

1 **ASHLAND BOARD OF SELECTMEN MEETING MINUTES**
2 **REGULAR MEETING**
3 **TUESDAY, SEPTEMBER 4, 2018**
4 **ASHLAND ELEMENTARY CAFETERIA**
5 **NON-PUBLIC SESSION 6:15 PM**
6 **REGULAR MEETING 6:30 PM**

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8
9 **NON-PUBLIC SESSION**

10 The Board of Selectmen entered **nonpublic session pursuant to RSA 91-A:3, II (b) at 6:18**
11 **P.M. and left at 6:07 P.M.** with Selectmen Newton, Lamos, and DeWolfe present. The Board
12 of Selectmen announced the part-time hiring of two Parks and Recreation personnel for after
13 school camp: Kayleigh Murray and Brooke Binsse.

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16 **PLEDGE OF ALLEGIANCE**

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19 **CALL TO ORDER**

20 Chairman Newton called the meeting to order at 6:30 PM with a roll call. Chairman Frances Newton,
21 Vice Chairman Harold Lamos, and Selectman Kathleen DeWolfe present. Selectman Casey Barney
22 and Selectman Leigh Sharps absent with prior notice. Others Present: Town Administrator Charles
23 Smith and Administrative Assistant Wendy Smith.

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26 **PUBLIC COMMENT (Agenda Items Only)**

27 None

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30 **APPROVAL OF MINUTES**

31 August 20, 2018-Page 4, line 7 insert “also” after “is”; line 40 insert “and other interested parties” after
32 “DeWolfe”. Page 5, line 20 replace “Heritage Commission” with “Historical Society”; line 24 insert
33 “including members of the public plus the planning team and other stakeholders.” after “better”.

34
35 **MOTION:** By Vice Chair Lamos

36 *Approve 8/20/18 minutes as amended.*

37 **SECOND:** By Selectman DeWolfe

38 **VOTE:** 3-0 (All in favor)

39 **MOTION PASSED**

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42 **CONSENT AGENDA**

- 43 • Accounts Payable and Payroll Manifests for the week of August 20 and 27, 2018 were signed
44 by a quorum of the Board.

1 **NEW BUSINESS**

2 **Ashland 4th of July Committee and 150th Committee updates:** Fran Wendelboe, Chair of the
3 Ashland 4th of July Committee presented a recap of this year's 4th of July celebration which had a very
4 good turnout. Kendall B. Hughes, the new Vice Chair of the 4th of July Committee, summarized its
5 financial information. Jane Sawyer, Chair of the 150th Anniversary Celebration Committee went over
6 the successful 150th Anniversary event. The sale of memorabilia will be continuing until the end of this
7 year and information on this can be found at the Elaine Hughes Realty office. She added that if there
8 are funds left over, the Committee may donate them to the Town playground equipment fundraiser.

9 **Ashland Heritage Commission:** There will be a cleanup of the "Old Jail" and the Community Church
10 will be sponsoring a BBQ on Saturday, 9/22/18 at 10 AM in celebration of Ashland Appreciation Day.
11 The announcement of Susan MacLeod's resignation from the Heritage Commission was made and
12 Chair Newton expressed the Board's appreciation for her service.

13
14 **OLD BUSINESS**

15 **None**

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17 **DEPARTMENT HEADS**

18 **Town Administrator**

- 19 1. Ambulance Service Contract with Town of Plymouth: The 2018-2021 Ambulance contract
20 with the Town of Plymouth was discussed and approved. The contract consists of quarterly
21 payments with a first-year total annual fee of \$48,801.16. After the first year of the contract,
22 total annual fee increases are based on the Consumer Price Index (CPI) percentage increase.

23
24 **MOTION:** By Selectman DeWolfe

25 *To approve the ambulance service contract with the Town of Plymouth, New Hampshire.*

26 **SECOND:** By Vice Chair Lamos

27 **VOTE:** 3-0 (All in favor)

28 **MOTION PASSED**

- 29
30 2. John Deere Lease Purchase Agreement: 2018 Warrant Article #11 approved the purchase of
31 a new DPW loader. There was no discussion.

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33 **MOTION:** By Vice Chair Lamos

34 *To approve the lease purchase agreement with John Deere for the purchase of a new*
35 *loader truck, and to authorize DPW Director Moore to sign the agreement on behalf of the*
36 *Town.*

37 **SECOND:** By Selectman DeWolfe

38 **VOTE:** 3-0 (All in favor)

39 **MOTION PASSED**

- 40
41 3. Veterans' Tax Credit Application: A request was received from a veteran, who had been
42 approved by the Selectboard for a Veterans' Tax Credit for 2019, to waive the application
43 deadline requirement of April 15, 2018 and have the credit applied to the 2018 tax year. The
44 applicant applied after the deadline though he had been notified by the Veterans
45 Administration of his disability status in February, 2018. The consensus was to deny the

1 request, but to also invite the veteran to come to a Selectboard meeting if he would like to
2 discuss the matter further.

- 3
4 4. PBTv recording of Budget Committee meetings: The question was posed to the Selectboard
5 as to whether the Budget Committee meetings should be recorded. As the Committee's
6 function is important, Chair Newton approved of recording the meetings. Selectman
7 DeWolfe agreed that it would be more transparent and informational for the public.
8 Selectman Lamos was concerned about cost and feasibility of recording the meetings. He
9 was assured that there is a budget line for recording meetings and only key meetings could be
10 filmed if need be.

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12 **MOTION:** By Selectman DeWolfe

13 *To approve the filming of Budget Committee meetings by PBTv on a case by case basis.*

14 **SECOND:** By Vice Chair Lamos

15 **VOTE:** 3-0 (All in favor)

16 **MOTION PASSED**

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18 5. L.W. Packard building: TA Smith asked for the Boards opinion on entering into a Feasibility
19 Study with the Community Development Finance Agency (CDFA) through the Community
20 Development Block Grant (CDBG) program. The deadline date for the application is mid-
21 October and a public hearing would be the next step. The Boards consensus was to apply for
22 the grant to explore further possibilities.

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24 **SELECTBOARD ITEMS**

- 25 • Fixing Town Clock: Tabled until Selectman Sharps is present.
26 • BoS Tour of L.W. Packard building: As Chief Heath will be going on vacation soon, it was
27 determined that a tour could be led by DPW Director Moore. He will work with TA Smith on
28 coordinating a date and time.
29 • Library key: Selectman DeWolfe asked that the letter requesting the key to access the upstairs
30 room at the library be sent by certified letter to the Trustees of the Trust Fund and the Scribner
31 Trustees since the letter hadn't been picked up yet at the Town Office.
32 • State Primary: The state primary will be taking place on Tuesday, September 11, 2018 from
33 8:00 AM to 7 PM at the Ashland School gym.

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35 **PUBLIC COMMENT (Agenda Items Only)**

36 None

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38 There being no further business, a motion was made by Selectman DeWolfe to enter a **nonpublic**
39 **session pursuant to RSA 91-A:3, II (a) at 7:22 P.M.**, seconded by Vice Chair Lamos.
40 Selectmen Newton, Lamos, and DeWolfe present. The Board of Selectmen **left**
41 **nonpublic at 7:48 P.M.** Selectman DeWolfe made **Motion to adjourn at 7:49 PM.** Vice Chair
42 Lamos seconded. **Roll Call Vote:** Newton, yes, Lamos, yes; DeWolfe, yes.

43
44 Respectfully submitted,
45 Wendy Smith
46 September 7, 2018