

1 **ASHLAND BOARD OF SELECTMEN MEETING MINUTES**
2 **REGULAR MEETING**
3 **MONDAY, AUGUST 7, 2017**
4 **ASHLAND FIRE DEPARTMENT**
5 **6:30 PM**
6

7 Chairman Newton called the meeting to order at 6:30 PM with a roll call. Chairman Fran Newton, Vice
8 Chairman Harold Lamos, Selectman Leigh Sharps, and Selectmen Casey Barney present. Selectman
9 Tejasinha Sivalingam was absent. Others present: Town Administrator Charles Smith and
10 Administrative Assistant Wendy Smith.

11
12 **NHDOT BRIDGE PAINTING PROJECT**

13 Jerry Zoller, NHDOT Project Engineer, presented outline of bridge painting planned along Interstate 93
14 in the area of Collins Street. The work will occur in 2018 and should take approximately four to five
15 weeks. Two bridges will be involved and lane closures will be necessary. Representatives from the
16 Water and Sewer Department expressed concern with a building project which will be taking place in
17 April and May of 2018 and the impact the bridge project may have on their project. Mr. Zoller assured
18 them that the Water and Sewer building project would not be a direct interference. Accommodations
19 will be made for truck passage. Vice Chair Lamos inquired about the protection of the waterways and
20 was told that the containment of the lead paint being removed from the bridges is very efficient and the
21 waterways would not be affected. Chair Newton read the NHDOT Municipal Work Zone Agreement
22 for the bridge project, afterward the board signed the agreement.

23
24 **MINUTES**

25 July 24, 2017-Selectman Sharps asked on the status of the speed bump on Leavitt Hill and was told that
26 it has been repaired.

27
28 **MOTION:** By Selectman Sharps
29 *Amend 7/24/17 minutes to include names of how the Board voted.*
30 **SECOND:** By Selectman Barney
31 **VOTE:** 4-0 (All in favor)
32 **MOTION PASSED**

33
34 **MOTION:** By Vice Chair Lamos
35 *Approve 7/24/17 minutes as amended.*
36 **SECOND:** By Chair Newton
37 **VOTE:** 4-0 (All in favor)
38 **MOTION PASSED**

39
40 July 31, 2017 AM minutes

41
42 **MOTION:** By Vice Chair Lamos
43 *Approve 7/31/17 AM meeting minutes as written.*
44 **SECOND:** By Chair Newton
45 **VOTE: Yes:** Chair Newton and Vice Chair Lamos; **Abstained:** Selectmen Sharps and Barney
46 **MOTION PASSED**

1
2 July 31, 2017 PM minutes-Add “The Board of Selectmen continued their meeting after the joint
3 session.” to Pg. 1, Ln. 25.

4
5 **MOTION:** By Vice Chair Lamos
6 *Approve 7/31/17 PM minutes as amended.*

7 **SECOND:** By Selectman Sharps

8 **VOTE:** 4-0 (All in favor)

9 **MOTION PASSED**

10
11 **CONSENT AGENDA**

- 12 • General Fund Manifest for the week of July 31th, 2017 signed by Selectmen.
- 13 • Parks and Recreation Purchase Order for new lawn mower was signed by Selectmen.
- 14 • Personnel Action Form for Police Officer end of probationary period pay increase signed by
15 Selectmen.

16
17 **OLD BUSINESS**

- 18 • Certified Computer Solutions IT Equipment Maintenance Agreement-One year contract for
19 \$7,605.00.

20 **MOTION:** By Selectman Sharps

21 *Approve Contract with Certified Computer Solutions.*

22 **SECOND:** By Selectman Barney

23 **VOTE:** 4-0 (All in favor)

24 **MOTION PASSED**

- 25 • Board confirmed Interim DPW Craig Moore hourly rate of \$18.18/hour.

26
27 **NEW BUSINESS**

- 28 • Water and Sewer Commission donation of Ames Brook Campground sewer system:
29 Commissioner David Toth requested the Boards approval of accepting a sewer system donated
30 to the town by Ames Brook Campground. The Commission feels that accepting responsibility
31 of the line would be a benefit to the Town. Plant Manager, Rusty Cross inspected the lines
32 which are approximately 30 years old and approximately 1,800 feet in length; the pumps are
33 three years old. Mr. Toth estimated that new lines of this length would be around \$90/ft. Mr.
34 Toth conveyed that Vern Marion of Ames Brook Campground’s lawyer would look into the
35 rights of way, etc. The Board of Selectmen asked the Town Administrator to look into having a
36 public hearing before accepting the sewer system.

- 37 • Seal coating of Town Office parking lot: Discussion followed regarding the benefit of seal
38 coating the parking lot as opposed to covering cracks alone. Interim DPW Director Moore said
39 that a similar project cost approximately \$1,000.

- 40 • **MOTION:** By Vice Chair Lamos

41 *Interim DPW Director Moore to get three quotes for seal coating.*

- 42 • **SECOND:** By Selectman Sharps

- 43 • **VOTE:** 4-0 (All in favor)

- 44 • **MOTION PASSED**

1 **SELECTBOARD ITEMS**

- 2 • 2018 Budget Review and Plan Schedule: The Board agreed to meet on Tuesday, August 15th
3 at 6:00 PM to start the process of preparing the 2018 budget.
4 • Department of Revenue PA-28 form: Discussion as to the drawbacks of instituting the use of
5 this unrequired form ensued.

6 **MOTION:** By Selectman Sharps
7 ***Do not adopt use of DRA PA-28 form.***

8 **SECOND:** By Vice Chair Lamos

9 **VOTE:** 4-0 (All in favor)

10 **MOTION PASSED**

- 11 • Citizen Inquiry- Tejasinha Sivalingam: Chair Newton read Mr. Sivalingam’s inquiry regarding
12 the displacement of water on Smith Hill Road and the potential compensation to the owners of
13 the property being affected. Chair Newton responded to Mr. Sivalingam’s inquiry about private
14 property being taken by the town for public use. To the town’s best knowledge this has not
15 happened in the past. TA Smith consulted with the NH Municipal Association about
16 compensation for displacement of water, NHMA advised that diverting water does not
17 constitute taking property which they are compensated.
18

19 **PUBLIC COMMENTS**

20 Jeannette Stewart voiced her view that the public comment section of the meeting should include non-
21 agenda items. Chair Newton replied that the Board has agreed that citizen inquiries should be submitted
22 in writing and put on the Agenda so the Board will be prepared to respond. The Board is open to public
23 comments not on the agenda in some matters. Ms. Stewart asked about the price of the Parks and
24 Recreation lawn mower purchase order (\$3,000). Ms. Stewart also asked what percentage of the budget
25 is left. TA Smith responded that 52.3% is left. Ms. Stewart commented that the over \$900,000
26 undesignated fund balance should be used to lower taxes.
27

28 Amanda Loud reported that the Porta Potties used for the 4th of July celebration were still there and
29 that she will call the company again tomorrow. Interim DPW Director Moore said the grass underneath
30 the units will need to be repaired.

31
32 There being no other business, Selectman Sharps made a motion to adjourn, Vice Chairman Lamos
33 seconded, all in favor. Meeting adjourned at 7:15 PM.

34
35 Respectfully submitted,

36
37 Wendy Smith
38 August 8, 2017