

**ASHLAND BOARD OF SELECTMEN  
MEETING MINUTES  
MONDAY, APRIL 30<sup>TH</sup>, 2018  
ASHLAND TOWN OFFICE  
6:30 PM**

**I. CALL TO ORDER**

Chairman Newton called the meeting to order at 6:30 PM with a roll call. Chairman Fran Newton, Vice Chairman Harold Lamos, Selectman Casey Barney, Selectman Leigh Sharps, Selectman Kathleen DeWolfe were all present. Others present: Town Administrator Charles Smith and Town Clerk/Tax Collector Patricia Tucker.

**II. NON-PUBLIC SESSION**

At the start of the meeting Selectman Sharps motioned to enter non-public session, seconded by Selectman Barney, to enter non-public pursuant to RSA 91-A: II (c); *Matters which, if discussed in public, would affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Public session reconvened at 6:39 P.M. – no decisions were made.

**III. NEW BUSINESS**

- a. Board of Selectmen appointment process: The Selectmen reviewed policy on the appointment process to Boards, Committees, and Commissions, along with an appointment application. A few changes were made to the policy, no changes were made to the application, both were approved and are to be posted to the town website.

**MOTION:** Selectman DeWolfe

*To approve the Town of Ashland policy on boards, committees, and commissions, along with the appointment application.*

**SECOND:** Vice Chairman Lamos

**DISCUSSION:** Board members had discussion about the process and procedures of town public bodies, and their compliance with RSA 91-A.

**VOTE:** 5-0 (All in favor)

**MOTION PASSED**

- b. After vote on the appointment process the Board continued the discussion about compliance with RSA 91-A and business being conducted by town boards, committees, and commissions, with attention given to legal posting of meetings within 24 hours, and meeting minutes being available within five business days. TA Smith reminded the Board that members of town boards can attend RSA 91-A training with NHMA.
- c. Further conversation from board members proceeded around the Ashland 150<sup>th</sup> Committee and their compliance with submitting financial information, contracts and documents to the Board of Selectmen. As such Vice Chairman Lamos made the following motion;

1 **MOTION:** Vice Chairman Lamos

2 *To ask the Ashland 150<sup>th</sup> Committee to provide the Board of Selectmen copies of contracts*  
3 *they may have entered in for the celebration, and financial statements.*

4 **SECOND:** Selectman DeWolfe

5 **DISCUSSION:** Board members had concerns contracts might have been entered and  
6 expenditures made without funding in the budget. Select Board to ask for a clarification from  
7 Ashland 150<sup>th</sup> Committee.

8 **VOTE:** 5-0 (All in favor)

9 **MOTION PASSED**

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11 **IV. OLD BUSINESS**

12 a. LCHIP – Williams Architect

13  
14 **MOTION:** Vice Chairman Lamos

15 *To pay the \$2,500 retainer fee to Williams Architect for the start of the LCHIP grant project*  
16 *with the Town Office building.*

17 **SECOND:** Selectman DeWolfe

18 **DISCUSSION:** Per the contract the retainer fee shall be credited to the last billing of the  
19 project or future phase work.

20 **VOTE:** 5-0 (All in favor)

21 **MOTION PASSED**

22  
23 b. Mango Security

24 **MOTION:** Vice Chairman Lamos

25 *To have the Chairman of the Board sign the sales agreement with Mango Security.*

26 **SECOND:** Selectman DeWolfe

27 **DISCUSSION:** The sale agreements are for the installation of the security cameras and  
28 smoke detectors at the Town Office building. *Note; agreement approved at prior BOS*  
29 *meeting.*

30 **VOTE:** 5-0 (All in favor)

31 **MOTION PASSED**

32  
33 c. McCrillis & Eldredge Insurance

34 **MOTION:** Vice Chairman Lamos

35 *To approve the \$13 additional charge for Terrorism insurance coverage at the covered bridge*  
36 *and to have the Chairman of the Board sign the disclosure.*

37 **SECOND:** Selectman DeWolfe

38 **DISCUSSION:** N/A

39 **VOTE:** 5-0 (All in favor)

40 **MOTION PASSED**

41  
42 Selectmen adjourned their meeting at 7:40 P.M.

43  
44 These minutes were drafted by, Charles Smith, on May 1<sup>st</sup>, 2018.