

Ashland Water and Sewer Commission Minutes
September 5, 2017
6 Collins Street
Ashland, NH
6:30 PM

CALL TO ORDER: David Toth, Chair of the Water and Sewer Commission, called the meeting to order at 6:30 PM.

MEMBERS PRESENT: Members present: Alan Cilley and David Toth. Ernie Paquette was absent.

OTHERS PRESENT: Others present: Rusty Cross.

NEW BUSINESS: The Commissioners received the Design Basis Document for the new Septage Receiving Station Project from Woodard and Curran on Tuesday, August 29, 2017. The commissioners reviewed the document with representatives of Woodard and Curran on Wednesday, August 30, 2017. Woodard and Curran estimated the cost of the new Septage Receiving between \$2M and \$2.4M. This estimate does not include the final engineering design for the project. The Commissioners requested that Woodard and Curran submit a proposal for the complete design under the existing contract.

The Commissioners discussed the Site Plan for the new Septage Receiving Station. Alan Cilley submitted the list of abutters to the Ashland Planning Board. The Planning Board will hold a Public hearing for the project on October 4, 2017.

Rusty Cross said the Utility Partners contract amendment has been signed by Utility Partners. The amendment includes a new employee for the WWTF to staff the new Septage Receiving Station. The cost of the new contract will be approximately \$400K.

The Commissioners discussed the fact that NHDOT is planning to paint the I-93 bridges at Collins St. in Spring 2018. The commissioners are concerned that painting may interfere with septage receiving operations and construction of the new receiving station. Dave Toth will discuss the issue with Mike Izard of Lakes Region Planning Commission and Jerry Zoeller of the State Bureau of Bridge Design.

Alan Cilley advised the Commissioners that the office renovations at 6 Collins Street are progressing. The perimeter walls have been completed. The project will continue next week.

The Computerized Maintenance Management System (CMMS) is near completion. Rusty Cross is already using the system to schedule maintenance.

Rusty Cross is in the process of scheduling Fat, Oil, and Grease (FOG) inspections mandated by NHDES. He plans to complete the inspections by the end of October.

The motor starter replacement project for the water pumps has been scheduled for early 2018.

The commissioners approved a request by Rusty Cross for four radios and two new computers, and the installation of all start-up programs for the Supervisory Control and Data Acquisition (SCADA) system for \$11,843.

The Commissioner approved adding a new hauler who will bring in approximately 10,000 gallons per week.

The meeting adjourned at 7:30 PM.

Respectfully submitted,
Paula Hancock
For the Ashland Water & Sewer Dept.