



TOWN OF ASHLAND ELECTRIC DEPARTMENT  
6 COLLINS STREET  
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Ashland Electric Dept.

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January 9, 2018

## ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Monday  
January 9, 2018  
6 Collins Street  
ASHLAND, NH  
6:30 P.M.

### MEMBERS PRESENT:

Jamie Lyford & Glenn Dion  
Sandra Coleman arrived at 6:35

### OTHERS PRESENT:

Lee Nichols, Steve Foley & Linda Pack

### CALL TO ORDER:

Jamie Lyford opened the meeting at 6:30 P.M.

Pledge of Allegiance

### MINUTES:

Motion made by Glenn Dion to approve the Minutes of December 18, 2017 as presented. Jamie seconded the motion. Vote was unanimous.

### OLD BUSINESS:

Steve is waiting to hear from Gilpatric regarding the oil pumping from the Transformers. He stated there is no rush right now and it can wait until spring.

The bill recently sent out to a customer for work the Department performed was discussed. The Board advised that if the bill remains unpaid after 75 days the service should be shut off.

Steve has not had a chance to discuss the ID Badges with the Police Chief yet but hopes to meet with him next week.

It was noted that the new Printer and Laptop Computer found upstairs belongs to Emergency Management and will be given to Steve Heath, the current Emergency Management Director.

Lee advised the Board that the Owl Brook Account has been paid in full. Also Lee attended the scheduled meeting at the Old Mill Building to discuss the proposed 20,000 Sq. Ft. Medicinal Marijuana Growing Facility. Lee spoke to John Grant and the CEO of the proposed facility to inquire what they would need for power. A 4000



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Amp Service was discussed and they are possibly looking at October for a start. It was suggested to check with VPPSA regarding looking into the possibility of purchasing another meg of power. They can be looking into pricing now for future use.

Lee advised the Commissioners that he has pricing for the LED Street Lighting.

**NEW BUSINESS:**

The Liaison from the Board of Selectmen, Tejasinha Sivalingam recently resigned his position as a member of the Board of Selectmen. Sandra asked that the minutes reflect that during his time as liaison he always followed protocol, was extremely polite and stood for the people of Ashland. Sandra stated that he will be missed.

It was the consensus of the Board to have Steve sign invoices under \$5000. and the Manifest (Check Register) and larger bills will be signed by the Electric Commissioners at the regular Tuesday meetings.

Jamie brought up discussion of the Warrant Articles and how the Department can best take care of the question of the cost of relocating poles on Thompson Street and getting easements.

**Superintendent Report:**

Steve received a quote for poles of \$10,337. and he can order them tomorrow and get delivery next week.

It was suggested by Steve that the Department go to another system for Uniforms. Steve would like to have a budget for uniforms to give each employee their own amount to spend on the proper garments and they would take care of laundering their own uniforms. Glenn suggested that due to the fact that uniforms are in the Union Contract Steve should talk to George about this.

On call procedure was discussed and the week will go from Wednesday to Wednesday. Steve and Dale will take the first week and Steve went over the call in procedure with the Call Center.

Payroll and Accounts Payable signed.



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**NON-PUBLIC SESSION:** Sandra made a motion to go into Non-Public Session at 7:50 P.M. according to RSA 91-A:3II(e) Consideration or negotiation of pending claims or litigation. Glenn seconded the motion. Sandra - yes, Glenn - yes and Jamie - yes.

Glenn made a motion to come out of Non-Public Session at 8:09 PM. Jamie seconded the motion. Glenn - yes, Jamie - yes and Sandra - yes.

Sandra made a motion to seal the minutes of the Non-Public Session. Glenn seconded the motion. Vote was unanimous.

**ADJOURNMENT:** Jamie made a motion to adjourn at 8:10 PM. Glenn seconded the motion. Vote was unanimous.

Respectfully submitted

Linda A. Pack  
Ashland Electric Department