

1 **ASHLAND BOARD OF SELECTMEN MEETING MINUTES**
2 **REGULAR MEETING**
3 **MONDAY, MAY 7, 2018**
4 **ASHLAND ELEMENTARY SCHOOL CONFERENCE ROOM**
5 **6:30 PM**
6
7
8

9 **PLEDGE OF ALLEGIANCE**

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12 **CALL TO ORDER**

13 Chairman Newton called the meeting to order at 6:31 PM with a roll call. Chairman Frances Newton,
14 Vice Chairman Harold Lamos, Selectman Casey Barney, Selectman Kathleen DeWolfe and
15 Selectman Leigh Sharps present. Others Present: Town Administrator Charles Smith and
16 Administrative Assistant Wendy Smith.
17

18
19 **PUBLIC COMMENT**

20 Jane Sawyer expressed her approval of the upcoming Squamstock event.
21
22

23 **APPROVAL OF MINUTES**

24 April 16, 2018-Approved as amended.
25

26 **MOTION:** By Selectman Sharps
27 *Approve 4/16/18 minutes as amended.*

28 **SECOND:** By Selectman DeWolfe

29 **VOTE:** 5-0 (All in favor)

30 **MOTION PASSED**

31
32 **APPROVAL OF MINUTES**

33 April 30, 2018-Approved as amended.
34

35 **MOTION:** By Selectman Sharps
36 *Approve 4/30/18 minutes as amended.*

37 **SECOND:** By Vice Chair Lamos

38 **VOTE:** 5-0 (All in favor)

39 **MOTION PASSED**
40
41

42 **CONSENT AGENDA**

- 43 • Accounts Payable and Payroll Manifests for the weeks of April 16, 23, and 30, 2018 were signed
44 by a quorum of the Board.
- 45 • Junkyard License #18-1 for Buskey's Auto approved.
- 46 • CAI Technologies – Digital parcel map contract for Geographic Information System (GIS).

1 **DEPARTMENT HEADS**

- 2 1. Department of Public Works (DPW): DPW Foreman Daniel Titus represented absent Director
3 Craig Moore and requested permission to bid on a vehicle at May 19 state auction to replace the
4 1986 pickup truck. The 1986 truck’s transmission is failing and has almost 200,000 miles on
5 it. The truck will be put out to bid for parts.
6

7 **MOTION:** By Vice Chair Lamos

8 *Approval to bid on vehicle to replace current 1986 pickup at state auction. Approximately*
9 *\$6,000 to \$8,000 to be taken out of vehicle Public Works Capital Reserve Fund.*

10 **SECOND:** By Selectman Barney

11 **VOTE:** 5-0 (All in favor)

12 **MOTION PASSED**
13

- 14 2. Police Department: Chief Randall requested that \$381 be released from the Police Department
15 Capital Reserve Fund (CRF) for decaling the new Police Interceptor Utility Vehicle.
16

17 **MOTION:** By Selectman DeWolfe

18 *To allow \$381 to be moved by the Trustees of the Town from the Police Vehicle Capital*
19 *Reserve Fund to pay for decaling of the 2018 Police Interceptor Utility vehicle.*

20 **SECOND:** By Selectman Barney

21 **VOTE:** 4-0-1 (DeWolfe, Newton, Barney, Sharps-yes; Lamos-abstained)

22 **MOTION PASSED**
23

- 24 3. Town Administrator: Town Administrator Smith read Proclamation of Municipal Clerks’
25 Week (May 6 – May 12, 2018).
26

27 **MOTION:** By Selectman Sharps

28 *To approve and authorize Proclamation of Municipal Clerks’ Week.*

29 **SECOND:** By Selectman Barney

30 **VOTE:** 4-0 (All in favor)

31 **MOTION PASSED**
32

33 TA Smith reminded the public to register their dogs. He also requested that the next Board of
34 Selectmen meeting of May 21st start at 6:00 PM to go into nonpublic. The Board of Selectman
35 agreed to the time change.
36

37
38 **OLD BUSINESS**

39 Ashland 150th Committee: Committee Chair Jane Sawyer confirmed that the cost for the Civil War
40 Ball will be covered by ticket sales and fund raising. The 150th Committee budget is under the Ashland
41 Historical Society and no tax payer funds are to be used except for the \$5,000 paid for the fireworks last
42 year. She requested approval from the Board to accept approval of the Hobo Railway Contract and
43 authority to expend \$1,000 deposit from the Ashland 150th Committee checking account.
44
45
46

1 **MOTION:** By Selectman Sharps
2 *To approve the Hobo Railroad contract and expend \$1,000 deposit from the Ashland Historical*
3 *Society 150th Committee account.*

4 **SECOND:** By Selectman Barney

5 **VOTE:** 5-0 (All in favor)

6 **MOTION PASSED**

7
8 Chair Sawyer requested approval of the street dance band “Club Soda” contract and permission to
9 expend a deposit of \$400.

10
11 **MOTION:** By Selectman Sharps

12 *To approve the “Club Soda” band contract and expend \$400.00 deposit from the Ashland Historical*
13 *Society 150th Committee account.*

14 **SECOND:** By Selectman Barney

15 **VOTE:** 5-0 (All in favor)

16 **MOTION PASSED**

17
18 Letters were sent to landowners on Pleasant Street informing them of the street dance. Parking locations
19 were discussed as well as the nonimpact of businesses in the area. Chair Sawyer encouraged the public
20 and Board of Selectmen to attend the Ashland 150th Committee meetings or forward questions to Chair
21 Sawyer through TA Smith.

22 23 24 **NEW BUSINESS**

25 KV Partners-Concept Design for Transportation Alternatives Program (TAP) Grant Sidewalk Project:
26 Mike Vignale presented the design concept for the TAP grant sidewalk which runs from West Street to
27 Gordon Street. Aspects of the plan were covered including crosswalks, trees, drainage systems and
28 temporary easements. The approximate schedule for the design phase would be this year with the
29 building starting in 2019. Chair Newton opened up the presentation to the public and the Board of
30 Selectmen for comments and questions. Various topics were brought up including care of grassy areas,
31 changing the location of the sidewalk in the West Street area and the crosswalk and sidewalk situation
32 in the area of Gordon Street. Mr. Vignale will attend the next Board of Selectmen meeting on May 21,
33 2018 to present a revised project design.

34
35 Ashland Heritage Commission – Squamstock Announcement: Kathleen Maher read the announcement
36 of Squamstock, a 60’s peace themed Art Festival fundraiser for the Ashland and Holderness schools
37 celebrating the 150th anniversary of the split of Ashland from Holderness. The event will be held on
38 July 1, 2018 from 4:00 PM to 7:00 PM at the Squam Lakes Natural Science Center. There will be a
39 silent auction, food, and a friendly tug of war. The Heritage Commission voted to sponsor Squamstock
40 in 2017 because it celebrates Ashland and Holderness’ shared heritage. Funds raised will be split
41 between the two schools and distributed by a disinterested fiscal agent.

42 43 44 **SELECTBOARD ITEMS**

- 45 • Public Body Appointments: A new Appointment for Boards, Committees, and Commissions
46 Policy and application can be found on the Town website. The new policy will provide

1 consistency in the appointment process. The Board of Selectmen encouraged the public to
2 volunteer for Ashland's various Boards and Committees.

3
4 The following requests for appointment consideration were read and voted on:

5
6 1. Heritage Commission – Kathleen Maher

7
8 **MOTION:** By Selectman Sharps

9 *To nominate Kathleen Maher to serve as a member of the Heritage Commission with an
10 expiration of 4/30/2021.*

11 **SECOND:** By Vice Chair Lamos

12 **VOTE:** 5-0 (All in favor)

13 **MOTION PASSED**

14
15 2. Planning Board – Mardean Badger

16
17 **MOTION:** By Selectman Sharps

18 *To nominate Mardean Badger to serve as a member of the Planning Board with an
19 expiration of 4/30/2021.*

20 **SECOND:** By Selectman DeWolfe

21 **VOTE:** 5-0 (All in favor)

22 **MOTION PASSED**

23
24 3. Memorial Park Trustee – Elizabeth Stevens

25
26 **MOTION:** By Selectman DeWolfe

27 *To nominate Elizabeth Stevens to serve as a member of the Memorial Park Trustees with
28 an expiration of 4/30/2021.*

29 **SECOND:** By Selectman Sharps

30 **VOTE:** 5-0 (All in favor)

31 **MOTION PASSED**

32
33 4. Scribner Trustee – Richard Ogden and Katie Maher

34 Discussion took place regarding the operations and procedures of the Scribner Trustees such
35 as meeting accessibility and 91A Right to Know compliance.

36
37 **MOTION:** By Vice Chair Lamos

38 *To nominate Richard Ogden to serve as a member of the Scribner Trustees with an
39 expiration of 4/30/2020.*

40 **SECOND:** By Selectman Barney

41 **VOTE:** 4-0-1 (Lamos, Newton, Barney, Sharps-yes; DeWolfe –abstained)

42 **MOTION PASSED**

43
44 **MOTION:** By Selectman DeWolfe

45 *To nominate Kathleen Maher to serve as a member of the Scribner Trustees.*

46 **SECOND:** By Selectman Sharps

1 No vote was taken because of Richard Ogden nomination and vote closed this motion due to
2 only one seat being available.

3
4 5. Economic Development Committee - Levi Bradley

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6 **MOTION:** By Selectman DeWolfe

7 *To nominate Levi Bradley to serve as a member of the Economic Development Committee*
8 *with an expiration of 4/30/2021.*

9 **SECOND:** By Selectman Sharps

10 **VOTE:** 5-0 (All in favor)

11 **MOTION PASSED**

12
13 The new appointees were sworn in by Chair Newton with the exception of Elizabeth Stevens
14 who was not present.

- 15
16 • Selectman Sharps attended the Annual Planning and Zoning Conference in Concord recently
17 and attended a solar forum. She requested that she be considered to be the solar information
18 point person in conference with the Board of Selectmen, the Electric Department, and the
19 Water/Sewer Department. She will give monthly updates to the public.

20
21 **MOTION:** By Selectman DeWolfe

22 *To nominate Selectman Sharps as the solar information point person for the Town of*
23 *Ashland.*

24 **SECOND:** By Vice Chair Lamos

25 **VOTE:** 5-0 (All in favor)

26 **MOTION PASSED**

- 27
28 • The Board of Selectmen expressed their sympathy to the Hughes family for the loss of Elaine
29 Hughes.

30
31
32 **PUBLIC COMMENT**

33 Levi Bradley asked if KV Partner sidewalk presentation scheduled for 5/21/18 will be a public hearing.
34 It was confirmed that it would be a presentation of the revised plan and not an official public hearing.
35 Richard Ogden asked about the timeframe of this project and be construction is estimated to start in the
36 spring of 2019.

37
38
39 There being no other business, Selectman Sharps made **Motion to go into Non-Public Pursuant to RSA 91-**
40 **A:3, II (a) at 8:15 PM.** Vice Chair Lamos seconded. **Roll Call Vote:** Newton, yes; Barney, yes; DeWolfe,
41 yes; Lamos, yes; Sharps, yes. **Board of Selectmen left nonpublic at 8:45 PM. Adjourned at 8:46 PM.**

42
43
44 Respectfully submitted,

45
46 Wendy Smith

47 May 10, 2018