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**ASHLAND BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**WEDNESDAY, OCTOBER 11<sup>TH</sup>, 2017**  
**ASHLAND TOWN OFFICE**  
**9:00 AM**

Vice Chairman Harold Lamos called the meeting to order at 9:03 AM with a roll call vote. Selectman Tejasinha Sivalingam and Selectman Barney were present at the start of the meeting, Chairman Fran Newton and Selectman Leigh Sharps arrived late. Others present: Town Administrator (TA) Charles Smith.

Purpose of this Wednesday morning meeting was for the Board of Selectmen to interview engineering consultants for the NH Department of Transportation (NHDOT) Transportation Alternative Program, Local Public Agency (LPA) grant to reconstruct sidewalk on Main Street – Rt. 3/25. The Board of Selectmen interviewed three engineer firms:

1. **Holden Engineering** – Peter Holden started their presentation on the history of the firm and the similar sidewalk projects they've completed with a focus on the LPA process. Peter talked about the different concepts and designs for this project. Peter also mentioned issues the project might face. The board asked Holden their thoughts about the lifetime for the sidewalk, which Holden said estimated 20-25 years.
2. **CMA Engineers** – Bill Straub and Jason Beaudet presented for CMA Engineers. Bill said the firm's focus are municipal projects and 1/3 of their work is from the north country (NH), and they have done a lot of work with the LPA process and working alongside NHDOT. Jason talked about the four phases of the project:
  - i. Engineering study phase
  - ii. Preliminary design phase – the “nuts and bolts” of the project
  - iii. Final design phase
    1. Bidding phase
  - iv. Construction phase
    1. CMA discussed the possibility of including a bike path, addressed the drainage, consolidating a few sidewalks, installing “bump outs” and signs for pedestrian crossings.
3. **KV Partners, LLC** – Mike Vignale was the presenter for KV Partners. He said they are a small engineering firm that works primarily for municipalities. They have done similar LPA projects for communities similar in size to Ashland. As for the project and design; Mike would start with a curb line, possibly add trees, install cross walk notifications with flashing beacons, add “bump outs” to improve safety, and perhaps add planters at the crosswalk to make the crossing noticeable, improve visibility, and safer for residents.

All three presenters said as the project develops they would work closely with businesses and residents along the route. An estimated timeframe for the project was to have a final design in place by the end of 2018 with construction to follow in 2019. The Board of Selectmen adjourned their meeting at 11:56 AM.

Submitted on October 13<sup>th</sup>, 2017 by Charles Smith