ASHLAND BOARD OF SELECTMEN MEETING MINUTES

REGULAR MEETING
MONDAY, JUNE 4, 2018
ASHLAND ELEMENTARY SCHOOL CONFERENCE ROOM
NON-PUBLIC SESSION 6:00 PM
REGULAR MEETING 6:30 PM

NON-PUBLIC SESSION
The Board of Selectmen entered nonpublic session pursuant to RSA 91-A:3, II (a) at 6:00 P.M. and left at 6:07 P.M. with Selectmen Newton, Lamos, Barney, Sharps, and DeWolfe present. The Board of Selectmen announced the part-time hiring of Parks and Recreation personnel for summer camp: Colby Moore, Hannah Paquette, and Morgan Desmond. The public beach will be opening on 6/18/18. The Board of Selectmen then re-entered nonpublic session pursuant to RSA 91-A: 3, II (c) at 6:07 P.M., left at 6:27 P.M. and sealed the minutes.

PLEDGE OF ALLEGIANCE

CALL TO ORDER
Chairman Newton called the meeting to order at 6:30 PM with a roll call. Chairman Frances Newton, Vice Chairman Harold Lamos, Selectman Casey Barney, Selectman Kathleen DeWolfe and Selectman Leigh Sharps present. Others Present: Town Administrator Charles Smith and Administrative Assistant Wendy Smith.

PUBLIC COMMENT (Agenda Items Only)
Katie Maher spoke regarding the Board of Selectmen’s Work Session of 5/21/18 discussion regarding the Towns involvement with the 4th of July and Heritage Committees. She feels that the committees should be town supported, including in some degree by tax dollars, because they are town events.

APPROVAL OF MINUTES
May 21, 2018-Approved as amended.

MOTION: By Selectman Lamos
Approve 5/21/18 minutes as amended.
SECOND: By Selectman DeWolfe
VOTE: 5-0 (All in favor)
MOTION PASSED
CONSENT AGENDA

- Accounts Payable and Payroll Manifests for the weeks of May 14 and 21, 2018 were signed by a quorum of the Board.
- Notice of Intent to Cut, Veterans’ Tax Credit, CNP Assessing abatement, SAU #2 & #48 estimated assessment schedules, and Trustee of Trust Fund memo were signed by a quorum of the Board.

DEPARTMENT HEADS

1. Department of Public Works (DPW): DPW Director Moore presented a Purchase Order for crack sealing portions of a number of streets for the amount of $14,800.00 to be taken from the Capital Reserve Fund Road Improvement line. H.W. Dow will be starting the project this week, should take approximately four days and no roads will be shut down. DPW Director Moore is also in the process of getting quotes for paving Collins Street and the Depot Street sidewalks. The NH DOT also informed Director Moore that bridge painting will be starting soon. Selectman DeWolfe commended the DPW on their cleanup and landscaping work at the River Walk.

MOTION: By Vice Chair Lamos

Approval of purchase order for crack sealing in the amount of $14,800 to be taken out of the Road Improvement Capital Reserve Fund (01-4915-30-500).

SECOND: By Selectman Sharps

VOTE: 5-0 (All in favor)

MOTION PASSED

OLD BUSINESS

Ashland 150th Committee: Discussion ensued regarding Town oversight of the Committee and proper protocol. Committee Chair Sawyer reported that the committee’s protocol mirrors the 4th of July Committee, they meet with the Police and Fire Departments on a regular basis and post the minutes of all their meetings. She suggested that if anyone has questions about the 150th celebrations they should contact the Town Administrator, Jane Sawyer, or attend a 150th Committee meeting. She proposed staying as a Town Committee and to proceed as planned. Further discussion followed on historical financial aspects of the Committees.

MOTION: By Selectman Sharps

To accept the continuation of the Ashland 150th Committee as a Town Committee.

SECOND: By Selectman DeWolfe

VOTE: 5-0 (All in favor)

MOTION PASSED

MOTION: By Vice Chair Lamos

To amend the above motion to include the 4th of July Committee.

SECOND: By Selectman DeWolfe

VOTE: 5-0 (All in favor)

MOTION PASSED
Committee Chair Jane Sawyer presented an update on the Ashland 150th Committee celebration. Chief Randall clarified that street vendors need to obtain a vendor permit but vendors in the ballpark do not because they fall under the auspice of the 150th Committee. Chair Sawyer has filed an application for a Water Event permit from the Gilford Division of Marine Patrol for the boat parade and distributed copies to the Ashland Board of Selectmen and Police and Fire Departments for the Towns of Ashland and Holderness. Selectman DeWolfe stressed the importance of having volunteers sign waiver forms. DPW Director Moore confirmed that the banners will be being put up this week. Kendall Hughes announced that the parade will be ending at the ballpark where a flag raising will then take place. Chair Sawyer requested that the Board of Selectmen declare Sesquicentennial Day and Week.

MOTION: By Selectman Sharps
To declare the week of July 20, 2018 to July 29, 2018 as Ashland Sesquicentennial Week.
SECOND: By Vice Chair Lamos
VOTE: 5-0 (All in favor)
MOTION PASSED

MOTION: By Selectman Sharps
To declare Saturday, July 28, 2018 as Ashland Sesquicentennial Day.
SECOND: By Vice Chair Lamos
VOTE: 5-0 (All in favor)
MOTION PASSED

NEW BUSINESS
Office Systems of Vermont-Town Office copier: TA Smith explained that the Town was approached by Office Systems of Vermont who currently service the existing copier. A new model was suggested which has more desired functions than the existing copier and would also result in an annual savings of $630.12. Terms of the new five year agreement are lease payments of $247.18/month and service agreement payments of $157.50/quarter.

MOTION: By Vice Chair Lamos
To approve the proposal from Office Systems of Vermont for the purchase of a new copier and to allow the Town Administrator to sign the agreement on behalf of the Town.
SECOND: By Selectman DeWolfe
VOTE: 5-0 (All in favor)
MOTION PASSED

SELECTBOARD ITEMS
- Citizen Inquiry: TA Smith read a Citizen Inquiry from former Selectman Tejasinha Sivalingam regarding perceived derision of Selectboard Chair Newton and Selectman Sharps towards Mr. Sivalingam in the matter of then ZBA candidate Kathleen DeWolfe. Mr. Sivalingam requested a public apology from the Selectmen in question. TA Smith sent the inquiry to legal counsel for an opinion and read Attorney Steven Whitley’s response. Attorney Whitley’s main point was that Selectman Sharps and Chair Newton strongly disagreed with Sivalingam which is not
formal censure and therefore does not warrant a public apology. Chair Newton added that the Board of Selectmen have made a decision to no longer address criticisms of the Board of Selectmen in public and will handle any in another way.

- **Ashland Economic Development Committee (AEDC):** A Joint Meeting with the AEDC, Lakes Region Planning Committee (LRPC), Nobis Engineering, NHDES, and Ashland Fire Chief Heath will be held at the Ashland Fire Department on Tuesday, June 19th at 9 AM. The public as well as the Board of Selectmen are invited to attend. An update on the Brownfields study at the Heath property will be discussed. Vice Chair Lamos inquired as to why the meeting wasn’t being held as part of a scheduled Selectboard meeting. Chair Newton reiterated that the AEDC meeting is a public informational meeting and no formal decisions will be made.

- **Town Office Building – flooring update:** The TA has received two quotes so far on carpet and flooring replacement. Vice Chair Lamos added that the Joint Loss Management Committee discussed flooring at their last meeting and recommended carpet tiles, hardwood floors and other easy to clean flooring. Williams Architects will be conducting a walk-through of the Town Hall on Wednesday, 6/6/18 at 10:00 AM for the Land & Community Heritage Investment Program (LCHIP) grant planning study.

- **Other Items:** Selectman Sharps congratulated the Ashland students for their amazing Under The Ashland Big Top show. Discussion occurred regarding speed limits near the Town Beach and getting quotes for portable in street yield to pedestrian within crosswalk signs. Selectman DeWolfe said a permit may be needed for the cat tail area near the beach.

PUBLIC COMMENT (Agenda Items Only)

None

There being no other business, Selectman Sharps made **Motion to adjourn at 7:35 PM.** Vice Chair Lamos seconded. **Roll Call Vote:** Barney, yes, Newton, yes, Lamos, yes; Sharps, yes; DeWolfe, yes.

Respectfully submitted,

Wendy Smith

June 6, 2018