ASHLAND BOARD OF SELECTMEN MEETING MINUTES
REGULAR MEETING
TUESDAY, SEPTEMBER 4, 2018
ASHLAND ELEMENTARY CAFETARIA
NON-PUBLIC SESSION 6:15 PM
REGULAR MEETING 6:30 PM

NON-PUBLIC SESSION
The Board of Selectmen entered nonpublic session pursuant to RSA 91-A:3, II (b) at 6:18 P.M. and left at 6:07 P.M. with Selectmen Newton, Lamos, and DeWolfe present. The Board of Selectmen announced the part-time hiring of two Parks and Recreation personnel for after school camp: Kayleigh Murray and Brooke Binsse.

PLEDGE OF ALLEGIANCE

CALL TO ORDER
Chairman Newton called the meeting to order at 6:30 PM with a roll call. Chairman Frances Newton, Vice Chairman Harold Lamos, and Selectman Kathleen DeWolfe present. Selectman Casey Barney and Selectman Leigh Sharps absent with prior notice. Others Present: Town Administrator Charles Smith and Administrative Assistant Wendy Smith.

PUBLIC COMMENT (Agenda Items Only)
None

APPROVAL OF MINUTES
August 20, 2018-Page 4, line 7 insert “also” after “is”; line 40 insert “and other interested parties” after “DeWolfe”. Page 5, line 20 replace “Heritage Commission” with “Historical Society”; line 24 insert “including members of the public plus the planning team and other stakeholders.” after “better”.

MOTION: By Vice Chair Lamos
Approve 8/20/18 minutes as amended.
SECOND: By Selectman DeWolfe
VOTE: 3-0 (All in favor)
MOTION PASSED

CONSENT AGENDA
- Accounts Payable and Payroll Manifests for the week of August 20 and 27, 2018 were signed by a quorum of the Board.
NEW BUSINESS

Ashland 4th of July Committee and 150th Committee updates: Fran Wendelboe, Chair of the Ashland 4th of July Committee presented a recap of this year’s 4th of July celebration which had a very good turnout. Kendall B. Hughes, the new Vice Chair of the 4th of July Committee, summarized its financial information. Jane Sawyer, Chair of the 150th Anniversary Celebration Committee went over the successful 150th Anniversary event. The sale of memorabilia will be continuing until the end of this year and information on this can be found at the Elaine Hughes Realty office. She added that if there are funds left over, the Committee may donate them to the Town playground equipment fundraiser.

Ashland Heritage Commission: There will be a cleanup of the “Old Jail” and the Community Church will be sponsoring a BBQ on Saturday, 9/22/18 at 10 AM in celebration of Ashland Appreciation Day. The announcement of Susan MacLeod’s resignation from the Heritage Commission was made and Chair Newton expressed the Board’s appreciation for her service.

OLD BUSINESS

None

DEPARTMENT HEADS

Town Administrator

1. Ambulance Service Contract with Town of Plymouth: The 2018-2021 Ambulance contract with the Town of Plymouth was discussed and approved. The contract consists of quarterly payments with a first-year total annual fee of $48,801.16. After the first year of the contract, total annual fee increases are based on the Consumer Price Index (CPI) percentage increase.

   MOTION: By Selectman DeWolfe
   To approve the ambulance service contract with the Town of Plymouth, New Hampshire.
   SECOND: By Vice Chair Lamos
   VOTE: 3-0 (All in favor)
   MOTION PASSED

2. John Deere Lease Purchase Agreement: 2018 Warrant Article #11 approved the purchase of a new DPW loader. There was no discussion.

   MOTION: By Vice Chair Lamos
   To approve the lease purchase agreement with John Deere for the purchase of a new loader truck, and to authorize DPW Director Moore to sign the agreement on behalf of the Town.
   SECOND: By Selectman DeWolfe
   VOTE: 3-0 (All in favor)
   MOTION PASSED

3. Veterans’ Tax Credit Application: A request was received from a veteran, who had been approved by the Selectboard for a Veterans’ Tax Credit for 2019, to waive the application deadline requirement of April 15, 2018 and have the credit applied to the 2018 tax year. The applicant applied after the deadline though he had been notified by the Veterans Administration of his disability status in February, 2018. The consensus was to deny the
request, but to also invite the veteran to come to a Selectboard meeting if he would like to discuss the matter further.

4. PBTV recording of Budget Committee meetings: The question was posed to the Selectboard as to whether the Budget Committee meetings should be recorded. As the Committee’s function is important, Chair Newton approved of recording the meetings. Selectman DeWolfe agreed that it would be more transparent and informational for the public. Selectman Lamos was concerned about cost and feasibility of recording the meetings. He was assured that there is a budget line for recording meetings and only key meetings could be filmed if need be.

   MOTION: By Selectman DeWolfe
   To approve the filming of Budget Committee meetings by PBTV on a case by case basis.
   SECOND: By Vice Chair Lamos
   VOTE: 3-0 (All in favor)
   MOTION PASSED

5. L.W. Packard building: TA Smith asked for the Board’s opinion on entering into a Feasibility Study with the Community Development Finance Agency (CDFA) through the Community Development Block Grant (CDBG) program. The deadline date for the application is mid-October and a public hearing would be the next step. The Board’s consensus was to apply for the grant to explore further possibilities.

SELECTBOARD ITEMS

- Fixing Town Clock: Tabled until Selectman Sharps is present.
- BoS Tour of L.W. Packard building: As Chief Heath will be going on vacation soon, it was determined that a tour could be led by DPW Director Moore. He will work with TA Smith on coordinating a date and time.
- Library key: Selectman DeWolfe asked that the letter requesting the key to access the upstairs room at the library be sent by certified letter to the Trustees of the Trust Fund and the Scribner Trustees since the letter hadn’t been picked up yet at the Town Office.
- State Primary: The state primary will be taking place on Tuesday, September 11, 2018 from 8:00 AM to 7 PM at the Ashland School gym.

PUBLIC COMMENT (Agenda Items Only)

None

There being no further business, a motion was made by Selectman DeWolfe to enter a nonpublic session pursuant to RSA 91-A:3, II (a) at 7:22 P.M., seconded by Vice Chair Lamos. Selectmen Newton, Lamos, and DeWolfe present. The Board of Selectmen left nonpublic at 7:48 P.M. Selectman DeWolfe made Motion to adjourn at 7:49 PM. Vice Chair Lamos seconded. Roll Call Vote: Newton, yes, Lamos, yes; DeWolfe, yes.

Respectfully submitted,
Wendy Smith
September 7, 2018