Prior to Work Session, a non-meeting with legal counsel (RSA 91-A: 2, I (b)) took place at 5:45 PM followed by a budget meeting with Parks and Recreation Director Ann Barney at 6:15 PM.

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Vice Chair Lamos called the meeting to order at 6:15 PM with a roll call. Chairman Frances Newton, Selectmen Leigh Sharps, Kathleen DeWolfe, Casey Barney and Vice Chairman Harold Lamos, present. Others present: Town Administrator Charles Smith and Administrative Assistant Wendy Smith.

PARKS AND RECREATION BUDGET MEETING

Parks and Recreation Director Ann Barney presented the Parks and Recreation budget to the Selectmen. There are increases in wages and associated lines partly due to an increase in employees resulting from an increase in campers and students. Cost for chemical toilets has decreased due to switching to a new vendor. The Selectboard asked if the electricity line will cover any increases in the cost of electricity. Director Barney will check with the Electric Department and get back to the Selectboard on this. The Selectboard inquired about the playground equipment fund raising. Director Barney informed them that $80,000 is needed for a new playground and that she has spoken with Ashland Lumber about replacing the wood and keeping the plastic and metal parts of the existing playground equipment as an option. New playground equipment can then be added to the existing structures. Contributions can be made to the Save the Playground Fund by visiting the Facebook page “Save the Ashland Playground”.

MOTION: By Selectman Sharps

Accept the Parks and Recreation budget changes pending the electricity line cost.

SECOND: By Selectman DeWolfe

VOTE: 3-0-1 (Newton-yes, DeWolfe-yes, Lamos-yes, Sharps-no, Barney-abstain)

MOTION PASSED

The Parks and Recreation budget meeting ended at 6:25 PM. Board of Selectmen Work Session convened at 6:30 PM.
PUBLIC COMMENTS (Agenda items only)
None

APPROVAL OF MINUTES
October 1, 2018-Page 4, line 19 replace “would” with “may”; page 1, line 24 replace “of Community Development Finance Authority (CDFA)” with “CDBG consultant”.

MOTION: By Selectman DeWolfe
Approve 10/1/18 Board of Selectmen meeting minutes as amended.
SECOND: By Vice Chair Lamos
VOTE: 3-2 (Newton-yes, DeWolfe-yes, Lamos-yes, Barney-no, Sharps-no)
MOTION PASSED

CONSENT AGENDA
Signed by Selectmen:
   a. Payroll and Account Payables Manifests from 10/1/18 and Payroll from 10/9/18.

DEPARTMENT HEADS
Parks and Recreation: Parks and Recreation Director Barney has obtained an estimate of $7,429.76 from A.C.E. Mechanical LLC to add heating vents at the Booster Club. Currently the heat does not reach the downstairs area resulting in lack of use and freezing pipes. The addition of the heating vents will rectify this issue by increasing air circulation in the building. Selectmen Lamos asked if Director Barney had looked into heat pumps and she informed him that she had and was told the walls at the Booster Club need to be more insulated and made more energy efficient to get full benefit from a heat pump.

MOTION: By Selectman DeWolfe
To accept the estimate of $7,429.76 from A.C.E. Mechanical LLC, for the necessary work to rectify the heat problem at the Booster Club, and to have the expenditure be distributed from the Town Building Maintenance CRF.
SECOND: By Selectman Sharps
VOTE: 5-0 (All in favor)
MOTION PASSED

Department of Public Works: DPW Director Moore requested additional funds to complete paving the Depot Street sidewalk. The original Purchase Order (PO) was an estimate and during the reconstruction of Collins Street it became evident that gravel would be needed to properly crown the road. Additional pavement was also needed to properly crown the upper section of Collins Street. Collins Street is now pitched properly and will drain better.
MOTION: By Selectman DeWolfe
To add $5,000 to Purchase Order #1806 to GMI and add Ambrose Aggregates to the purchase order with additional expense to be expended from the Road Improvement CRF.
SECOND: By Selectman Sharps
VOTE: 5-0 (All in favor)
MOTION PASSED

NEW BUSINESS
None

OLD BUSINESS

Town Administrator Updates: TA Smith summarized his Town Administrator Update which included reports from the Library, Parks and Recreation Department, Fire Department, Police Department, and the Town Clerk/Tax Collector.
Highlights include: Library Halloween story time on October 30th from 3-4 PM. Parks and Recreation Halloween Kids Night Out on Friday, October 19th 6:00-8:30 PM at the Booster Club. Cost is $5 per child. Playground fundraising contributions can be made to the Save the Playground Fund by visiting the Facebook page “Save the Ashland Playground”. A reminder from the Police Department that there is no overnight parking on any street in Ashland from November 1st through May 1st.

Project List:

NHDOT-Transportation Alternative Program (TAP) Grant: NHDOT will be notifying the Town regarding the Notice to Proceed Preliminary Plans.

Thompson Street/High Street/Smith Hill Road Reconstruction; Water and Sewer Replacement: TA Smith attended the recent Water and Sewer meeting. The Water and Sewer Commissioners have agreed to move forward with the project.

LW Packard Mill Site Brownfields project: The Selectboard approved application to CDFA for a feasibility grant.

NH Land & Community Heritage Investment Program (LCHIP): Williams Architects is planning on finishing the Historic Structure report by December.

Town Parcel Audit-Geographic Information System (GIS) Mapping: CAI Technology has moved the start date up to the end of October. Once the process starts, property records will be unavailable at the Town Office for a couple of months but can still be accessed at the Grafton County Registry of Deeds.

Town Office Building Maintenance: No updates.

Whipple House: The Board of Selectmen and the Ashland Historical Society will be having a joint meeting regarding the lease on Monday, 11/5/18 at 6:00 PM before the regularly scheduled BoS meeting. PB Cam will be recording the meeting. If any changes need to be made to the Whipple House lease, the Ashland Historical Society will need to be notified by 11/30/18.

Town Personnel Policy: No updates.

Building Permit Fees: A list of proposed fee changes from the Building Inspector was given to the Selectboard for their review.

Grant Opportunities: No updates.
Town of Ashland Appreciation Day: Selectman DeWolfe reported that the landscaping work done by the DPW for this project was not paid for using overtime pay. The 2018 Town of Ashland Appreciation Day has been completed and can be taken off of the Project List.

Solar Energy: No updates.

SELECTBOARD ITEMS

• Social Media Policy: TA Smith will provide the Selectboard with a draft Social Media Policy for their review. The completion of the Social Media Policy was determined to be a high priority.
• 2019 Budget Meetings: Wednesday, 10/17/18 at 9:00 AM budget meeting. TA Smith is planning on finishing preparation of the budget and sending it on to the Budget Committee after this meeting.
• 2018 Town Meeting Important Dates list: A list of deadlines pertaining to Town Meeting was given to the Selectboard. Of note was the 1/8/19, the last date for voters to submit petitioned warrant articles to the Selectmen.
• Selectman Sharps attended the previous Planning Board meeting. There are new owners of the Mobil Station and Dots Restaurant.

PUBLIC COMMENT (Agenda items only)
None

SIGNATURE FILE
Accounts Payable and Payroll Manifests for 10/15/18 signed by Selectmen.

There being no further business, a motion was made by Selectman DeWolfe to enter a nonpublic session pursuant to RSA 91-A:3, II (b) at 7:05 P.M., seconded by Selectman Sharps. Selectmen Newton, Lamos, Barney, Sharps and DeWolfe present. The Board of Selectmen left nonpublic at 7:20 P.M. A motion was made by Selectman Sharps to re-enter a nonpublic session pursuant to RSA 91-A:3, II (b) at 7:22 P.M., seconded by Selectman Barney. Selectmen Newton, Lamos, Barney, Sharps and DeWolfe present. Selectman Sharps made Motion to leave nonpublic session at 7:30 PM. Selectman Sharps seconded. Roll Call Vote: Newton, yes, Lamos, yes; DeWolfe, yes, Sharps, yes; Barney, yes. The hiring of Kaitlyn Morse as the Land Use Assistant was announced. Administrative Assistant Wendy Smith gave her notice of resignation effective October 29th.

Respectfully submitted,

Wendy Smith
October 16, 2018