

1 **ASHLAND BOARD OF SELECTMEN MEETING MINUTES**
2 **WORK SESSION**
3 **MONDAY, SEPTEMBER 18, 2017**
4 **ASHLAND FIRE STATION**
5 **6:30 PM**
6

7 Chairman Newton called the meeting to order at 6:30 PM with a roll call. Chairman Fran Newton, Selectmen
8 Tejasinha Sivalingam, Leigh Sharps, Casey Barney, and Vice Chairman Harold Lamos, present. Others
9 present: Town Administrator Charles Smith and Administrative Assistant Wendy Smith.

10
11 **PLEDGE OF ALLEGIANCE**
12

13 **PUBLIC COMMENT**

14 There were no public comments on agenda items at this time.
15

16 **APPROVAL OF MINUTES**

17 **September 11, 2017-** Amendments: Pg. 2, ln. 23 replace word “contact” with “invite”; and other grammatical
18 corrections.
19

20 **MOTION:** By Vice Chair Lamos

21 *Approve the minutes of September 11, 2017 as amended.*

22 **SECOND:** By Selectman Barney

23 **VOTE:** 5-0 (All in favor)

24 **MOTION PASSED**
25

26 **September 12, 2017-**Budget Meeting
27

28 **MOTION:** By Selectman Sivalingam

29 *Approve the minutes of September 12, 2017 as written.*

30 **SECOND:** By Vice Chair Lamos

31 **VOTE:** 3-0-2 (**Yes:** Newton, Sivalingam, Lamos; **Abstained:** Barney, Sharps)

32 **MOTION PASSED**
33

34 **August 21, 2017-**Amendments: Pg. 2, Ln. 41 - Change vote to 3-1 (**Yes:** Newton, Barney, Lamos; **Opposed:**
35 Sivalingam); Pg. 3, Ln. 34 - Add “Selectman Sivalingam recommended this go to warrant article due to the far-
36 reaching implications of the project.” after end of sentence. Pg. 6, Ln. 18 - Change vote to 5-0 (All in favor).
37

38 **MOTION:** By Vice Chair Lamos

39 *Approve the minutes of August 21, 2017 as amended.*

40 **SECOND:** By Selectman Sivalingam

41 **VOTE:** 5-0 (All in favor)

42 **MOTION PASSED**
43

44 **CONSENT AGENDA**

45 Signed by majority of Selectmen:

- 46 a. General Fund and Payroll Manifests from week of 9/11.
47
48
49
50

1 **DEPARTMENT HEADS**

2 **Fire Department:** Chief Heath clarified that the ambulance billing funding will be coming from the Fire
3 Departments current budget and that he will have to prioritize expenses. Discussion followed regarding which
4 budget lines the expenditure would be taken from.

5
6 **MOTION:** By Selectman Sivalingam

7 *Approve Chief Heath's request to expend from the Contract Services line 01-4220-10-390 for ambulance*
8 *billing.*

9 **SECOND:** By Vice Chair Lamos

10 **VOTE:** 5-0 (All in favor)

11 **MOTION PASSED**

12
13 Second item discussed was Purchase Order for Hose Replacement which was a planned request.

14
15 **MOTION:** By Vice Chair Lamos

16 *Approve Purchase Order request for hose replacement for \$4,526.00 from Equipment line 01-4220-10-740.*

17 **SECOND:** By Selectman Barney

18 **VOTE:** 5-0 (All in favor)

19 **MOTION PASSED**

20
21
22 **OLD BUSINESS**

- 23 • Whipple House Museum tree replacement: Discussion ensued as to the pros and cons of replacing a tree
24 removed from the property per a prior Board of Selectmen decision. It was determined that though tree
25 replacement is ecologically prudent, it is not necessary at this location due to the high number of existing
26 trees.

27
28 **MOTION:** By Selectman Sharps

29 *Approve Mr. Ruell's of the Historical Society request to not replace the removed tree at the Whipple House*
30 *Museum.*

31 **SECOND:** By Selectman Barney

32 **VOTE:** 3-2 (Yes: Newton, Sharps, Barney; No: Lamos, Sivalingam)

33 **MOTION PASSED**

- 34
35 • NDOT – TAP Grant (Rt. 3/25 sidewalk project): Further documentation is needed as to why certain
36 firms were not selected for interviews. It was determined that the Board will rate the firms independently
37 and TA Smith will give input as needed and will also conduct the reference checks. The ratings will be
38 done prior to and will be announced at the October 2 Board of Selectmen meeting.

39
40 **Project List:**

41 Thompson Street/High Street/Smith Hill Road Reconstruction; Water and Sewer Replacement:

42 Town received letter finalizing Clean Water SRF funding. Next step is approval at Town
43 Meeting.

44 Geographic Information System (GIS) Mapping: CAI Technologies will make a presentation to
45 the Board on Monday, September 25th at 11 AM at the Town Office.

46 LW Packard Mill Site Brownfields project: Nobis Engineering started work on 9/7/17 which
47 includes subsurface activities and a hazardous materials survey. The report should be received by
48 October. Groundwater sampling is scheduled for a later date.

49 Riverwalk: Public Works needs to have walkthrough with the 150th Committee before work can
50 begin to determine commemorative bell location.

1 Town Office building fire alarm system: Mango Security has finished installing the first phase of the
2 fire alarm system.

3 Town of Ashland Appreciation Day: Reception was well received and had a great turnout.

4 Appreciation of the Board was expressed for all the work the DPW and volunteers did.

5 Town Buildings Telecommunications: First Light will be finishing installation on 10/5/17.

6 Town Office building maintenance: As part of the volunteer day recognition the parking lot was
7 recoated, parking lines repainted, entryway was repainted, benches were stained, weeds were cleared,
8 and bricks on the old jail were cleaned. Interim DPW Director Moore said the jail bricks need to be
9 repointed and the door needs to be replaced.

10 LRPC Culvert Analysis: Culvert assessment report should be distributed by the end of September.
11 Interim DPW Director Moore will review prioritization list for road plan. LRPC will begin forecasting
12 scenarios with the report due in October.

13 Ashland Electric Department new building: Interim DPW Director Moore met with Electric
14 Commissioners who committed up to \$10,000 to correct the runoff problem.

15 Beach Speed Bump: Chair Newton suggested adding the beach speed bump issue to the Project
16 List. Selectman Sivalingam suggested creating an Action Plan to address this issue as well as to
17 address ongoing items on the Project List.

18
19 **MOTION:** By Chair Newton

20 ***Add beach speed bump issue to Project List.***

21 **SECOND:** By Selectman Sharps

22 **VOTE:** 4-1 (**Yes:** Newton, Sharps, Barney; **Lamos;** **No:** Sivalingam)

23 **MOTION PASSED**

24
25 **SELECTBOARD ITEMS**

- 26 • **Investment Policy:** It was determined that the term bank is sufficient to include Credit Unions and the
27 RSA's associated with the policy support this. Selectman Sivalingam suggested including best practices
28 from the Government Finance Office in the policy. Amending the policy in the future will be taken into
29 consideration.

30
31 **MOTION:** By Selectman Sharps

32 ***Approve Investment Policy as written.***

33 **SECOND:** By Selectman Barney

34 **VOTE:** 5-0 (**All in favor**)

35 **MOTION PASSED**

- 36
37 • **Personal Protective Equipment:** Selectman Sharps brought up that the Police Department needs
38 gloves, ventilation masks, goggles, etc. when responding to drug overdoses in order to protect
39 themselves. The Board agreed that this is a high priority.
- 40 • **Next Board of Selectmen meeting:**
41 The next meeting will at the Ashland Elementary School on Monday, 10/2/17 at 6:30 PM.

42
43
44 **LIASON REPORTS**

- 45 • Selectman Sharps reported that a subcommittee of the Planning Board will be meeting with LRPC.
46 Selectman Sivalingam brought up that subcommittees are required to post and submit minutes.
- 47 • Chair Newton reported as the alternate liaison to the Budget Committee. Departments have all met
48 at this point. No votes have been taken as of yet.

- 1 • Chair Newton reported on the Economic Development Meeting. Jack Dugan of the Monadnock
2 Development Committee spoke and was very helpful.
- 3 • Chair Newton reported as the alternate liaison to the Heritage Commission. It was determined that
4 there was a lot of misinformation and more discussion needs to take place. The Fourth of July
5 Committee will be staying with the Heritage Commission for the time being.
6

7 **PUBLIC COMMENT**

8 Ann Letourneau, a 21 year resident of 69 Thompson Street spoke on the current state of 61 Thompson
9 Street which appears to be possibly conducting business in a residential area. She presented a photo of
10 multiple cars and business trucks on the property. A neighbor, June Davis, also spoke on the fact that it
11 was dangerous for children and that her husband tried to open a small business in their garage in the past
12 and was told it was a residential area. Chair Newton said that the matter will be investigated.
13

14 There being no other business, Selectman Sharps made **Motion to go into Non-Public Pursuant to RSA 91-**
15 **A:3, II (a) and RSA 91-A: 3, II (b) at 7:24 PM.** Selectman Barney seconded. **Roll Call Vote:** Barney, yes,
16 Newton, yes, Lamos, yes; Sivalingam, yes, Sharps, yes.
17

18 Board of Selectmen adjourned their meeting at 8:33 PM.
19

20 Respectfully submitted,
21

22 Wendy Smith
23 September 19, 2017