



TOWN OF ASHLAND ELECTRIC DEPARTMENT  
6 COLLINS STREET  
ASHLAND, NH 03217

Office (603)968-3083  
Fax (603)968-9048

Ashland Electric Dept.

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July 24, 2018

## ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Tuesday  
July 24, 2018  
6 Collins Street  
ASHLAND, NH  
6:30 P.M.

### MEMBERS PRESENT:

Sandra Coleman & Glenn Dion  
Jamie Lyford - Excused Absence

### OTHERS PRESENT:

Steve Foley & Linda Pack

### CALL TO ORDER:

Sandra Coleman opened the meeting at 6:30 PM

Pledge of Allegiance

### MINUTES:

Glenn made a motion to approve the Minutes of June 26, 2018 as presented. Sandra seconded the motion. Vote was unanimous.

Glenn made a motion to strike the line of the July 10, 2018 Minutes that stated Sandra Coleman re-opened the meeting at 7:25 PM. Sandra seconded the motion. Vote was unanimous.

Glenn made a motion to approve as amended the minutes of the July 10, 2018 Meeting. Sandra seconded the motion. Vote was unanimous.

### OLD BUSINESS:

It was suggested that the Tariff should be modified regarding the General Service Rate. Sandra and Glenn agreed that it should be changed from one Rate to two Rates.

Steve advised the Commissioners that the repairs to the Chevy Colorado have been completed and just need decals for the doors.

The last of the paperwork for FEMA has been finished and Steve expects to get somewhere around \$10,000. dollars around mid September or early August when everything has been completed.



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The work that needed to be done at the Mill Building has been completed and they are up and running. Steve will now concentrate on getting the substation straightened out.

Steve gave an update on the billing expense information from Useware, Inc. The system still has not been through the final customer data and validation testing. We are still getting the data entered into the system before testing can be done. The figure for next years budget should include an annual cost increase limit of 4% per year for system access and 4% for product support service.

Lengthy discussion regarding the Capacity Charge increase from Vermont Public Power and how this charge will be dealt with. The Purchase Power Adjustment Charge Line could be used for this charge as well as the RGGI Auction Credits.

**NEW BUSINESS:**

The Commissioners gave their permission for Steve to purchase 120 New Meters as soon as possible.

Steve advised the Commissioners about the Power Outage this past week. A branch came down and affected 4 homes on Winterberry Lane. The power was out only a short time.

Steve will be on the Hazard Mitigation team for the Town and will have a meeting on August 13th.

Glenn asked Linda to contact the Town Administrator to get the value of vehicles belonging to the Ashland Electric Dept. He thinks they may have the values for insurance purposes. Glenn and Linda will be working with the accountant on getting correct figures for all accounts.

Payroll and Accounts Payable signed.



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**NON-PUBLIC SESSION:** None

**ADJOURNMENT:** Sandra made a motion to adjourn at 8:15 PM. Glenn seconded the motion. Vote was unanimous.

**Respectfully submitted**

**Linda A. Pack**  
**Ashland Electric Department**