my/our behalf in regards to the Site Plan Review on property located on _____, Ashland, NH 03217. Reference Town of Ashland Tax Map & Lot: _____.

AGENT INFORMATION:

Name(s): _____

Company Name: _____

Mailing
Address: _____

Telephone
Number: _____

Property Owner(s) Signature

Date

Property Owner(s) Signature

Date

Property Owner(s) Signature

Date

Property Owner(s) Signature

Date