

**Ashland Planning Board
Draft Meeting Minutes
Wednesday, August 1, 2018**

CALL TO ORDER: Mardean Badger, Chair of the Planning Board, called the meeting to order at 6:33 PM.

MEMBERS PRESENT: Mardean Badger, Susan MacLeod and Fran Newton.

OTHERS PRESENT: Christine Cherry, owner of 25 Main Street and 19 Mill Street.

DISPOSITION OF MINUTES

The Planning Board reviewed the minutes from their Wednesday, July 11, 2018 meeting. Susan MacLeod made a motion to accept the minutes as amended. Mardean Badger seconded the motion. There was one abstention (Newton). The motion passed.

NEW BUSINESS

Christine Cherry met with the Planning Board for an informal consultation relative to 25 Main Street T/M/L 017-007-010 and 19 Mill Street T/M/L 017-011-008, both of which she has recently purchased.

Christine Cherry is considering a small coffee shop in the first floor (street level) space at 25 Main Street T/M/L 017-007-010. The proposed coffee shop will operate during the day. Other proposals she is considering for the space are a possible yoga studio, art gallery or consignment shop. She has made no decision. The following issues for the property were discussed: extension of ventilation; the first floor can't revert to a residential property; proper asbestos treatment if the exterior of the building is changed; the property line needs to be determined; discussion with the abutters needs to take place. She will need permission from the Board of Selectmen to put tables on the sidewalk outside the proposed coffee shop. She needs to continue conversations with the fire chief relative to life and safety issues.

Christine Cherry owns the property at 19 Mill Street T/M/L 017-011-008. The present plan is to clean up the property.

The Board discussed the renewal of an Excavation Permit for Don Latulippe. The renewal of the permit was tabled for this meeting. The Board will research and review the permit renewal at a future meeting.

OTHER BUSINESS

The Board discussed the new budget format form for 2019.

The Board discussed the proper use of town wide emails.

The Board will discuss all sections of the Zoning Ordinances pertaining to sign regulations at their next meeting.

The Ashland Economic Development Committee presentation to the Board of Selectmen has been cancelled. The presentation regarding the status and future of the Ashland Properties LLC mill property has not yet been rescheduled.

ADJOURNMENT

Fran Newton made a motion to adjourn. Mardean seconded the motion. The motion passed. The meeting adjourned at 7:30 PM.

The next Planning Board meeting will be Wednesday, August 22, 2018 at 6:30 PM at the Town Hall.

Minutes submitted by Paula Hancock

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