ASHLAND BOARD OF SELECTMEN
MEETING MINUTES
MONDAY, MAY 6, 2019
ASHLAND ELEMENTARY SCHOOL LIBRARY
6:30 PM

I. CALL TO ORDER

Chairman Newton called the Board of Selectmen meeting to order at 6:30 p.m. with a roll call vote; Vice Chairman Kathleen DeWolfe, Selectman Casey Barney and Selectman Eli Badger all signified they were present, and Selectman Leigh Sharps was absent with prior notice. Others present: Town Manager Charles Smith.

II. APPROVAL OF MINUTES

MOTION: Vice Chairman DeWolfe
To approve the Board of Selectmen meeting minutes from April 15, 2019 as amended.
SECOND: Selectman Barney
DISCUSSION: Under “Select Board Items” the Board changed “chemicals are dangers to the lake” to “substance pose a risk.”
VOTE: 4-0
MOTION PASSED

MOTION: Selectman Badger
To approve the Board of Selectmen meeting minutes from April 16, 2019 as written.
SECOND: Vice Chairman DeWolfe
VOTE: 3-0-1 (Selectman Barney abstained – absent for meeting)
MOTION PASSED

MOTION: Vice Chairman DeWolfe
To approve the Board of Selectmen meeting minutes from April 18, 2019.
SECOND: Selectman Badger
VOTE: 3-0-1 (Selectman Barney abstained – absent for meeting)
MOTION PASSED

MOTION: Vice Chairman DeWolfe
To approve the Board of Selectmen meeting minutes from May 2, 2019.
SECOND: Selectman Badger
VOTE: 3-0-1 (Selectman Barney abstained – absent for meeting)
MOTION PASSED
III. NEW BUSINESS

a. **Scribner Trustee Appointment:** The Board interviewed trustee applicant Amanda Loud for appointment as Scribner Trustee. Amanda explained to the Selectmen about her prior experience working with Libraries and financials.

   **MOTION:** Vice Chairman DeWolfe
   To appoint Amanda Loud for a two-year term as a Scribner Trustee.
   **SECOND:** Selectman Badger
   **VOTE:** 4-0
   **MOTION PASSED**

b. **Ashland Building Permit fees** – the Selectmen voted on changing the building permit fees. Vote was previously tabled after the public hearing for clarification about the fee penalty.

   **MOTION:** Vice Chairman DeWolfe
   To change the building permit fees.
   **SECOND:** Selectman Badger
   **VOTE:** 4-0
   **MOTION PASSED**

c. **Code Enforcement Issues** – the Ashland Planning Board forwarded a list of code enforcement issues or other action items related to land use ordinances/regulations. Town Manager Smith sent the list to the Town Code Enforcement officer.

d. **Report from Lakes Region Planning Commission (LRPC)** – town Representatives with LRPC, Mardean Badger and David Toth, followed up with the Selectmen and their attendance at meetings. Mardean attended a LRPC Solid Waste Management meeting on Regional Cooperative Purchasing. Last year LRPC reached out to communities for a group purchase of electricity and propane, they’re exploring other group purchases this coming year. David attended a LRPC Solid Waste Roundtable meeting were the group had a presentation about compost and the different projects that can be used from compost. The reuse of recycled glass was also discussed – in part it has become more expensive to recycle glass. Glass can be broken down, turned into sand, and be a good source for using on roads, culverts, and sidewalks, as it doesn’t absorb water which causes frost heaves and road damage. Mardean and David informed the Board about a few upcoming LRPC workshops such as; closed landfill maintenance, best management practices, and dealing with a transfer station.

e. **Snow plow donation to DPW** – resident of the town donated a snow plow to the town. Item was going to be thrown away as scrap. DPW to use the plow at the Transfer Station.
MOTION: Vice Chairman DeWolfe
To accept the donation of a snow plow for Ashland DPW.
SECOND: Selectman Barney
VOTE: 4-0
MOTION PASSED

IV. SELECTBOARD ITEMS

a. Ashland Community Garden Committee – Chairman Newton met with prior community garden members about establishing the committee. Chairman Newton and members are going to continue to advocate for the committee and it’s intended purpose of maintaining the gardens in town. Committee will be open to all residents of the town. Board voted to establish the committee.

MOTION: Vice Chairman DeWolfe
To establish the Ashland Community Garden Committee.
SECOND: Selectman Barney
VOTE: 3-0-1 (Chairman Newton abstained)
MOTION PASSED

b. Proclamation Municipal Clerk’s Week – Chairman Newton read a proclamation that recognizes the Office of the Municipal Clerk. Recognition is for the week of May 5th through May 11th, 2019 and acknowledges the public service and dedication of municipal clerks to their community.

c. Capital Reserve Fund expenditures – Board voted on the expenditure of two CRFs.

MOTION: Vice Chairman DeWolfe
To expend $30,000 from the Property Tax Map Capital Reserve Fund for payment towards the town parcel mapping project.
SECOND: Selectman Barney
VOTE: 4-0
MOTION PASSED

MOTION: Vice Chairman DeWolfe
To expend $384 from the Road Improvement Capital Reserve Fund for payment with the NHDOT Transportation Alternatives Program (TAP grant) project.
SECOND: Selectman Barney
VOTE: 4-0
MOTION PASSED

d. Pemi-Baker Solid Waste District appointments – the Selectmen reappointed town representatives. DPW Director Moore and Foreman Dan Titus were appointed as a full member and alternate member.
MOTION: Vice Chairman DeWolfe
To appoint DPW Director Craig Moore as a full member to the Pemi-Baker Solid Waste District.
SECOND: Selectman Barney
VOTE: 4-0
MOTION PASSED

MOTION: Vice Chairman DeWolfe
To appoint DPW Foreman Dan Titus as an alternate member to the Pemi-Baker Solid Waste District.
SECOND: Selectman Barney
VOTE: 4-0
MOTION PASSED

e. Ashland Electric Department staffing – the department has an employee resign this week; Town Manager Smith informed the Board about staffing the open position.

f. Ashland Police Chief Randall resignation – Town Manager Smith read Chief Randall’s resignation letter. Chief Randall intends to resign on June 22, 2019 and return working in the private sector. Board members and those present thanked Chief Randall for his service to the Town of Ashland.

V. Board of Selectmen adjourned their meeting at 7:06 p.m.

The minutes for this meeting were written by Town Manager Charles Smith on May 7, 2019.