

Ashland 4th of July Committee
September 13th, 2017

Present-Fran Wendelboe, Deb Perdue, Katrina Randlett, Rebecca Morrill, Sarah Guyotte, Sue Harville, John Harville, Stephen Uhlman, Lynne Uhlman, Phyllis Reitsma, David Ruell, Caroline Gosse, Kendall Hughes

Meeting was called to order by Fran at 7:00, the pledge of allegiance was done and Roll Call was taken. Fran announced the Heritage Commission voted and accepted all 15 people who attended the last meeting as new members.

Minutes – not all members received minutes from the August meeting, contact info was collected and we will resend and will vote on them at the October meeting.

Finances – Katrina stated that the balance is expected to be \$26,676.24. Chesleys bill as well as checks from 3 sponsors are still outstanding. All of the expenses have been paid.

The budget was reviewed from 2010 -2017, as well as a list of businesses who have advertised in the past and the amount of the advertising. The 2018 proposed budget for 2018 is due by 12/1

The schedule of past meetings was passed out, there was a brief discussion of the meeting schedule that we do meetings through December and then take Jan & Feb meetings off.

Buttons – 1000 were ordered through Venture Print. The suggestion was made to have the buttons be given for a donation rather than selling the buttons.

Activities on the field – some ideas were thrown around – touch a truck, old fashioned games, petting zoo, monster trucks

Old Business –

We were approved by the heritage commission, we need to discuss where we want to stay, but for now we will stay under the Heritage Commission.

David brought up that if we were a town Committee, according to 2 previous town administrators the money could go into the general fund at the end of the year. He also stated the Heritage Committee will not give up the funds until a new committee was established at a town meeting vote. Fran agreed that we would want it to be a warrant article. She also mentioned that most town committees are made up of 5-6 people where we are a much larger group something may need to be done about that.

There was a discussion about the previous boards' mention of dissolving. David related it as if the board was on death bed and it was like they were making their final will, when they said the funds would go to the heritage fund, it needed to go somewhere. Thankfully people came along to volunteer before it ever made it to that step.

Katrina said she thinks that staying under the heritage fund is not a bad idea. They can issue checks without a meeting, if we are under the town checks would need to be approved by selectmen which

meet twice a month. She stated that she felt much better after meeting with the Heritage committee the day before, both Rebecca and Deb who were also at the meeting the day before agreed.

Fran stated it would be premature to vote where we wanted to be until we had more information.

Bylaws – The current bylaws were passed around and discussed. The existing bylaws do not mention what a quorum is or what the size limitation of members are. They do state they can be changed. Fran suggested a few suggestions she had for changes. 1. Maximum number of members approx. 20 and 25% of present members to make a quorum. 2. Suggest we add a vice chair, and change wording from president to chair 3. change the wording on what happens if the committee ceases to exist.

It was voted on a motion by Caroline Gosse seconded by John Harville to reaffirm the positions for the 3 officers. Fran Wendelboe as president, Deb Perdue as Secretary, and Katrina Randlett as finance officer. and unanimously approved.

It was voted on a motion by Lynne Uhlman and seconded by Katrina Randlett to add the position of vice chair to the officers and unanimously approved.

It was voted on a motion by David Ruell and seconded by Caroline Gosse to change the president title to chair, and unanimously approved.

It was voted on a motion Rebecca Morrill and seconded by Sarah Guyotte to change the wording on what happens if the committee ceases to exist to: Should the A4J Committee cease to exist all monies shall be deposited in a non-lapsing fund for future 4th of July festivities into the heritage fund, and unanimously approved.

It was voted on a motion by Rebecca Morrill and seconded by Sue Harville to add the line: The A4J committee shall be limited to 20 committee members, and unanimously approved.

It was voted on a motion by Sarah Guyotte and seconded by John Harville to add the following language in regard to creating a quorum: A quorum shall be a minimum of 30% of current members, one of which shall not be an officer, and unanimously approved.

It was voted on a motion by Kendall Hughes and seconded by Katrina Randlett to elect Rebecca Morrill as vice chair, and unanimously approved.

The next meeting will be October 10th at 7:00 at Sherrill Hall, please come with some ideas of what you may be interested in working on to make subcommittees.

Fran made the motion to adjourn the meeting at 8:45 and was seconded by Stephen Uhlman.

The Rules of Procedure of the Ashland 4th of July Committee

The Ashland 4th of July Committee, henceforth known as the A4J, is a volunteer committee for the Town of Ashland that fundraises, plans, and promotes the Ashland Fourth of July fireworks and parade events. All monies raised are for the exclusive use of the 4th of July Parade and Fireworks Celebration. The A4J Committee operates as a volunteer subcommittee of the Heritage Commission. This committee shall meet approximately 8 times/ year and oversee the activities of the Fourth of July Celebration in Ashland, NH.

The A4J Committee is not an independent committee but works solely as a fundraising and planning arm of the Town of Ashland's Fourth of July Celebration. For this reason, no committee member may sign a contract with any vendor or entertainer that is part of the Ashland Fourth of July Celebration.

The A4J Committee shall have the power to solicit funds and hold any fundraisers it deems appropriate to accomplish its goal of the Fourth of July Celebration in Ashland, NH.

The A4J Committee shall have the power to expend all monies it raises as defined in its annual budget in order to accomplish its goal of a Fourth of July Celebration in Ashland, NH.

The A4J Committee shall have a chair, vice chair, a finance officer, and a secretary. These may be paid positions. The A4J committee shall be limited to 20 committee members. A quorum shall be a minimum of 30% of current members, one of which shall not be an officer

The A4J Committee shall submit a budget for the following year every December to the Heritage Commission and the Town of Ashland for review and approval. The Town of Ashland will contract with the Ashland Elementary School and all involved properties. All events on town property are controlled by the fire and police departments of Ashland.

Should the A4J Committee cease to exist, all monies shall be deposited into a non-lapsing fund for the future 4th of July festivities into the Heritage Fund.

These by-laws may be reviewed and changed at any time by quorum vote.