

1 **ASHLAND BOARD OF SELECTMEN MEETING MINUTES**
2 **REGULAR MEETING**
3 **MONDAY, APRIL 2, 2018**
4 **ASHLAND ELEMENTARY SCHOOL CONFERENCE ROOM**
5 **6:30 PM**
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9 **PLEDGE OF ALLEGIANCE**

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12 **CALL TO ORDER**

13 Vice Chairman Lamos called the meeting to order at 6:30 PM with a roll call. Vice Chairman Harold
14 Lamos, Selectman Casey Barney, Selectman Kathleen DeWolfe and Selectman Leigh Sharps present.
15 Chairman Frances Newton absent with advance notice. Others Present: Town Administrator Charles
16 Smith and Administrative Assistant Wendy Smith.
17

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19 **PUBLIC COMMENT**

20 None
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23 **APPROVAL OF MINUTES**

24 March 19, 2018-Approved as written.
25

26 **MOTION:** By Selectman DeWolfe

27 *Approve 3/19/18 minutes as written.*

28 **SECOND:** By Selectman Sharps

29 **VOTE:** 4-0 (All in favor)

30 **MOTION PASSED**
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33 **CONSENT AGENDA**

- 34 • Accounts Payable and Payroll Manifests for the weeks of March 19 and March 26, 2018 were
35 signed by a quorum of the Board.
36 • Thank you letter to Daniel Stack for service on the Pemi River Local Advisory Committee
37 (PRLAC). Vice Chair Lamos read the thank you letter and the Board of Selectmen expressed
38 their appreciation for Mr. Stack.
39 • NH Department of Revenue Administration MS 232 form signed by quorum of the Board.
40

41
42 **DEPARTMENT HEADS**

- 43 1. Parks and Recreation: Director Barney is in the process of researching the replacement of the
44 circa 1978 playground equipment. Quotes have been received of \$75,000 to \$80,000 for 30
45 year guaranteed metal or hard plastic systems. Director Barney would like to organize a
46 fundraising effort for the equipment in collaboration with the Ashland Area Recreation

1 Association (AARA) and have the funds raised placed in the AARA fund. The Selectboard
2 would then vote to accept the monies received for this project.

3
4 **MOTION:** By Selectman DeWolfe

5 *To allow Director Barney to move forward with fundraising activity for new playground*
6 *equipment in collaboration with the AARA.*

7 **SECOND:** By Selectman Sharps

8 **VOTE:** 4-0 (All in favor)

9 **MOTION PASSED**

- 10
11 2. Department of Public Works: Director Moore is requesting approval to purchase a 2001
12 Caterpillar wheeled excavator from MB Tractor to replace the 1988 backhoe. The new
13 excavator has more precise controls and is therefore more safe and quicker than the existing
14 backhoe. It will be able to perform tasks that are currently contracted out thus saving money.
15 Director Moore proposed utilizing the NH Block Grant to finance this.

16
17 **MOTION:** By Selectman DeWolfe

18 *To approve the purchase of 2001 Caterpillar wheeled excavator from MB Tractor for \$46,900*
19 *to be taken from the NH Block Grant.*

20 **SECOND:** By Selectman Sharps

21 **VOTE:** 4-0 (All in favor)

22 **MOTION PASSED**

23
24 The second item from the Department of Public Works was annual road sweeping and catch
25 basin cleaning. DPW Director Moore confirmed that the sweeping/catch basin cleaning cost
26 can also be taken from the NH Block Grant if there are funds available.

27
28 **MOTION:** By Selectman Barney

29 *To approve Purchase Order of \$6,200 taken from the Summer Maintenance line (01-4312-*
30 *20-556) for annual catch basin cleaning and road sweeping.*

31 **SECOND:** By Selectman DeWolfe

32 **VOTE:** 4-0 (All in favor)

33 **MOTION PASSED**

- 34
35 3. Police Department: Chief Randall reported to the Board of Selectmen that the new 2018 Police
36 Interceptor Utility vehicle is in the Police Department's possession. Chief Randall requested
37 that \$26,897 be released from the Police Department Capital Reserve for Replacement and
38 Repair of Police Vehicles.

39
40 **MOTION:** By Selectman Barney

41 *To allow \$26,897 to be moved by the Trustees of the Town to pay for 2018 Police Interceptor*
42 *Utility vehicle.*

43 **SECOND:** By Selectman DeWolfe

44 **VOTE:** 4-0 (All in favor)

45 **MOTION PASSED**

1 Chief Randall thanked the taxpayers for their support on voting day and reminded the public
2 that Drug Take Back Day will be taking place on April 28, 2018.
3

- 4 4. Town Administrator: The Town Moderator has requested payment of \$150 for the recount of
5 Warrant Article #2. TA Smith explained that Town Moderator compensation policy varies
6 depending on the town. Discussion ensued regarding whether the recount is an extension of
7 election duties or a separate expense.
8

9 **MOTION:** By Selectman Sharps

10 *To approve a \$150 payment to the Town Moderator for the recount of Warrant Article #2 in*
11 *2018 to be taken from the Election Salary line (01-4140-20-130).*

12 **SECOND:** By Selectman Barney

13 **VOTE:** 4-0 (All in favor)

14 **MOTION PASSED**
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17 **OLD BUSINESS**

18 None
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21 **NEW BUSINESS**

22 NH Land & Community Heritage Investment Program (LCHIP) grant: TA Smith spoke on the
23 background of the LCHIP grant which will expire at the end of this year. The Selectboard decided that
24 proposals from recommended consultants need to be back by April 13th, the Friday before the next
25 Selectboard meeting and interviews will be held before the end of April.
26

27 **MOTION:** By Selectman DeWolfe

28 *To approve the Request for Proposals for the LCHIP grant and request proposals from consultants*
29 *recommended by the Ashland Heritage Commission.*

30 **SECOND:** By Vice Chair Lamos

31 **VOTE:** 4-0 (All in favor)

32 **MOTION PASSED**
33

34 Planning Board permit issue: The Board of Selectmen received a letter from the Code Enforcement
35 Officer asking that the Board of Selectmen override a Planning Board decision to allow a temporary
36 home occupation car sales business on Mill Pond Lane. Selectman Sharps recused herself due to her
37 being the Selectboard Representative to the Planning Board. Discussion followed regarding the
38 procedures, timing, and the importance of communication involved in this issue.
39

40 **MOTION:** By Vice Chair Lamos

41 *To not appeal the decision of the Planning Board.*

42 **SECOND:** By Selectman Barney

43 **VOTE:** 3-0-1 (DeWolfe, Lamos, Barney=yes; Sharps=abstained)

44 **MOTION PASSED**
45
46

1 **SELECTBOARD ITEMS**

- 2 • Ashland Conservation Commission appointment: For voting purposes it is necessary to change
3 Vice Chair Lamos from Conservation Commission Selectboard liaison to member. A new
4 Selectboard liaison does not need to be appointed.

5
6 **MOTION:** By Selectman DeWolfe

7 *To nominate Harold Lamos for Ashland Conservation Commission member.*

8 **SECOND:** By Selectman Sharps

9 **VOTE:** 3-0-1 (DeWolfe, Sharps, Barney-yes; Lamos-abstained)

10 **MOTION PASSED**

- 11
12 • Pemigewasset River Local Advisory Committee (PRLAC) nominee: The nomination of
13 Selectman DeWolfe as a member of PRLAC was presented. The NH Department of
14 Environmental Services (NHDES) then appoints nominated members. Nomination Form
15 signed by quorum of the Board.

16
17 **MOTION:** By Selectman Sharps

18 *To nominate Kathleen DeWolfe for PRLAC member.*

19 **SECOND:** By Vice Chair Lamos

20 **VOTE:** 3-0-1 (Lamos, Sharps, Barney-yes; DeWolfe-abstained)

21 **MOTION PASSED**

- 22
23 • NHDES 2017 Post-Closure Monitoring Report: TA Smith reported that the Emery & Garrett
24 DES Waste Management landfill closure report stated the closed landfill is in “excellent
25 condition and performing according to its design”. The report needs to be signed and sent to
26 the NHDES.

27
28 **MOTION:** By Selectman DeWolfe

29 *To allow Town Administrator Smith to sign report.*

30 **SECOND:** By Selectman Sharps

31 **VOTE:** 4-0 (All in favor)

32 **MOTION PASSED**

- 33
34 • Liaison Reports: Selectman Sharps reported on the 3/20/18 Heritage Commission meeting and
35 read the highlights of the meeting. Dates of 6/2/18 or 6/23/18, 7/3/18 or 7/14/18, and sometime
36 in the month of September were presented as possibilities for the Squamstock event being
37 planned. The consensus of the Heritage Commission was that September would be best. The
38 Planning Board recently met and Selectman Sharps reminded the public that there are two
39 vacancies on that board.

40 Selectman DeWolfe attended the Ashland Water and Sewer Department meeting and read her
41 notes on the meeting. She also attended the Library Trustees meeting and reported on that
42 meeting as well.

43 Vice Chair Lamos brought up that the Electric Department minutes stated that the new Electric
44 Department building is planning on being electrified. He would like more information on that
45 as well as on the vegetative swale and stockpile of soil.

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MOTION: By Selectman DeWolfe
To have the liaison of the Electric Department invite the Electric Department Commissioners to the 4/16/18 Board of Selectmen meeting.

SECOND: By Selectman Sharps

VOTE: 4-0 (All in favor)

MOTION PASSED

- Other Items: Kendall Hughes has requested to be appointed to the Heritage Commission. Vice Chair Lamos tabled until all of the Selectboard are present.
- Parks and Recreation: Director Barney announced that on April 20th there will be a Kids Night Out and on April 21st an Easter Egg Hunt will be held in the ballfield. An April Vacation camp is also being planned. More information can be found online for these events.

PUBLIC COMMENT

None.

There being no other business, Selectman DeWolfe made **Motion to go into Non-Public Pursuant to RSA 91-A:3, II (a) at 7:33 PM.** Selectman Sharps seconded. **Roll Call Vote:** Barney, yes, DeWolfe, yes, Lamos, yes; Sharps, yes. **Board of Selectmen left nonpublic at 7:56 PM.**

Respectfully submitted,

Wendy Smith
April 4, 2018