

**ASHLAND BOARD OF SELECTMEN  
MEETING MINUTES  
MONDAY, MAY 6, 2019  
ASHLAND ELEMENTARY SCHOOL LIBRARY  
6:30 PM**

**I. CALL TO ORDER**

Chairman Newton called the Board of Selectmen meeting to order at 6:30 p.m. with a roll call vote; Vice Chairman Kathleen DeWolfe, Selectman Casey Barney and Selectman Eli Badger all signified they were present, and Selectman Leigh Sharps was absent with prior notice. Others present: Town Manager Charles Smith.

**II. APPROVAL OF MINUTES**

**MOTION:** Vice Chairman DeWolfe

*To approve the Board of Selectmen meeting minutes from April 15, 2019 as amended.*

**SECOND:** Selectman Barney

**DISCUSSION:** Under "Select Board Items" the Board changed "chemicals are dangers to the lake" to "substance pose a risk."

**VOTE:** 4-0

**MOTION PASSED**

**MOTION:** Selectman Badger

*To approve the Board of Selectmen meeting minutes from April 16, 2019 as written.*

**SECOND:** Vice Chairman DeWolfe

**VOTE:** 3-0-1 (Selectman Barney abstained – absent for meeting)

**MOTION PASSED**

**MOTION:** Vice Chairman DeWolfe

*To approve the Board of Selectmen meeting minutes from April 18, 2019.*

**SECOND:** Selectman Badger

**VOTE:** 3-0-1 (Selectman Barney abstained – absent for meeting)

**MOTION PASSED**

**MOTION:** Vice Chairman DeWolfe

*To approve the Board of Selectmen meeting minutes from May 2, 2019.*

**SECOND:** Selectman Badger

**VOTE:** 3-0-1 (Selectman Barney abstained – absent for meeting)

**MOTION PASSED**

1 **III. NEW BUSINESS**

- 2
- 3 a. **Scribner Trustee Appointment;** The Board interviewed trustee applicant Amanda  
4 Loud for appointment as Scribner Trustee. Amanda explained to the Selectmen about  
5 her prior experience working with Libraries and financials.

6

7 **MOTION:** Vice Chairman DeWolfe  
8 *To appoint Amanda Loud for a two-year term as a Scribner Trustee.*

9 **SECOND:** Selectman Badger

10 **VOTE:** 4-0

11 **MOTION PASSED**

- 12
- 13 b. **Ashland Building Permit fees** – the Selectmen voted on changing the building  
14 permit fees. Vote was previously tabled after the public hearing for clarification about  
15 the fee penalty.

16

17 **MOTION:** Vice Chairman DeWolfe  
18 *To change the building permit fees.*

19 **SECOND:** Selectman Badger

20 **VOTE:** 4-0

21 **MOTION PASSED**

- 22
- 23 c. **Code Enforcement Issues** – the Ashland Planning Board forwarded a list of code  
24 enforcement issues or other action items related to land use ordinances/regulations.  
25 Town Manager Smith sent the list to the Town Code Enforcement officer.

- 26
- 27 d. **Report from Lakes Region Planning Commission (LRPC)** – town Representatives  
28 with LRPC, Mardean Badger and David Toth, followed up with the Selectmen and  
29 their attendance at meetings. Mardean attended a LRPC Solid Waste Management  
30 meeting on Regional Cooperative Purchasing. Last year LRPC reached out to  
31 communities for a group purchase of electricity and propane, they're exploring other  
32 group purchases this coming year. David attended a LRPC Solid Waste Roundtable  
33 meeting where the group had a presentation about compost and the different projects  
34 that can be used from compost. The reuse of recycled glass was also discussed – in  
35 part it has become more expensive to recycle glass. Glass can be broken down, turned  
36 into sand, and be a good source for using on roads, culverts, and sidewalks, as it  
37 doesn't absorb water which causes frost heaves and road damage. Mardean and  
38 David informed the Board about a few upcoming LRPC workshops such as; closed  
39 landfill maintenance, best management practices, and dealing with a transfer station.

- 40
- 41 e. **Snow plow donation to DPW** – resident of the town donated a snow plow to the  
42 town. Item was going to be thrown away as scrap. DPW to use the plow at the  
43 Transfer Station.

1           **MOTION:** Vice Chairman DeWolfe  
2           *To accept the donation of a snow plow for Ashland DPW.*  
3           **SECOND:** Selectman Barney  
4           **VOTE:** 4-0  
5           **MOTION PASSED**

6  
7   **IV.   SELECTBOARD ITEMS**

- 8           a.   **Ashland Community Garden Committee** – Chairman Newton met with prior  
9           community garden members about establishing the committee. Chairman Newton  
10           and members are going to continue to advocate for the committee and it’s intended  
11           purpose of maintaining the gardens in town. Committee will be open to all residents  
12           of the town. Board voted to establish the committee.

13  
14           **MOTION:** Vice Chairman DeWolfe  
15           *To establish the Ashland Community Garden Committee.*  
16           **SECOND:** Selectman Barney  
17           **VOTE:** 3-0-1 (Chairman Newton abstained)  
18           **MOTION PASSED**

- 19  
20           b.   **Proclamation Municipal Clerk’s Week** – Chairman Newton read a proclamation  
21           that recognizes the Office of the Municipal Clerk. Recognition is for the week of May  
22           5<sup>th</sup> through May 11<sup>th</sup>, 2019 and acknowledges the public service and dedication of  
23           municipal clerks to their community.

- 24  
25           c.   **Capital Reserve Fund expenditures** – Board voted on the expenditure of two CRFs.

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27           **MOTION:** Vice Chairman DeWolfe  
28           *To expend \$30,000 from the Property Tax Map Capital Reserve Fund for payment*  
29           *towards the town parcel mapping project.*  
30           **SECOND:** Selectman Barney  
31           **VOTE:** 4-0  
32           **MOTION PASSED**

33  
34           **MOTION:** Vice Chairman DeWolfe  
35           *To expend \$384 from the Road Improvement Capital Reserve Fund for payment with*  
36           *the NHDOT Transportation Alternatives Program (TAP grant) project.*  
37           **SECOND:** Selectman Barney  
38           **VOTE:** 4-0  
39           **MOTION PASSED**

- 40  
41           d.   **Pemi-Baker Solid Waste District appointments** – the Selectmen reappointed town  
42           representatives. DPW Director Moore and Foreman Dan Titus were appointed as a  
43           full member and alternate member.  
44  
45

1           **MOTION:** Vice Chairman DeWolfe  
2           *To appoint DPW Director Craig Moore as a full member to the Pemi-Baker Solid*  
3           *Waste District.*

4           **SECOND:** Selectman Barney

5           **VOTE:** 4-0

6           **MOTION PASSED**

7  
8           **MOTION:** Vice Chairman DeWolfe  
9           *To appoint DPW Foreman Dan Titus as an alternate member to the Pemi-Baker Solid*  
10           *Waste District.*

11           **SECOND:** Selectman Barney

12           **VOTE:** 4-0

13           **MOTION PASSED**

14           e. **Ashland Electric Department staffing** – the department has an employee resign this  
15           week; Town Manager Smith informed the Board about staffing the open position.

16  
17           f. **Ashland Police Chief Randall resignation** – Town Manager Smith read Chief  
18           Randall’s resignation letter. Chief Randall intends to resign on June 22, 2019 and  
19           return working in the private sector. Board members and those present thanked Chief  
20           Randall for his service to the Town of Ashland.

21  
22           V. Board of Selectmen adjourned their meeting at 7:06 p.m.

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24           *The minutes for this meeting were written by Town Manager Charles Smith on May 7, 2019.*