ASHLAND BOARD OF SELECTMEN MEETING MINUTES
REGULAR MEETING
MONDAY, MAY 7, 2018
ASHLAND ELEMENTARY SCHOOL CONFERENCE ROOM
6:30 PM

PLEDGE OF ALLEGIANCE

CALL TO ORDER
Chairman Newton called the meeting to order at 6:31 PM with a roll call. Chairman Frances Newton, Vice Chairman Harold Lamos, Selectman Casey Barney, Selectman Kathleen DeWolfe and Selectman Leigh Sharps present. Others Present: Town Administrator Charles Smith and Administrative Assistant Wendy Smith.

PUBLIC COMMENT
Jane Sawyer expressed her approval of the upcoming Squamstock event.

APPROVAL OF MINUTES
April 16, 2018-Approved as amended.

MOTION: By Selectman Sharps
Approve 4/16/18 minutes as amended.
SECOND: By Selectman DeWolfe
VOTE: 5-0 (All in favor)
MOTION PASSED

APPROVAL OF MINUTES
April 30, 2018-Approved as amended.

MOTION: By Selectman Sharps
Approve 4/30/18 minutes as amended.
SECOND: By Vice Chair Lamos
VOTE: 5-0 (All in favor)
MOTION PASSED

CONSENT AGENDA
- Accounts Payable and Payroll Manifests for the weeks of April 16, 23, and 30, 2018 were signed by a quorum of the Board.
- Junkyard License #18-1 for Buskey’s Auto approved.
DEPARTMENT HEADS

1. Department of Public Works (DPW): DPW Foreman Daniel Titus represented absent Director Craig Moore and requested permission to bid on a vehicle at May 19 state auction to replace the 1986 pickup truck. The 1986 truck’s transmission is failing and has almost 200,000 miles on it. The truck will be put out to bid for parts.

MOTION: By Vice Chair Lamos
Approval to bid on vehicle to replace current 1986 pickup at state auction. Approximately $6,000 to $8,000 to be taken out of vehicle Public Works Capital Reserve Fund.
SECOND: By Selectman Barney
VOTE: 5-0 (All in favor)
MOTION PASSED

2. Police Department: Chief Randall requested that $381 be released from the Police Department Capital Reserve Fund (CRF) for decaling the new Police Interceptor Utility Vehicle.

MOTION: By Selectman DeWolfe
To allow $381 to be moved by the Trustees of the Town from the Police Vehicle Capital Reserve Fund to pay for decaling of the 2018 Police Interceptor Utility vehicle.
SECOND: By Selectman Barney
VOTE: 4-0-1 (DeWolfe, Newton, Barney, Sharps-yes; Lamos-abstained)
MOTION PASSED


MOTION: By Selectman Sharps
To approve and authorize Proclamation of Municipal Clerks’ Week.
SECOND: By Selectman Barney
VOTE: 4-0 (All in favor)
MOTION PASSED

TA Smith reminded the public to register their dogs. He also requested that the next Board of Selectmen meeting of May 21st start at 6:00 PM to go into nonpublic. The Board of Selectman agreed to the time change.

OLD BUSINESS

Ashland 150th Committee: Committee Chair Jane Sawyer confirmed that the cost for the Civil War Ball will be covered by ticket sales and fund raising. The 150th Committee budget is under the Ashland Historical Society and no tax payer funds are to be used except for the $5,000 paid for the fireworks last year. She requested approval from the Board to accept approval of the Hobo Railway Contract and authority to expend $1,000 deposit from the Ashland 150th Committee checking account.
MOTION: By Selectman Sharps
To approve the Hobo Railroad contract and expend $1,000 deposit from the Ashland Historical Society 150th Committee account.
SECOND: By Selectman Barney
VOTE: 5-0 (All in favor)
MOTION PASSED

Chair Sawyer requested approval of the street dance band “Club Soda” contract and permission to expend a deposit of $400.

MOTION: By Selectman Sharps
To approve the “Club Soda” band contract and expend $400.00 deposit from the Ashland Historical Society 150th Committee account.
SECOND: By Selectman Barney
VOTE: 5-0 (All in favor)
MOTION PASSED

Letters were sent to landowners on Pleasant Street informing them of the street dance. Parking locations were discussed as well as the nonimpact of businesses in the area. Chair Sawyer encouraged the public and Board of Selectmen to attend the Ashland 150th Committee meetings or forward questions to Chair Sawyer through TA Smith.

NEW BUSINESS
KV Partners—Concept Design for Transportation Alternatives Program (TAP) Grant Sidewalk Project: Mike Vignale presented the design concept for the TAP grant sidewalk which runs from West Street to Gordon Street. Aspects of the plan were covered including crosswalks, trees, drainage systems and temporary easements. The approximate schedule for the design phase would be this year with the building starting in 2019. Chair Newton opened up the presentation to the public and the Board of Selectmen for comments and questions. Various topics were brought up including care of grassy areas, changing the location of the sidewalk in the West Street area and the crosswalk and sidewalk situation in the area of Gordon Street. Mr. Vignale will attend the next Board of Selectmen meeting on May 21, 2018 to present a revised project design.

Ashland Heritage Commission—Squamstock Announcement: Kathleen Maher read the announcement of Squamstock, a 60’s peace themed Art Festival fundraiser for the Ashland and Holderness schools celebrating the 150th anniversary of the split of Ashland from Holderness. The event will be held on July 1, 2018 from 4:00 PM to 7:00 PM at the Squam Lakes Natural Science Center. There will be a silent auction, food, and a friendly tug of war. The Heritage Commission voted to sponsor Squamstock in 2017 because it celebrates Ashland and Holderness’ shared heritage. Funds raised will be split between the two schools and distributed by a disinterested fiscal agent.

SELECTBOARD ITEMS
- Public Body Appointments: A new Appointment for Boards, Committees, and Commissions Policy and application can be found on the Town website. The new policy will provide...
consistency in the appointment process. The Board of Selectmen encouraged the public to volunteer for Ashland’s various Boards and Committees.

The following requests for appointment consideration were read and voted on:

1. Heritage Commission – Kathleen Maher

   MOTION: By Selectman Sharps
   *To nominate Kathleen Maher to serve as a member of the Heritage Commission with an expiration of 4/30/2021.*
   SECOND: By Vice Chair Lamos
   VOTE: 5-0 (All in favor)
   MOTION PASSED

2. Planning Board – Mardean Badger

   MOTION: By Selectman Sharps
   *To nominate Mardean Badger to serve as a member of the Planning Board with an expiration of 4/30/2021.*
   SECOND: By Selectman DeWolfe
   VOTE: 5-0 (All in favor)
   MOTION PASSED

3. Memorial Park Trustee – Elizabeth Stevens

   MOTION: By Selectman DeWolfe
   *To nominate Elizabeth Stevens to serve as a member of the Memorial Park Trustees with an expiration of 4/30/2021.*
   SECOND: By Selectman Sharps
   VOTE: 5-0 (All in favor)
   MOTION PASSED

4. Scribner Trustee – Richard Ogden and Katie Maher

   Discussion took place regarding the operations and procedures of the Scribner Trustees such as meeting accessibility and 91A Right to Know compliance.

   MOTION: By Vice Chair Lamos
   *To nominate Richard Ogden to serve as a member of the Scribner Trustees with an expiration of 4/30/2020.*
   SECOND: By Selectman Barney
   VOTE: 4-0-1 (Lamos, Newton, Barney, Sharps-yes; DeWolfe –abstained)
   MOTION PASSED

   MOTION: By Selectman DeWolfe
   *To nominate Kathleen Maher to serve as a member of the Scribner Trustees.*
   SECOND: By Selectman Sharps
No vote was taken because of Richard Ogden nomination and vote closed this motion due to only one seat being available.

5. Economic Development Committee - Levi Bradley

**MOTION:** By Selectman DeWolfe

*To nominate Levi Bradley to serve as a member of the Economic Development Committee with an expiration of 4/30/2021.*

**SECOND:** By Selectman Sharps

**VOTE:** 5-0 (All in favor)

**MOTION PASSED**

The new appointees were sworn in by Chair Newton with the exception of Elizabeth Stevens who was not present.

- Selectman Sharps attended the Annual Planning and Zoning Conference in Concord recently and attended a solar forum. She requested that she be considered to be the solar information point person in conference with the Board of Selectmen, the Electric Department, and the Water/Sewer Department. She will give monthly updates to the public.

**MOTION:** By Selectman DeWolfe

*To nominate Selectman Sharps as the solar information point person for the Town of Ashland.*

**SECOND:** By Vice Chair Lamos

**VOTE:** 5-0 (All in favor)

**MOTION PASSED**

- The Board of Selectmen expressed their sympathy to the Hughes family for the loss of Elaine Hughes.

**PUBLIC COMMENT**

Levi Bradley asked if KV Partner sidewalk presentation scheduled for 5/21/18 will be a public hearing. It was confirmed that it would be a presentation of the revised plan and not an official public hearing. Richard Ogden asked about the timeframe of this project and be construction is estimated to start in the spring of 2019.

There being no other business, Selectman Sharps made **Motion to go into Non-Public Pursuant to RSA 91-A:3, II (a) at 8:15 PM.** Vice Chair Lamos seconded. **Roll Call Vote:** Newton, yes; Barney, yes; DeWolfe, yes; Lamos, yes; Sharps, yes. **Board of Selectmen left nonpublic at 8:45 PM.** **Adjourned at 8:46 PM.**

Respectfully submitted,

Wendy Smith

May 10, 2018