



1 **MOTION:** By Selectman Sivalingam  
2 *Approve the minutes of June 19 and July 10, 2017 as amended.*

3 **SECOND:** By Vice Chair Lamos

4 **VOTE:** 4-0-1 (**Yes:** Newton, Barney, Sivalingam, Lamos; **Abstained:** Sharps)

5 **MOTION PASSED**

6  
7 **CONSENT AGENDA**

- 8 a. General Fund and Payroll Manifests signed by majority of Selectmen.  
9 b. Department of Revenue MS1 extension form signed by majority of Selectmen.

10  
11 **DEPARTMENT HEADS**

12 **Fire Department:** Chief Heath asked for board approval to apply for a NH Homeland Security and  
13 Emergency Management mitigation grant to update the Hazardous Mitigation Plan. Chief Heath  
14 recommended using Mapping and Planning Associates to help in revising the Hazardous Mitigation Plan.

15  
16 **MOTION:** By Selectman Sivalingam

17 *Allow permission for Chief Heath to proceed with applying for the NH Homeland Security and*  
18 *Emergency Management mitigation grant.*

19 **SECOND:** By Vice Chair Lamos

20 **VOTE:** 5-0 (All in favor)

21 **MOTION PASSED**

22  
23 **Public Works Department:**

- 24 • Director Paquette announced the passing of Steve Lyford, who previously worked at Ashland  
25 DPW for more than 13 years.  
26 • TA Smith announced that Director Paquette is resigning in two weeks to start a new job. The  
27 Board and members of the audience expressed their appreciation of Director Paquette's long  
28 service to the Town of Ashland.  
29 • **Road Agent:** the Board discussed the possibility of changing the DPW Director position to  
30 an elected Road Agent.

31 **Town Administrator:**

32 **Purchase Order Policy:** Agreed to keep the purchase order policy for Department Head sign off up  
33 to \$1,500.

34 **Overtime Compensation:** The Board had a nonmeeting with legal counsel to clarify the Fair  
35 Standards Labor Act (FSLA) law with overtime compensation when an employee works over regular  
36 weekly full time hours for two different departments. It is calculated by using a weighted average of  
37 both rates of pay. Discussion followed on which department would pay the overtime and how it  
38 would affect the budget.

39  
40 **MOTION:** By Selectman Sivalingam

41 *Money to cover overtime be deducted from DPW overtime line for the remainder of this budgetary*  
42 *year.*

43 **SECOND:** By Vice Chair Lamos

44 **VOTE:** 5-0 (All in favor)

45 **MOTION PASSED**

1 **Speed Bump at Town Beach:** The speed bump at Town Beach was sawed off and removed for the  
2 second time in two years. The possibility of paving a permanent one in the future was considered.  
3 Other deterrents were brought up, such as the use of a camera at the site. Further discussion followed  
4 regarding the need for an immediate response to the speed bump issue due to camp being in session  
5 and the current use of the beach.  
6 Police Chief Randall recommended the installation of speed limit signs on Leavitt Hill Road.

7  
8 **MOTION:** By Vice Chair Lamos  
9 *Post beach section of Leavitt Hill Road speed limit as 15 miles an hour on both sides of the road.*

10 **SECOND:** By Selectman Sivalingam

11 **VOTE:** 5-0 (All in favor)

12 **MOTION PASSED**

13  
14 **MOTION:** By Selectman Sivalingam

15 *Replace speed bump using security bolts pending availability.*

16 **SECOND:** By Vice Chair Lamos

17 **VOTE:** 5-0 (All in favor)

18 **MOTION PASSED**

19  
20 **Trustees of the Trust Funds Pending Legal Matter:** Discussion on whether past due TOTF legal  
21 expense bill should be paid by the Town.

22 **MOTION:** By Selectman Sivalingam

23 *Town will make \$4,736.02 payment to Wescott Law.*

24 **SECOND:** None

25 **MOTION FAILED**

26  
27 **OLD BUSINESS**

28 Selectman Sivalingam asked Parks and Recreation Director Barney status on guardrail options for the park.  
29 Director Barney is waiting for a call back from the NHDOT for guidance on this matter.

30  
31  
32  
33 **Project List:**

- 34 • Transportation Alternatives Program (TAP) grant: TA Smith had a meeting with NHDOT on  
35 June 28, 2017 in which authority was granted to move forward with RFQ. RFQ has been posted  
36 and advertised, the RFQ due date is August 18, 2017.
- 37 • Thompson Street – High Street – Smith Hill road project: Applications were submitted prior to June  
38 30<sup>th</sup> deadline to NHDES Clean Water State Revolving Fund (sewer) and Drinking Water State  
39 Revolving Fund for future funding. Final approval depends on Town Meeting approval vote and  
40 NHDES selection. TA Smith spoke with the Budget Committee Chair regarding scheduling a joint  
41 meeting with the Budget Committee and the Board. Chair Newton reiterated that the reason for the  
42 meeting is to ensure transparency and understand each other's issues.

- 1 • Ashland Board of Selectmen goals and objective meeting with PRIMEX: Report from PRIMEX was  
2 received on June 20, 2017. Selectman Sivalingam had reservations regarding final conclusions as an  
3 action plan. It was agreed to discuss this more in the future.
- 4 • LW Packard mill site brownfields project: NHDES approved the Nobis Engineering scope of work  
5 and budgeting for the subsurface investigation at the former LW Packard Mill site. LRPC also  
6 approved the hazardous material survey. DES needs to receive this report from Nobis by October 31,  
7 2017. Expectations are that work can start sometime in August. This project is a first step towards  
8 revitalizing this area and promoting economic development in Ashland.
- 9 • Town Office building fire alarm system: Mango Security received contract, will order parts and  
10 schedule installation in coming weeks. This is Phase one of the project.
- 11 • Town of Ashland Appreciation Day, 9/11/17: Committee met and ordered a memorial stone for \$249.  
12 Discussion followed regarding specifics of fundraising and reimbursements. Heritage Commission  
13 will be supplying the food.

14 **MOTION:** By Vice Chair Lamos

15 *Up to \$500 to come out of Building Maintenance Fund line of the operating budget to fund supplies*  
16 *for the Town of Ashland Appreciation Day.*

17 **SECOND:** By Selectman Sharps

18 **VOTE:** 5-0 (All in favor)

19 **MOTION PASSED**

20  
21 Discussed whether it was appropriate for Board to make a donation towards cost of the plaque.

22 **MOTION:** By Selectman Sharps

23 *Cost of the plaque (\$249) to come out of Executive General Expense line of operating budget.*

24 **SECOND:** By Vice Chair Lamos

25 Discussion regarding spirit of this volunteer day and any conceived conflicts regarding funding.

26 **VOTE:** 4-1 (**Yes:** Newton, Barney, Sharps, Lamos; **No:** Sivalingam)

27 **MOTION PASSED**

- 28 • Town Telecommunications: Board approved contract with First Light to install fiber optic cable.  
29 First Light walkthrough on July 18, 2017. Installation is expected to begin within the next three  
30 weeks.
- 31 • Town Office building maintenance: In June the Board approved Phase one - installation of fire alarm  
32 system. Met with historical window repair companies for estimates and consultation on repairing  
33 windows.

#### 34 35 **NEW BUSINESS**

36 **Certified Computer Solutions contract renewal:** TA Smith went over network equipment proposal to  
37 improve Police Department's telephone system. Proposal is for \$2,021.83 and will provide split data and  
38 telephone network equipment. Conversation followed on the merits of soliciting competing bids or staying with  
39 a company that has experience with our system.

1 **MOTION:** By Vice Chair Lamos  
2 *To approve the proposal from Certified Computer Solutions for the installation of split data-telephone*  
3 *networks, and for networking equipment at the Town Office building-Police Department side. To be*  
4 *taken out of General Government Building Repair/Replace Upgrade line (01-4194-10-611).*

5 **SECOND:** By Selectman Sharps

6 Discussion followed regarding proposal

7 **VOTE:** 4-1 (**Yes:** Newton, Barney, Sharps, Lamos; **No:** Sivalingam)

8 **MOTION PASSED**

9

10 **Town Office building soffit repairs:** Walk around of outside of Town Office building revealed that there is a  
11 need of repair and maintenance for the soffits.

12

13 **MOTION:** By Selectman Sharps

14 *To approve RFP to get proposal from contractors to evaluate repair of rotting soffits.*

15 **SECOND:** By Vice Chair Lamos

16 **VOTE:** 4-0-1 (**Yes:** Newton, Barney, Sharps, Lamos; **Abstained:** Sivalingam)

17

18 **MOTION PASSED**

19

20 **SELECTBOARD ITEMS**

21 • **Unsealing nonpublic minutes:** Options were discussed regarding the process for unsealing nonpublic  
22 minutes.

23 **MOTION:** By Selectman Sivalingam

24 *Chair, Vice Chair, and Town Administrator review the sealed minutes and bring the*  
25 *recommendations to the entire Board of Selectmen on which minutes to unseal.*

26 **SECOND:** By Vice Chair Lamos

27 **VOTE:** 5-0 (All in favor)

28 **MOTION PASSED**

29

30 • **Policy on maintaining order:** Selectman Sivalingam presented protocol policy on how to handle  
31 disorderly meetings. Discussion followed regarding the reasons why Selectman Sivalingam drafted this  
32 policy. It was determined that the Selectboard follows Rules of Order therefore any Selectman can call  
33 order if they feel there is a need and can also call upon the Police Chief for assistance if necessary.

34 **MOTION:** By Chair Newton

35 *Adopt the policy on maintaining order as written.*

36 **SECOND:** By Selectman Sharps

37 **VOTE:** 1-3-1 (**Yes:** Sivalingam; **No:** Newton, Sharps, Barney; **Abstained:** Lamos)

38 **MOTION FAILED**

39

40 • **Department Head agenda policy:** Selectman Sivalingam presented policy on Department Head  
41 agenda items.

42 **MOTION:** By Selectman Sivalingam

43 *Adopt the Department Head policy order as written.*

44 **SECOND:** By Vice Chair Lamos

1 Discussion with Board and Department Heads ensued.

2 **VOTE:** 1-4 (**Yes:** Sivalingam; **No:** Newton, Sharps, Barney, Lamos)

3 **MOTION FAILED**

4  
5 **LIASON REPORTS**

- 6 • Selectman Sharps reported on the Pemi River Local Advisory Committee meeting. They were  
7 advised that the Selectboard should discuss strategy regarding Northern Pass because of litigation  
8 reasons in nonpublic session.
- 9 • Selectman Sivalingam reported on the Electric Commission meeting. Announced receipt of notice  
10 of resignation from the Superintendent. Announced resignation of Commissioner Fucarile,  
11 Commission planning to appoint a new Commissioner at next meeting.
- 12 • Chair Newton reported that there is an Economic Development Meeting tomorrow night. They  
13 are planning on meeting with LRPC.

14  
15 **PUBLIC COMMENT**

16 No public comment.

17  
18 There being no other business, Selectman Sivalingam made **Motion to go into Non-Public Pursuant to RSA**  
19 **91-A:3, II (a) at 8:55 PM.** Selectman Sharps seconded. All in favor 5-0 **Roll Call Vote:** Lamos, yes;  
20 Sivalingam, yes, Barney, yes, Newton, yes, Sharps, yes.

21  
22 Board of Selectmen adjourned their meeting at 9:26 PM.

23  
24 Respectfully submitted,

25  
26  
27 Wendy Smith

28 July 27, 2017