ASHLAND BOARD OF SELECTMEN MEETING MINUTES
REGULAR MEETING
MONDAY, APRIL 2, 2018
ASHLAND ELEMENTARY SCHOOL CONFERENCE ROOM
6:30 PM

PLEDGE OF ALLEGIANCE

CALL TO ORDER
Vice Chairman Lamos called the meeting to order at 6:30 PM with a roll call. Vice Chairman Harold Lamos, Selectman Casey Barney, Selectman Kathleen DeWolfe and Selectman Leigh Sharps present. Chairman Frances Newton absent with advance notice. Others Present: Town Administrator Charles Smith and Administrative Assistant Wendy Smith.

PUBLIC COMMENT
None

APPROVAL OF MINUTES
March 19, 2018-Approved as written.

MOTION: By Selectman DeWolfe
Approve 3/19/18 minutes as written.
SECOND: By Selectman Sharps
VOTE: 4-0 (All in favor)
MOTION PASSED

CONSENT AGENDA
• Accounts Payable and Payroll Manifests for the weeks of March 19 and March 26, 2018 were signed by a quorum of the Board.
• Thank you letter to Daniel Stack for service on the Pemi River Local Advisory Committee (PRLAC). Vice Chair Lamos read the thank you letter and the Board of Selectmen expressed their appreciation for Mr. Stack.
• NH Department of Revenue Administration MS 232 form signed by quorum of the Board.

DEPARTMENT HEADS
1. Parks and Recreation: Director Barney is in the process of researching the replacement of the circa 1978 playground equipment. Quotes have been received of $75,000 to $80,000 for 30 year guaranteed metal or hard plastic systems. Director Barney would like to organize a fundraising effort for the equipment in collaboration with the Ashland Area Recreation
Association (AARA) and have the funds raised placed in the AARA fund. The Selectboard would then vote to accept the monies received for this project.

**MOTION:** By Selectman DeWolfe

To allow Director Barney to move forward with fundraising activity for new playground equipment in collaboration with the AARA.

**SECOND:** By Selectman Sharps

**VOTE:** 4-0 (All in favor)

**MOTION PASSED**

2. Department of Public Works: Director Moore is requesting approval to purchase a 2001 Caterpillar wheeled excavator from MB Tractor to replace the 1988 backhoe. The new excavator has more precise controls and is therefore more safe and quicker than the existing backhoe. It will be able to perform tasks that are currently contracted out thus saving money. Director Moore proposed utilizing the NH Block Grant to finance this.

**MOTION:** By Selectman DeWolfe

To approve the purchase of 2001 Caterpillar wheeled excavator from MB Tractor for $46,900 to be taken from the NH Block Grant.

**SECOND:** By Selectman Sharps

**VOTE:** 4-0 (All in favor)

**MOTION PASSED**

The second item from the Department of Public Works was annual road sweeping and catch basin cleaning. DPW Director Moore confirmed that the sweeping/catch basin cleaning cost can also be taken from the NH Block Grant if there are funds available.

**MOTION:** By Selectman Barney

To approve Purchase Order of $6,200 taken from the Summer Maintenance line (01-4312-20-556) for annual catch basin cleaning and road sweeping.

**SECOND:** By Selectman DeWolfe

**VOTE:** 4-0 (All in favor)

**MOTION PASSED**

3. Police Department: Chief Randall reported to the Board of Selectmen that the new 2018 Police Interceptor Utility vehicle is in the Police Department’s possession. Chief Randall requested that $26,897 be released from the Police Department Capital Reserve for Replacement and Repair of Police Vehicles.

**MOTION:** By Selectman Barney

To allow $26,897 to be moved by the Trustees of the Town to pay for 2018 Police Interceptor Utility vehicle.

**SECOND:** By Selectman DeWolfe

**VOTE:** 4-0 (All in favor)

**MOTION PASSED**
Chief Randall thanked the taxpayers for their support on voting day and reminded the public that Drug Take Back Day will be taking place on April 28, 2018.

4. Town Administrator: The Town Moderator has requested payment of $150 for the recount of Warrant Article #2. TA Smith explained that Town Moderator compensation policy varies depending on the town. Discussion ensued regarding whether the recount is an extension of election duties or a separate expense.

   **MOTION:** By Selectman Sharps  
   To approve a $150 payment to the Town Moderator for the recount of Warrant Article #2 in 2018 to be taken from the Election Salary line (01-4140-20-130).  
   **SECOND:** By Selectman Barney  
   **VOTE:** 4-0 (All in favor)  
   **MOTION PASSED**

**OLD BUSINESS**  
None

**NEW BUSINESS**

NH Land & Community Heritage Investment Program (LCHIP) grant: TA Smith spoke on the background of the LCHIP grant which will expire at the end of this year. The Selectboard decided that proposals from recommended consultants need to be back by April 13th, the Friday before the next Selectboard meeting and interviews will be held before the end of April.

   **MOTION:** By Selectman DeWolfe  
   To approve the Request for Proposals for the LCHIP grant and request proposals from consultants recommended by the Ashland Heritage Commission.  
   **SECOND:** By Vice Chair Lamos  
   **VOTE:** 4-0 (All in favor)  
   **MOTION PASSED**

Planning Board permit issue: The Board of Selectmen received a letter from the Code Enforcement Officer asking that the Board of Selectmen override a Planning Board decision to allow a temporary home occupation car sales business on Mill Pond Lane. Selectman Sharps recused herself due to her being the Selectboard Representative to the Planning Board. Discussion followed regarding the procedures, timing, and the importance of communication involved in this issue.

   **MOTION:** By Vice Chair Lamos  
   To not appeal the decision of the Planning Board.  
   **SECOND:** By Selectman Barney  
   **VOTE:** 3-0-1 (DeWolfe, Lamos, Barney-yes; Sharps-abstained)  
   **MOTION PASSED**
SELECTBOARD ITEMS

- Ashland Conservation Commission appointment: For voting purposes it is necessary to change Vice Chair Lamos from Conservation Commission Selectboard liaison to member. A new Selectboard liaison does not need to be appointed.

  MOTION: By Selectman DeWolfe
  
  To nominate Harold Lamos for Ashland Conservation Commission member.
  
  SECOND: By Selectman Sharps
  
  VOTE: 3-0-1 (DeWolfe, Sharps, Barney-yes; Lamos-abstained)
  
  MOTION PASSED

- Pemigewasset River Local Advisory Committee (PRLAC) nominee: The nomination of Selectman DeWolfe as a member of PRLAC was presented. The NH Department of Environmental Services (NHDES) then appoints nominated members. Nomination Form signed by quorum of the Board.

  MOTION: By Selectman Sharps
  
  To nominate Kathleen DeWolfe for PRLAC member.
  
  SECOND: By Vice Chair Lamos
  
  VOTE: 3-0-1 (Lamos, Sharps, Barney-yes; DeWolfe-abstained)
  
  MOTION PASSED

- NHDES 2017 Post-Closure Monitoring Report: TA Smith reported that the Emery & Garrett DES Waste Management landfill closure report stated the closed landfill is in “excellent condition and performing according to its design”. The report needs to be signed and sent to the NHDES.

  MOTION: By Selectman DeWolfe
  
  To allow Town Administrator Smith to sign report.
  
  SECOND: By Selectman Sharps
  
  VOTE: 4-0 (All in favor)
  
  MOTION PASSED

- Liaison Reports: Selectman Sharps reported on the 3/20/18 Heritage Commission meeting and read the highlights of the meeting. Dates of 6/2/18 or 6/23/18, 7/3/18 or 7/14/18, and sometime in the month of September were presented as possibilities for the Squamstock event being planned. The consensus of the Heritage Commission was that September would be best. The Planning Board recently met and Selectman Sharps reminded the public that there are two vacancies on that board.

  Selectman DeWolfe attended the Ashland Water and Sewer Department meeting and read her notes on the meeting. She also attended the Library Trustees meeting and reported on that meeting as well.

  Vice Chair Lamos brought up that the Electric Department minutes stated that the new Electric Department building is planning on being electrified. He would like more information on that as well as on the vegetative swale and stockpile of soil.
MOTION:  By Selectman DeWolfe
To have the liaison of the Electric Department invite the Electric Department Commissioners to the 4/16/18 Board of Selectmen meeting.
SECOND:  By Selectman Sharps
VOTE:  4-0 (All in favor)
MOTION PASSED

- Other Items: Kendall Hughes has requested to be appointed to the Heritage Commission. Vice Chair Lamos tabled until all of the Selectboard are present.
- Parks and Recreation: Director Barney announced that on April 20th there will be a Kids Night Out and on April 21st an Easter Egg Hunt will be held in the ballfield. An April Vacation camp is also being planned. More information can be found online for these events.

PUBLIC COMMENT
None.

There being no other business, Selectman DeWolfe made Motion to go into Non-Public Pursuant to RSA 91-A:3, II (a) at 7:33 PM. Selectman Sharps seconded. Roll Call Vote: Barney, yes, DeWolfe, yes, Lamos, yes; Sharps, yes. Board of Selectmen left nonpublic at 7:56 PM.

Respectfully submitted,

Wendy Smith
April 4, 2018