

**Ashland Planning Board  
Amended Meeting Minutes  
Wednesday, April 25, 2018**

**CALL TO ORDER:** Susan MacLeod, Chair of the Ashland Planning Board, called the meeting to order at 6:31 PM

**MEMBERS PRESENT:** Members present were Leigh Sharps, Mardean Badger, Susan MacLeod and Fran Newton.

**DISPOSITION OF MINUTES:**

The Planning Board reviewed the minutes from the Wednesday, April 4, 2018 Planning Board meeting. Leigh made a motion to approve the minutes as amended. Mardean seconded the motion. With all votes in the affirmative the motion passed.

**LAND USE ADMINISTRATOR:**

The Planning Board discussed the job description for a Land Use Administrator position. The proposal for this position will request a paid position at 18 hrs./month; 4 ½ hours a week; \$25/hr. This position will cost \$5,400/yr. pro-rated at \$3,150 for June-December 2018 (7 months). The salary for this position will be split between the Land Use General Expenses line (01-4191-10-610) and the Land Use Legal line (01-4191-10-330). The proposal will be presented to the Selectboard for approval. The proposal will be included in the 2019 Planning Board budget. The Land Use Administrator position responsibilities will include: filing for the Planning Board, the Zoning Board of Adjustment and the Conservation Commission. The Administrator will meet with all applicants to review all submitted applications, research all zoning and regulation issues, create agendas, post all notices and attend all Planning Board and Zoning Board meetings as needed. The Planning Board will invite the Zoning Board of Adjustment members to review this proposal. This proposal will then be submitted jointly to the Board of Selectmen pending approval by both boards.

The Planning Board received a Home Occupation Application from Ms. Shelley Randall to locate a yoga studio in her barn at 356 Owl Brook Road (M/L 010-004-011) in Ashland. The Planning Board had questions about parking, life safety issues, and the location of restrooms. The Planning Board will invite Ms. Randall to their Wednesday, May 2, 2018 meeting to discuss her home occupation application. The Planning Board feels that Ms. Randall may need to meet with the Zoning Board of Adjustment for a Special Exception in a Rural Residential Zone.

Mr. Kirby has advised the Planning Board that he expects a wholesale gluten free bakery to locate at his property on Main Street (M/L 004-002-029). The Planning Board could recommend a Waiver of Site Plan Review for this property.

The property at 51 Main Street has new owners. Mr. Justin Gregory, aka Tesla has sold the property at 51 Main Street (M/L 017-006-013) to Mr. Edward Adamsky. The Planning Board is going to recommend that Mr. Adamsky come before the Planning Board for a full Site Plan Review.

Ms. Judy Smith (Mill No. 3 at 39 Winter Street) contacted the Planning Board to advise that she is in discussion with the owners of the Stitchworks at 51 Main Street (M/L 017-006-013) to move her business into Mill No. 3. The Planning Board will request that Ms. Smith come before the Board to discuss her plans for the space.

Mr. Alan and Charles Ecker came before the Planning board in April 2017 to discuss the opening of a wholesale auto business at 6 Mill Street (M/L 017-008-002) in Ashland. At that time, the DMV did not issue the necessary license for the business due to the fact that Mr. Ecker was not a NH resident. Mr. Charles Ecker has now registered a new business name (Evergreen).

**ADJOURNMENT:**

Leigh Sharps made a motion to adjourn. Mardean seconded the motion. With all votes in the affirmative the motion passed. The meeting adjourned at 8 PM.

*Minutes submitted by Paula Hancock*