

1 **ASHLAND BOARD OF SELECTMEN MEETING MINUTES**
2 **REGULAR MEETING**
3 **THURSDAY, DECEMBER 28, 2017**
4 **ASHLAND TOWN OFFICE BUILDING**
5 **6:00 PM**
6

7 **CALL TO ORDER**

8 Chairman Newton called the meeting to order at 6:04 PM with a roll call. Chairman Fran Newton,
9 Vice Chairman Harold Lamos, Selectman Casey Barney, Selectman Leigh Sharps, Selectman
10 Tejasinha Sivalingam was absent with prior notice. Others present: Town Administrator Charles
11 Smith.

12
13 **PROPOSED WARRANT ARTICLES**
14

- 15 • **Ashland Building Regulation fees** – the Board of Selectmen were forwarded a
16 proposed warrant article from land use about delegating the authority to set building
17 regulation fees. Article was tabled for further information from Planning Board.
- 18 • **Ashland Water & Sewer** – the Board of Selectmen reviewed two proposed bond
19 warrant articles. Both articles have no taxation.

- 20
21 1. Bond article in the amount of \$1.5M for the construction and equipping of a
22 new Septage Receiving Station. Board agreed to recommend the article and
23 move it forward to the warrant, as topic was discussed at prior board meeting.

24
25 **MOTION:** Selectman Sharps
26 *Recommend the Ashland Water & Sewer septage receiving bond warrant*
27 *article.*

28 **SECOND:** Selectman Barney

29 **DISCUSSION:** N/A

30 **VOTE:** 4-0 (Yes: Newton, Lamos, Barney, Sharps)

31 **MOTION PASSED**
32

- 33 2. Bond article for the development of an Asset Management Plan in the amount
34 of \$30K.

35
36 **MOTION:** Selectman Sharps
37 *Recommend the Ashland Water & Sewer bond article for an Asset*
38 *Management Plan.*

39 **SECOND:** Vice Chairman Lamos

40 **DISCUSSION:** N/A

41 **VOTE:** 4-0 (Yes: Newton, Lamos, Barney, Sharps)

42 **MOTION PASSED**
43
44
45

1 **ESTIMATED REVENUES**

2
3 Board of Selectmen reviewed the 2018 estimated revenues. Vice Chairman Lamos questioned the
4 high discrepancy in State Source line 3359 (Other including railroad tax) being \$33K in 2016 and
5 \$351K in 2017. Board asked the Town Administrator to follow up with the Department of Revenue
6 about the line. Board approved the estimated revenue contingent upon an explanation about line
7 3359. *Note: after the meeting, Town Administrator followed up with DRA and was told the \$320K*
8 *line increase was from the town approval of warrant article 5 – NHDOT TAP Grant.*
9

10 **DEFAULT BUDGET**

11
12 The Board reviewed each section of next year’s proposed default operating budget. Board members
13 made the necessary reductions and increases based on contractual obligations and one-time
14 expenditures in the current operating budget. Board voted to recommend the default budget and to
15 change the name of the CIP line item to Economic Development Committee. CIP line is funded with
16 \$1 as a placed holder and presently not being used.
17

- 18 1. **MOTION:** Vice Chairman Lamos
19 *To change the title of the CIP – other general government to Economic*
20 *Development Committee.*
21 **SECOND:** Selectman Sharps
22 **DISCUSSION:** N/A
23 **VOTE:** 4-0 (Yes: Newton, Lamos, Barney, Sharps)
24 **MOTION PASSED**

- 25
26 2. **MOTION:** Vice Chairman Lamos
27 *To recommend the default budget in the amount \$2,783,759.*
28 **SECOND:** Selectman Sharps
29 **DISCUSSION:** N/A
30 **VOTE:** 4-0 (Yes: Newton, Lamos, Barney, Sharps)
31 **MOTION PASSED**

32
33 **PERSONNEL ACTION FORMS (PAF)**

- 34
35 • **Department of Public Works** – Board signed a PAF to hire a temporary staff for
36 snow removal at \$15/hr.
37 • **Parks & Recreation** – Board signed a PAF to hire an After-School Helper at \$8/hr. to
38 help on an as needed basis.
39

40
41 Chairman Newton made a motion to adjourn at 7:31PM. Selectman Sharps seconded. All in favor.
42

43 These minutes were drafted by,

44
45 Charles Smith
46 December 29, 2017