

Ashland 4th of July Committee

minutes

June 13, 2018

Present –Fran Wendleboe, Katrina Randlett, Deb Perdue, Rebecca Morrill, Sue Harville, John Harville, David Ruell, Phyllis Reitsma, Kendall Hughes, Harold Lamos, Ann Barney, Caroline Gosse, & volunteers from the public.

Meeting was called to order at 6:40, the pledge of allegiance was done and Roll Call was taken.

Minutes –The May 23rd minutes were reviewed, a few changes were made –Caroline made a motion to approve the minutes as amended, Sue 2nd and it was approved by all.

This is a meeting to get volunteers signed up to help with the various tasks. Each task was explained. Ann gave an overview of parking, the parking areas, and time frame needed. Craig is looking for signs and Anne will check with Mark Liebert about signs. Bill Gauthier from the Thundercats Baseball offered his golf cart to be used if needed to shuttle people between parking lots. Ann will check with Tony about this. John Harville gave an overview of the field activities and volunteers needed – games, park attendant, face painting money collector, & trash during event field set up, and field breakdown. Sue Harville gave an overview of the sales / raffle table – people are needed to go around selling, as well as to man the booth. Kendall gave an overview of who is needed for the parade – help lining floats / walkers/ cars into the proper areas. Also, the parade will end at the ball field with walkers going onto the ball field. There will be a flag raising ceremony on the field following the parade. Fran asked Deb to make a flyer to pass out to antique cars, Katrina will talk with Dennis Finnelly. Brandon Hiltz of BH Construction has said we can use his flat beds if necessary. The rules for the parade are on the website. Fran gave an overview of volunteers needed for the pancake breakfast – volunteers to cut strawberries, to help set up, to collect funds, and give out plates, to keep items refilled, to act as a hostess. Kendall will provide a large coffee holder. The pancake breakfast is rain or shine. Kendall discussed what was needed for clean up the day after at both the field and the school. Volunteers were given a chance to sign up for anything they were interested in.

Treasury Report –

Katrina passed out a rolling budget and it was reviewed, passed out a copy of the budget to show where we currently were, and a breakdown of the banner & ad book sponsors. The totals on the ad book were off, Katrina will edit and disperse to the other committee members. Deb will work on collecting the past due balances for all who have not paid yet as she collects the banners. A discussion about all that need to have checks cut on the 3rd and 4th was had. Katrina will submit to the town on Monday for payment before the event. Carolyn made a motion to accept the treasury report pending amendment to the sponsors page, 2nd by Sue Harville, all in favor.

New Business -

1. House Decorating Contest – Fran passed out a sample of rules for the house decorating contest, there was a brief discussion and it was decided that we do not really have time for this at this point. It was decided to postpone this contest this year and make it more of a priority next year. 2. Finalize Field

Items – Harold will have tents to use, we will begin setting up around 11:00. The prizes have been ordered. 3. Finalize Parade Items – 5 signs are needed – Parade ends at Ball Park, walkers, floats, horses & other animals, cars / Trucks. The awards were discussed and it was decided to do 1st, 2nd, 3rd, for awards this year. The committee will firm up the judges.

New Business –

1. Signs & Print materials – Deb & Katrina showed the signs that the committee has. The large sign that says fireworks and the date that is typically hung between Hillside Ave & West Street, as well as the large sign that typically is hung in the field formerly owned by the Lyfords' are both missing. There is a donation sign with the old email address, Deb will get a new sticker on it, so it can be used. There are 2 smaller signs to be hung. One was given to the Harville's to put in their yard on Rt.3 the other will go near the fence at the old liquor store. Posters for prizes are needed, ribbons, and signs stating the activities. 2. Brochures – Brochures are in and ready to be passed out. Members took some to finish folding and also to pass out along area businesses.

Other Business –

1. Harold mentioned at the last selectmen's meeting there was discussion about where the 4th of July Committee belonged. It was voted by the Selectmen to keep us under the town

Meeting was adjourned.