

**TOWN OF ASHLAND
BOARD OF SELECTMEN
REGULAR MEETING
MONDAY, FEBRUARY 4TH at 6:30 PM
ASHLAND ELEMENTARY SCHOOL LIBRARY**

- I. PLEDGE OF ALLEGIANCE**
- II. CALL TO ORDER**
- III. PUBLIC COMMENT (Agenda items only)**
- IV. APPROVAL OF MINUTES**
 - a. BOS meeting(s); 1/21/19 & 1/31/19
- V. NEW BUSINESS**
- VI. OLD BUSINESS**
 - a. Ashland 150th Anniversary Committee Chairman
- VII. SELECTBOARD ITEMS**
 - a. Contracts
- VIII. PUBLIC COMMENT (Agenda items only)**
- IX. SIGNATURE FILE**
- X. Notes** – because of the holiday (Presidents Day) on Monday, February 18th, 2019 our next regular schedule Board of Selectmen meeting (work session) will be on Tuesday, February 19th, 2019 at 6:30 P.M.

Posted on 2/1/2019 at the Town Office building and town website

The Ashland Board of Selectmen reserve the right to enter nonpublic session when necessary according to the provisions of RSA 91-A. Any person with a disabling condition who wishes to attend this public meeting and needs to be provided reasonable accommodations to participate, please contact the Ashland Town Office at 603-968-4432 so accommodations can be made. It is asked that such requests be made with prior notice.

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**ASHLAND BOARD OF SELECTMEN
PUBLIC HEARING AND MEETING MINUTES
MONDAY, JANUARY 21, 2019
ASHLAND ELEMENTARY SCHOOL LIBRARY
6:30 P.M.**

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I. CALL TO ORDER

Chairman Frances Newton called the meeting to order at 6:35 P.M. with a roll call vote; Selectmen Sharps, DeWolfe, Barney, and Lamos all signified they were present. Also present for this meeting was Town Administrator Smith and Fire Chief Heath. PBTv had technical difficulties and was not able to record our meeting.

II. APPROVAL OF MINUTES

MOTION: Selectman DeWolfe

To approve the Board of Selectmen meeting minutes from January 7, 2019.

SECOND: Selectman Sharps

DISCUSSION: Board made a few changes on page 2 line 16 include words “up to” (referencing the \$500K bond) and line 31 clarify “septage receiving plant.”

VOTE: 5-0 (All in favor)

MOTION PASSED

MOTION: Selectman DeWolfe

To approve the Board of Selectmen meeting minutes from January 14, 2019.

SECOND: Selectman Sharps

DISCUSSION: clarification was requested on page 2 line 8 that Commissioners are invited “when the next presentation date was confirmed.” (referencing an invitation to solar energy presentation).

VOTE: 5-0 (All in favor)

MOTION PASSED

III. DEPARTMENT HEADS

- a. **Fire Chief and department vendor account approvals** – Chief Heath requested an approval from the Board of Selectmen that when departments need to purchase equipment or service, etc. and an account is required to be established, Department Heads have the authority. Consensus from the Board was if it’s an emergency then the department should be able to move forward. Reason for request was from the ambulance recently being out of service and needed a part ordered. In order to make the purchase the vendor requested the town establish an account.

IV. NEW BUSINESS

- a. **Board of Selectmen finalized town warrant** – the Board took recommendation votes on the remaining warrant articles and discussed which articles the Selectmen would discuss at Town Meeting.

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ARTICLE 3. No tax impact
To see if the municipality will vote to raise and appropriate up to \$500,000 (gross budget) for the construction and equipping of a new Septage Receiving Station and to authorize the issuance of not more than \$500,000 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Water and Sewer Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon. 3/5 ballot vote required.

MOTION: Selectman DeWolfe
To recommend the septage receiving station warrant article.
SECOND: Selectman Sharps
VOTE: 5-0 (All in favor)
MOTION PASSED

ARTICLE 4. No tax impact
To see if the municipality will vote to raise and appropriate the sum of \$75,000 (gross budget) to evaluate the long-term viability of the Waste Water Treatment Plant and to authorize the issuance of not more than \$75,000 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Water and Sewer Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon. 3/5 ballot vote required.

MOTION: Selectman Sharps
To recommend the Waste Water Treatment Plant warrant article.
SECOND: Selectman DeWolfe
VOTE: 5-0 (All in favor)
MOTION PASSED

ARTICLE 29. Estimated tax impact \$0.04
PETITIONED. Pemi-Baker Community Health
To see if the town will vote to raise and appropriate the sum of Nine Thousand Seven Hundred Dollars (\$9,700) for Pemi-Baker Community Health.

MOTION: Selectman Sharps
To recommend the Pemi-Baker Community Health warrant article.
SECOND: Selectman DeWolfe
VOTE: 4-1 (All in favor)
MOTION PASSED

ARTICLE 30. Estimated tax impact \$0.02
PETITIONED. Grafton County Senior Citizens Council, Inc.
Shall the voters raise and appropriate Six Thousand Dollars (\$6,000) to Grafton County Senior Citizens Council, Inc. for services for Ashland residents in 2019.

1 **MOTION:** Selectman Sharps
2 *To recommend the Grafton County Senior Citizens Council, Inc. warrant article.*

3 **SECOND:** Selectman DeWolfe

4 **VOTE:** 4-1 (All in favor)

5 **MOTION PASSED**

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7 **ARTICLE 31.** Estimated tax impact \$0.01

8 **PETITIONED.** Lakes Region Mental Health Center

9 Shall the voters raise and appropriate Three Thousand Five Hundred Dollars (\$3,500)
10 to Lakes Region Mental Health Center for the delivery of Emergency Mental Health
11 Services.

12
13 **MOTION:** Selectman Sharps

14 *To recommend the Lakes Region Mental Health Center warrant article.*

15 **SECOND:** Selectman DeWolfe

16 **VOTE:** 4-1 (All in favor)

17 **MOTION PASSED**

18
19 **ARTICLE 32.** Estimated tax impact \$0.01

20 **PETITIONED.** Tri-County Community Action Grafton County

21 Shall the voters raise and appropriate Three Thousand One Hundred Seven Dollars
22 (\$3,107) for Tri-County Community Action Grafton County for the purpose of
23 continuing services of the Fuel Assistance Program for the residents of Ashland.

24
25 **MOTION:** Selectman Sharps

26 *To recommend the Tri-County Community Action Grafton County warrant article.*

27 **SECOND:** Selectman DeWolfe

28 **VOTE:** 4-1 (All in favor)

29 **MOTION PASSED**

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31 **ARTICLE 33.** Estimated tax impact \$0.01

32 **PETITIONED.** Voices Against Violence

33 To see if the Town will vote to raise and appropriate the sum of Three Thousand
34 Dollars (\$3,000) for the fiscal year 2018-2019 to support Voices Against Violence, a
35 non-profit Crisis Center and shelter providing emergency shelter, court and hospital
36 accompaniment and general support to women, men and children who are victims of
37 domestic and sexual violence and stalking.

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39 **MOTION:** Selectman Sharps

40 *To recommend the Voices Against Violence warrant article.*

41 **SECOND:** Selectman DeWolfe

42 **VOTE:** 4-1 (All in favor)

43 **MOTION PASSED**

1 **ARTICLE 34.** Estimated tax impact \$0.01
2 PETITIONED. Day Away Program
3 To see if the Town will vote to raise and appropriate the sum of One Thousand Five
4 Hundred Dollars (\$1,500) for the Day Away Program.
5

6 **MOTION:** Selectman Sharps
7 *To not recommend the Day Away Program warrant article.*

8 **SECOND:** Selectman DeWolfe

9 **VOTE:** 3-2 (All in favor)

10 **MOTION PASSED**

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12 **ARTICLE 35.** Estimated tax impact \$0.01
13 PETITIONED. Communities for Alcohol and Drug Free Youth (CADY)
14 Shall the voters raise and appropriate One Thousand Dollars (\$1,000) for
15 Communities for Alcohol and Drug Free Youth (CADY) a non-profit organization
16 serving Ashland and nearby towns.
17

18 **MOTION:** Selectman Sharps
19 *To recommend the Communities for Alcohol and Drug Free Youth (CADY) warrant*
20 *article.*

21 **SECOND:** Selectman DeWolfe

22 **VOTE:** 4-1 (All in favor)

23 **MOTION PASSED**

- 24
25 b. **Town Meeting warrant article discussion** – Article 2; Chairman Newton will make
26 a comment. Article 9; Fire Chief. Article 10 and 11; DPW. Article 12 – 19; Capital
27 Reserve Funds, Vice Chairman Lamos to make a general comment on the consensus
28 of the Board’s recommendation for these articles. Article 20; Selectman DeWolfe.
29 Articles 21 – 23; DPW. Article 24 Selectman Sharps. Article 25; Fire Chief. Article
30 26 Vice Chairman Lamos.
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32 **V. OLD BUSINESS**

- 33 a. **Town Administrator updates** – the Board of Selectmen were given a monthly report
34 of recent activities from the town departments.
35 b. **Board of Selectmen project list** – the Town Administrator provided the Board of
36 Selectmen with an update on current projects before the board. As such:
37 i. NH DOT TAP Grant – the preliminary engineering design for the sidewalk
38 project has been submitted to NHDOT for review.
39 ii. Thompson Street road/utility project – Board of Selectmen held a public
40 hearing for the bond warrant article. Next steps; discussion at town meeting.
41 iii. Ashland Properties – town has received interest from numerous firms about
42 the project and intent of the feasibility grant. Board to sign CDFA agreement
43 for grant.
44 iv. Whipple House – Ashland Historical Society has requested an extension on
45 agreeing to new lease agreement. AHS to have legal counsel review
46 agreement.

- 1 v. Building permit fees – Board of Selectmen to scheduled meeting with
2 Planning Board their next work session meeting.
3 vi. Solar energy – Selectman Sharps to schedule firms for Board presentation.
4 c. **Whipple House lease agreement** – deadline to renew the agreement has passed.
5 Board requested Town Administrator follow up with legal counsel about their legal
6 requirements under RSA 41:11 – A.
7 d. **Ashland 150th Committee** – it was determined that the Committee mistakenly
8 donated remaining funds to AARA and souvenirs to AHS. Board to request funds and
9 items be returned to the town.

10 **VI. SELECTBOARD ITEMS**

- 11 a. Selectman Sharps proposed two items to the board about banners displayed in town.
12 i. Postpone the 150th banners from going back up.

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14 **MOTION:** Selectman DeWolfe

15 *To postpone the 150th banners from going back up on utility poles.*

16 **SECOND:** Selectman Newton

17 **VOTE:** 4-0-1 (Lamos abstained)

18 **MOTION PASSED**

- 19
20 ii. Form a town committee to research and review how new banners will be
21 displayed in town. Committee to consist of two Selectmen, Planning Board
22 member, and a Historic member.

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24 **MOTION:** Selectman Newton

25 *To form a committee, whose intent is to research and review banners being
26 displayed and implement town policy on the subject.*

27 **SECOND:** Selectman DeWolfe

28 **VOTE:** 5-0 (All in favor)

29 **MOTION PASSED**

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31 **VII. NON-PUBLIC SESSION**

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33 **MOTION:** Selectman DeWolfe

34 *To enter nonpublic session under RSA 91-A;3, II (b).*

35 **SECOND:** Selectman Sharps

36 **VOTE:** 5-0 (All in favor)

37 **MOTION PASSED**

38 Board of Selectmen entered nonpublic session at 8:04 P.M. and reconvened at 8:22
39 P.M.

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41 **VIII.** Board of Selectmen adjourned their meeting at 8:23 P.M.

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43 *Town Administrator Charles Smith wrote these meeting minutes on January 22, 2019.*

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**ASHLAND BOARD OF SELECTMEN
PUBLIC HEARING AND MEETING MINUTES
THURSDAY, JANUARY 31ST, 2019
ASHLAND ELEMENTARY SCHOOL LIBRARY
6:00 P.M.**

I. PUBLIC HEARING

At 6:00 P.M. Chairman Frances Newton called a roll call vote with Selectmen Lamos, DeWolfe, Barney, and Sharps all signified they were present. Thereafter, pursuant to RSA 41:8 – c, Chairman Newton opened the public hearing for the petition warrant article the Selectmen received, the purpose of the article *“To see if the town will vote to change the Select Board from 5 Selectmen to 3 Selectmen.”*

- a. General discussion by those in attendance was about what they felt were positives and negatives of having a five-member board versus a three-member Board of Selectmen.
- b. After hearing no further comments Chairman Newton closed the public hearing at 6:17 P.M.

II. NONPUBLIC SESSION

- a. Following the public hearing the Board of Selectmen entered nonpublic session pursuant to RSA 91-A: 3, II (1) at 6:18 P.M.

MOTION: Selectman DeWolfe

To enter nonpublic session under RSA 91-A: 3, II (1)

SECOND: Selectman Sharps

VOTE: 5-0 (All in favor)

MOTION PASSED

- b. Board of Selectmen reconvened public session at 6:41 P.M. and decided to read the legal opinion at their February 4th, 2019 board meeting.
- c. Board adjourned their meeting at 6:42 P.M.

Town Administrator Charles Smith wrote these minutes on February 1, 2019.