

**Ashland Water and Sewer Commission Minutes
December 5, 2017
6 Collins Street
Ashland, NH
6:30 PM**

CALL TO ORDER: David Toth, Chair of the Ashland Water and Sewer Commission, called the meeting to order at 6:30 PM.

MEMBERS PRESENT: Members present were Alan Cilley and David Toth.

OTHERS PRESENT: A member of the public present was Christine Cilley.

NEW BUSINESS: The Commissioners discussed a request by Mr. DeGrace to connect into his neighbor's water and sewer lines rather than directly into the water and sewer line, which would be prohibitively expensive. Dave Toth provided Attorney Steven Whitley with a description of the proposed connections and language from the Sewer Use Ordinance (SUO) requiring individual homeowners to connect directly to the water and sewer lines. Dave Toth asked Attorney Whitley what the town's liability would be if the department granted a variance and what documentation would be required to limit the town's liability were the variance granted.

Dave Toth is developing warrant articles for loans for the Septage Receiving Station and the Asset Management Plan. Based on examples provided by Attorney Steve Buckley of the New Hampshire Municipal Association (NHMA).

The Commissioners will discuss preparing the applications for Clean Water and Drinking Water Asset Management plans with Tom Schwartz of Woodard & Curran. December 12, 2017. NHDES provides a matching grant of up to \$30K for Clean Water projects and SRF loans of up to \$30K with principal reimbursement for Drinking Water projects. Only the Drinking Water SRF loan requires a warrant article. The grant and loan would be used to complete the department's Asset Management Plan.

ADJOURNMENT: Alan Cilley made a motion to adjourn. David Toth seconded the motion. With both votes in the affirmative the motion passed. The meeting adjourned at 7:05 PM.

Respectfully submitted,
Paula Hancock, for the
Ashland Water and Sewer Dept.