



TOWN OF ASHLAND ELECTRIC DEPARTMENT
6 COLLINS STREET
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Ashland Electric Dept.

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February 13, 2018

ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Monday
February 13, 2018
6 Collins Street
ASHLAND, NH
6:30 P.M.

MEMBERS PRESENT: Jamie Lyford, Glenn Dion & Sandra Coleman

OTHERS PRESENT: Steve Foley & Linda Pack

CALL TO ORDER: Sandra Coleman opened the meeting at 6:30 P.M

Pledge of Allegiance

MINUTES: Motion made by Glenn Dion to approve the Minutes of January 23, 2018 as presented. Jamie seconded the motion. Vote was unanimous.

OLD BUSINESS: One response letter was received regarding the General Service Minimum Charge Increase. It was the consensus of the Board that no reply was necessary.

It was the consensus of the Board that the Electric Department hire an Accountant as soon as possible. Glenn suggested Linda call a CPA tomorrow to set up an appointment to work with us on an as needed basis.

Steve called Chief Randall regarding getting Badges for the Electric Dept. Linemen. He suggested obtaining them Online as the Police Dept. does.

Steve advised the Board that the new Poles came in and the Transformers that were ordered should be in the first or second week in April. He received a loan of 3 Transformers from Wolfboro in the meantime. The Wolfboro Department has been very informative and helpful. Discussions with NHEC regarding AMI Metering and possibly getting a grant for AMI Meters.



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We have not heard from the Forrest Rangers regarding the Tree Trimming on Sanborn Road. Steve would like to send out notices to home owners if they want no trimming done they must respond in writing to us.

Steve spoke to Chief Randall regarding the cell phones used by the Police Department and our phones where we sometimes have dead spots around town and the Police do not. He will check further into this issue and will also contact Ossipee Mtn. Electronics.

Linda spoke about the billing system and the Pitney Bowes Folder Inserter as well as the Postage Machine. They both need to be upgraded. She will get information from Pitney Bowes and Formax.

Steve advised the Commissioners what safety purchases still need to be made and which tools can wait awhile.

NEW BUSINESS:

The Department Tariff was discussed and the Superintendent and Commissioners agree that the Tariff needs to be looked at and possibly updated. Steve will check with Wolfboro to find out if they have any information we can use regarding this issue.

Jamie will try to get a better rate on a Utility Body and will check with Lee Huckins regarding getting it installed.

Glenn advised Steve to contact Advance Lock & Key to get prices for changing the locks and prices for installing locks & monitoring for the new building. He also wants the electrical work done as soon as possible on the new building. The building cannot be used until the electricity and fixtures are installed.

Payroll and Accounts Payable signed.

NON-PUBLIC SESSION:

Jamie made a motion to go into Non-Public Session at 8:20 P.M. according to RSA 91-A:3II(a) The dismissal, promotion, or



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compensation of any public employee. Glenn seconded the motion. Sandra - yes, Glenn - yes and Jamie - yes.

Glenn made a motion to come out of Non-Public Session at 9:25 PM. Jamie seconded the motion. Glenn - yes, Jamie - yes and Sandra - yes.

Sandra made a motion to seal the minutes of the Non-Public Session. Glenn seconded the motion. Vote was unanimous.

Jamie made a motion to go into Non-Public Session at 9:30 PM according to RSA 91-A:3II(e) Consideration of negotiation of pending claims or litigation. Sandra seconded the motion. Vote: Jamie - yes, Sandra - yes and Glenn - yes.

Jamie made a motion to come out of Non-Public Session at 9:40 PM. Sandra seconded the motion. Glenn - yes, Jamie - yes and Sandra - yes.

Glenn made a motion to seal the minutes of this Non-Public Session. Jamie seconded the motion. Vote was unanimous.

ADJOURNMENT:

Glenn made a motion to adjourn at 9:45 PM. Jamie seconded the motion. Vote was unanimous.

Respectfully submitted

Linda A. Pack
Ashland Electric Department