ASHLAND BOARD OF SELECTMEN MEETING MINUTES MONDAY, SEPTEMBER 25TH, 2017 ASHLAND TOWN OFFICE 11:00 AM

Chairman Newton called the meeting to order at 11:01 AM with a roll call vote. Chairman Fran Newton, Vice Chairman Harold Lamos, Selectmen Tejasinha Sivalingam, and Selectman Leigh Sharps were present; Selectman Casey Barney was absent. Others present: Town Administrator (TA) Charles Smith, Town Clerk/Tax Collector Patricia Tucker, Police Chief Randall and Zoning Board of Adjustment Chairman Eli Badger.

New Business:

The Board of Selectmen had a presentation about a Geographic Information System (GIS) from Tim Fountain, Vice President, with CAI Technologies. Tim focused the presentation on how local governments are using the parcel and assessment data along with the various capabilities of having GIS technology. As such, Tim said linking parcel and assessment data makes for a powerful map that can help town employees, residents, and businesses, answer questions about property and land use within the community.

CAI Technology would develop the GIS website for the town with the town paying an annual fee for website hosting. The website would produce property cards with land information data, such as lot size and assessment value. Other uses are; running abutter reports with mailing labels, and the export of data to Excel. If the town can provide other information, areas such as zoning maps, utility lines, and flood maps, CAI Technology can add this as another layer of data with their application.

Tim said a key component to making this application work properly is having accurate data and maintaining it as time goes on. If you are using inaccurate data then an abutter list could have no use. Currently, the town's GIS data is inaccurate, it doesn't line up with aerial photos, and has not been released because it needs more work. Tim reviewed with the Board of Selectmen our present data and offered feedback on areas of concern.

Before the CAI Technology presentation concluded Tim provided three options for the board (based on an estimated 1,700 parcels):

- 1. Town can use our existing data of tax maps and roads, consolidate into one database, and the town would be able to print tax cards. CAI Technology does not recommend this option, as it might have to be completely redone later. Estimated cost: \$11K.
- 2. Start with an aerial imagery, add GRANIT data, have CAI staff review the parcel information (does not included review of property deeds or surveys), and lineup an onscreen compilation of our data. Option would correctly setup our tax maps and make the application available on website. Estimated cost: \$15,300.
 - 3. Start the project from scratch. Use the current orthoses, assessment from VISION, surveys from the town, read every parcel (est. 1,700), acquire survey plans, and start compiling the

data and information to give the town an overall assessment of property in town. Option 1 2 would take an estimated 3-4 years and cost \$114K with annual maintenance estimated at \$3K. 3 Note: Selectman Sharps had to leave prior to the end of the CAI Technology presentation. 4 5 6 **Old Business:** 7 8 **MOTION:** Selectman Sivalingam To continue the agenda as scheduled to discuss compensation for DPW Director position 9 **SECOND:** Vice Chairman Lamos 10 **DISCUSSION:** Chairman Newton requested the other two Selectmen be present. Selectman 11 Sivalingam mentioned how they were notified and there was no request to reschedule. 12 MOTION PASSED 2-1 (Yes: Lamos, Sivalingam; No: Newton) 13 14 15 **MOTION:** Chairman Newton 16 To enter nonpublic session pursuant to RSA 91-A: 3, II (a) 17 **SECOND:** Selectman Sivalingam 18 **DISCUSSION:** Commenced with Selectman Sivalingam requesting the motion be called. Chairman 19 20 Newton did not call motion to vote. Chairman Newton left meeting prior to vote. **MOTION FAILED** 21 22 **Used mower:** Vice Chairman Lamos discussed an opportunity he came across to purchase a used 23 24 mower. 25 The Board of Selectmen meeting adjourned at 12:45 PM. 26 27 Submitted on September 27th, 2017. 28 29 30 By, 31 Charles Smith 32