

Ashland Water and Sewer Commission Minutes
October 2, 2018
6 Collins Street
Ashland, NH
6:30 PM

CALL TO ORDER

The meeting was called to order at 6:30 PM.

MEMBERS PRESENT

Alan Cilley, Eli Badger and David Toth.

UTILITY PARTNERS

Rusty Cross is putting together documentation and information for the upcoming 2019 budget.

SEPTAGE RECEIVING STATION UPDATE

The Commissioners selected the company Smith and Lovelace to construct and install the new grit chamber of our Septage Receiving Station. A contract was subsequently sent to the company. Smith and Lovelace Company contacted the Commissioners to say that there are some exceptions and issues relative to the Septage Receiving Station grit chamber contract including payment of a sales tax as part of the overall costs of the project and a fee for late delivery. A copy of the contract has been sent to the town's insurance provider and Attorney Whitely for review. It is likely that the Commissioners will need to negotiate the exceptions the company.

NEW OFFICE UPDATE

Alan said the drywall in the new office will be completed shortly.

2019 BUDGET

David Toth is collecting information needed for the 2019 budget. He plans to use the same document format as last year's budget.

MEETING SCHEDULE

- A Financial Management for Small Water Systems NHDES Training Wednesday, October 3.
- Accountant at 9 a.m. on Wednesday, October 3.
- Tom Schwartz and Julianne Page of Woodard and Curren at 10 AM on Wednesday, October 3 at the office.
- Rebecca Hanson of the Squam Lakes Association TBD
- Thompson St. Project (Charlie Smith) TBD.

COMMISSIONERS ISSUES

The Commissioners would like to move forward with the Thompson Street Project. If the project is delayed too long it may need to be reengineered, there will be increased costs because of planned changes to NHDES regulations, and NHDES funding may not be available in the future.

In the recent energy audit, NHDES recommended the department upgrade the heating and air conditioning system and the lighting in the Treatment Plant.

Alan made the following motion: For Squam Lakes Plumbing and Heating to install the heating and air conditioning system in the Treatment Plant in the amount of \$7,645. Eli seconded the motion. The motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 6:55 PM.

Respectfully submitted,
Paula Hancock
for the Ashland Water & Sewer Dept.